

Pro Bono in Miami

Opportunities Guide for Volunteers

2014



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Table of Contents

Summer Associate Research Program (SARP).....	1
LGBT Advocacy Project.....	2
Deportation Defense Advocacy For Domestic Violence Victims – Children’s Project.....	3
Detention Advocacy for Immigrants	4
Immigration Representation	5
Deportation Defense Advocacy for Domestic Violence - Trafficking Victims.....	6
Deportation Defense Advocacy For Domestic Violence Victims – Public Benefits.....	7
Deportation Defense Advocacy For Domestic Violence Victims – Workplace Project.....	8
Pro Bono Opportunities	9
Domestic Violence Advocacy Project.....	10
Foreclosure Defense and Loan Modifications	11
Immigration Advocacy Project.....	12
Civil Rights Litigation Project.....	14
Children’s Representation – Foster Care	15
Legal Assistance for Artists	16
Affordable Housing Project.....	17
AIDS Legal Advocacy Project	18
Community Legal Education Project.....	19
Community Economic Development Project.....	20
Community Tax Clinic.....	21
Homeless Legal Assistance Project.....	22
Homeowner and Consumer Rights Project.....	23
Legal Education Institute.....	24
New Americans Citizenship Project	25
Reemployment Assistance Project.....	26
Small Claims Court Clinic Assistance	27
Special Education Advocacy Project.....	28
Supplemental Security Income Disability Project.....	29
Tenants’ Rights Project	30
Veterans Advocacy Project.....	31
Ensuring Equal Justice Pro Bono Initiative: Defending Indigent Clients in Misdemeanor Cases	32
Clearinghouse of Pro Bono Opportunities.....	33

Dade Legal Aid/PSB Pro Bono Opportunities.....	34
Family Law and Domestic Violence Projects.....	35
Bankruptcy Assistance Clinic	36
Child Advocacy “GAL” Project.....	37
Guardianship Project	38
Immigration Pro Bono Opportunities	39
Volunteer Lawyers for the Arts.....	40
Lawyers to the Rescue Legal Clinic	41

ORGANIZATIONS

Anti-Defamation League	1
American Civil Liberties Union	2
Americans for Immigrant Justice	3-8
CABA.....	9-13
Florida Justice Institute	14
Lawyers for Children America	15
Cannonball.....	16
Legal Services of Greater Miami, Inc.	17-31
Miami-Dade County Public Defender (PD-11).....	32
DADE Legal Aid/Put Something Back	33-40
Lawyers to the Rescue.....	41

Summer Associate Research Program (SARP)

PROJECT	ORGANIZATION
<p>Summer Associate Research Program (SARP)</p> <p>Nature of services: Cutting edge civil rights research on issues relevant to the mission of the Anti-Defamation League.</p> <p>Primary areas of practice: Civil Rights, Church-State, Immigration, International Law.</p>	<p>ANTI-DEFAMATION LEAGUE</p> <p>Tel: (561) 988-2900 Fax: (561) 989-0712 Email: florida@adl.org Website: www.adl.org/florida Hours of operation: 9:00 AM – 5:00 PM, Monday – Friday Hours of phone/email availability: 9:00 AM – 5:00 PM, Monday – Friday Staff Counsel: David Barkey, Southeastern Area Counsel (561) 988-2912 dbarkey@adl.org Regional Director: Andrew Rosenkranz, Florida Regional Director (561) 988-2900 arosenkranz@adl.org</p>
<p>Description of project ADL offers an annual Summer Associate Research Program (SARP) for South Florida law firms. Law students/summer associates are supervised by attorneys at their firms as they complete pro bono legal research on cutting edge civil rights issues facing the ADL. This research serves as a critical resource for ADL's advocacy year round. The program runs every summer, spanning the entire months of June and July.</p>	<p>General Program description: ADL offers an annual Summer Associate Research Program (SARP) for South Florida law firms. Law students/summer associates are supervised by attorneys at their firms as they complete pro bono legal research on cutting edge civil rights issues facing the ADL. This research serves as a critical resource for ADL's advocacy year round. The program runs every summer, spanning the entire months of June and July.</p>
<p>TRAINING & MATERIALS</p>	<p>MENTORSHIP</p>
<p>What training required for participating lawyer? None What is length of training? Where/How is training available? N/A Is it available electronically or in print? charge for training? N/A What materials must a lawyer review before taking on a matter? Each supervising attorney will need to be familiar with the specific questions the associates choose to research. Generally, there are around 30 total questions to research divided amongst more than 50 summer associates. Where are materials posted? Yes. They are e-mailed to all participants and a tangible copy is afforded to them at the Opening Breakfast. Electronic? Yes</p>	<p>Mentor available? N/A How is mentor notified that they will be contacted by a volunteer? N/A</p>
<p>TIME RESOURCES</p>	<p>STAFFING</p>
<p>Anticipated hours for complete project? 20 hours, plus attendance at three programs (Opening Breakfast, mid-program Mixer, Closing Luncheon). Anticipated hours for lead attorney? 10 hours.</p>	<p>What is best staffing for matter? One supervising attorney and one recruiting coordinator. More than one lawyer? No. Non-lawyer staff? Yes. Language skills required? No.</p>
<p>CONFLICTS</p>	
<p>This information depends on the question the associate is researching.</p>	
<p>CLOSING MATTER</p>	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes. Does closing letter get sent by volunteer or by organization? No closing letter need be sent to any party. No closing letter need to be sent to any party</p>	

LGBT Advocacy Project

PROJECT	ORGANIZATION
<p>LGBT Advocacy Project</p> <p>Nature of services: Litigation and appeal</p> <p>Primary areas of practice: Protection of constitutional rights/ civil liberties of LGBT individuals</p>	<p>AMERICAN CIVIL LIBERTIES UNION</p> <p>Tel: (786) 363-2700 Fax: (305) 576-1106 Email: aclufl@aclu.org Website: www.aclufl.org Hours of operation: Hours of phone/email availability:</p> <p>Legal Director: Randall C. Marshall (786) 363-2700 rmarshall@aclufl.org</p>
<p>Description of project</p> <p>Protection of the constitutional rights and civil liberties of LGBT individuals and their families; lead the fight in Florida against discrimination due to sexual orientation and/or HIV status.</p>	<p>General Program description:</p> <p>The mission of the ACLU of Florida is to advocate for the civil liberties, as guaranteed by the Bill of Rights, for Floridians.</p>
<p>TRAINING & MATERIALS</p>	<p>MENTORSHIP</p>
<p>What materials must a lawyer review before taking on a matter? None Where are materials posted? Electronic? N/A</p>	<p>Mentor available? No. A staff attorney is generally assigned to all cases How is mentor notified that they will be contacted by a volunteer? Notified at time of assignment</p>
<p>TIME RESOURCES</p>	<p>STAFFING</p>
<p>Anticipated hours for complete project? The project is continually ongoing and consists of litigating instances of LGBT discrimination as they arise. The hours would depend on each case. Anticipated hours for lead attorney? Cases are generally complex and require a substantial commitment of time in the 150 – 200 range.</p>	<p>What is best staffing for matter? As much staffing is possible; non-lawyer staff is always helpful but not mandatory. More than one lawyer? Yes Non-lawyer staff? Yes Language skills required? No</p>
<p>CONFLICTS</p>	
<p>Case-by-case.</p>	
<p>CLOSING MATTER</p>	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes, but participating lawyer should keep track of own hours for reporting to ACLU Does closing letter get sent by volunteer or by organization? By organization</p>	

Deportation Defense Advocacy For Domestic Violence Victims – Children’s Project

PROJECT	ORGANIZATION
<p>Children’s Project</p> <p>Nature of services: It will vary, but some combination of: preparing and filing immigration applications, trying cases in immigration court, federal litigation, federal and immigration appeals, juvenile, family and criminal law court appearance and assistance.</p> <p>Primary areas of practice: Immigration</p>	<p>AMERICANS FOR IMMIGRANT JUSTICE, FORMERLY FLORIDA IMMIGRANT ADVOCACY CENTER</p> <p>Tel: (305) 573-1106 Fax: (305) 576-6273 Email: aoscariz@aijustice.org Website: www.aijustice.org Hours of operation: 9:00 am - 5:00 pm Mon-Fri Hours of phone/email availability: 9:00 am - 5:00 pm Mon-Fri Staff Counsel and Pro Bono Coordinator: Romy Lerner x1580 Aidil Oscariz x1104 (305) 573-1106 rlerner@aijustice.org/aoscariz@aijustice.org Executive Director: Cheryl Little (305) 573-1106 clittle@aijustice.org</p>
<p>Description of project Children’s Project: AI Justice is one of the nation’s foremost non-profit law firms assisting unaccompanied immigrant children. We represent children in immigration and state courts, many of whom are in detention facilities. We file immigration applications and Special Immigrant Juvenile Visas, on behalf of mostly abused, abandoned and neglected children and represent them in juvenile court dependency proceedings. Many of these children do not have any caregivers at home to whom they might return.</p>	<p>General Program description: AI Justice is a not-for-profit legal assistance organization dedicated to protecting and promoting the basic human rights of immigrants of all nationalities.</p>
<p>TRAINING & MATERIALS</p> <p>What training required for participating lawyer? Initial training in specific services to be provided, as well as ongoing technical assistance and step-by-step training. What is length of training? Where/How is training available? 2-hour, in-house training. Is it available electronically or in print? Charge for training? Materials will be available both electronically and in print. Training is free of cost for volunteers. What materials must a lawyer review before taking on a matter? All training materials and handouts provided must be reviewed. Where are materials posted? Electronic? Materials will be posted on legal server and will be available to be reviewed electronically.</p>	<p>MENTORSHIP</p> <p>Mentor available? Yes. How is mentor notified that they will be contacted by a volunteer? Mentor will be in-house attorney or we will personally contact mentor.</p>
<p>TIME RESOURCES</p> <p>Anticipated hours for complete project? 5-35 hours, depending on availability and case preference. Anticipated hours for lead attorney? 5-35 hours, unless paired with another attorney.</p>	<p>STAFFING</p> <p>What is best staffing for matter? We will co-counsel on some cases; attorneys are encouraged to use their own staff resources, if available. More than one lawyer? Yes. We will make every attempt to pair with another attorney. Non-lawyer staff? Yes, in some cases. Language skills required? Mostly Spanish and Creole.</p>
<p>CONFLICTS</p> <p>Mostly Department of Homeland Security/Immigration and Customs Enforcement.</p>	
<p>CLOSING MATTER</p> <p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes. They will also be recognized publicly. Does closing letter get sent by volunteer or by organization? Volunteer</p>	

Detention Advocacy for Immigrants

PROJECT	ORGANIZATION
<p>Detention Project</p> <p>Nature of services: It will vary, but some combination of: preparing and filing immigration applications, trying cases in immigration court, federal litigation, federal and immigration appeals, juvenile, family and criminal law court appearance and assistance.</p> <p>Primary areas of practice: Immigration</p>	<p>AMERICANS FOR IMMIGRANT JUSTICE, FORMERLY FLORIDA IMMIGRANT ADVOCACY CENTER</p> <p>Tel: (305) 573-1106 Fax: (305) 576-6273 Email: aoscariz@aijustice.org Website: www.aijustice.org Hours of operation: 9:00 am - 5:00 pm Mon-Fri Hours of phone/email availability: 9:00 am - 5:00 pm Mon-Fri</p> <p>Staff Counsel and Pro Bono Coordinator: Romy Lerner x1580 Aidil Oscariz x1104 (305) 573-1106 rlerner@aijustice.org/aoscariz@aijustice.org</p> <p>Executive Director: Cheryl Little (305) 573-1106 clittle@aijustice.org</p>
<p>Description of project</p> <p>AI Justice defends the basic rights of immigration's detainees. We represent detainees with meritorious cases, including asylum seekers, domestic violence victims, and those involving sexual abuse and inadequate health care. Volunteer attorneys are needed to help with bond hearings that will allow detainees to return to their families and jobs, as well as applying for cancellation, asylum, and other victim cases (VAWA and U-visas). Approximately 80% of detainees do not have legal representation and this is the only chance many will have to remain in the country and be with their families.</p>	<p>General Program description:</p> <p>AI Justice is a not-for-profit legal assistance organization dedicated to protecting and promoting the basic human rights of immigrants of all nationalities.</p>
<p>TRAINING & MATERIALS</p>	<p>MENTORSHIP</p>
<p>What training required for participating lawyer? Initial training in specific services to be provided, as well as ongoing technical assistance and step-by-step training.</p> <p>What is length of training? Where/How is training available? 2-7 hour, in-house training.</p> <p>Is it available electronically or in print? Charge for training? Materials will be available both electronically and in print. Training is free of cost for volunteers.</p> <p>What materials must a lawyer review before taking on a matter? All training materials and handouts provided must be reviewed.</p> <p>Where are materials posted? Electronic? Materials will be posted on legal server and will be available to be reviewed electronically.</p>	<p>Mentor available? Yes.</p> <p>How is mentor notified that they will be contacted by a volunteer? Mentor will be in-house attorney or we will personally contact mentor.</p>
<p>TIME RESOURCES</p>	<p>STAFFING</p>
<p>Anticipated hours for complete project? 8-40 hours, depending on availability and case preference.</p> <p>Anticipated hours for lead attorney? 8-40 hours, unless paired with another attorney.</p>	<p>What is best staffing for matter? We will co-counsel on some cases; attorneys are encouraged to use their own staff resources, if available.</p> <p>More than one lawyer? Yes. We will make every attempt to pair with another attorney.</p> <p>Non-lawyer staff? Yes, in some cases.</p> <p>Language skills required? Mostly Spanish and Creole.</p>
<p>CONFLICTS</p>	
<p>Mostly Department of Homeland Security/Immigration and Customs Enforcement.</p>	
<p>CLOSING MATTER</p>	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes. They will also be recognized publicly.</p> <p>Does closing letter get sent by volunteer or by organization? Volunteer.</p>	

Immigration Representation

PROJECT	ORGANIZATION
<p>General Immigration</p> <p>Nature of services: It will vary, but some combination of: preparing and filing immigration applications, trying cases in immigration court, federal litigation, federal and immigration appeals, juvenile, family and criminal law court appearance and assistance.</p> <p>Primary areas of practice: Immigration</p>	<p>AMERICANS FOR IMMIGRANT JUSTICE, FORMERLY FLORIDA IMMIGRANT ADVOCACY CENTER</p> <p>Tel: (305) 573-1106 Fax: (305) 576-6273 Email: aoscariz@aijustice.org Website: www.aijustice.org Hours of operation: 9:00 am - 5:00 pm Mon-Fri Hours of phone/email availability: 9:00 am - 5:00 pm Mon-Fri</p> <p>Staff Counsel and Pro Bono Coordinator: Romy Lerner x1580 Aidil Oscariz x1104 (305) 573-1106 rlerner@aijustice.org/aoscariz@aijustice.org</p> <p>Executive Director: Cheryl Little (305) 573-1106 clittle@aijustice.org</p>
<p>Description of project AI Justice provides legal representation for non-detained immigrants who are eligible for legal relief. Many of these individuals are vulnerable immigrants, such as single women. Their cases range from filing for asylum and cancellation to filing for waivers (for previous criminal convictions, fraud, etc.).</p>	<p>General Program description: AI Justice is a not-for-profit legal assistance organization dedicated to protecting and promoting the basic human rights of immigrants of all nationalities.</p>
<p>TRAINING & MATERIALS</p> <p>What training required for participating lawyer? Initial training in specific services to be provided, as well as ongoing technical assistance and step-by-step training.</p> <p>What is length of training? Where/How is training available? 2-7 hours in-house training.</p> <p>Is it available electronically or in print? Charge for training? Materials will be available both electronically and in print. Training is free of cost for volunteers.</p> <p>What materials must a lawyer review before taking on a matter? All training materials and handouts provided must be reviewed.</p> <p>Where are materials posted? Electronic? Materials will be posted on legal server and will be available to be reviewed electronically.</p>	<p>MENTORSHIP</p> <p>Mentor available? Yes</p> <p>How is mentor notified that they will be contacted by a volunteer? Mentor will be in-house attorney or we will personally contact mentor.</p>
<p>TIME RESOURCES</p> <p>Anticipated hours for complete project? 10-40 hours, depending on availability and case preference.</p> <p>Anticipated hours for lead attorney? 10-40 hours, unless paired with another attorney.</p>	<p>STAFFING</p> <p>What is best staffing for matter? We will co-counsel on some cases. Attorneys are encouraged to use their own staff resources, if available.</p> <p>More than one lawyer? Yes. We will make every attempt to pair with another attorney.</p> <p>Non-lawyer staff? Yes, in some cases.</p> <p>Language skills required? Mostly Spanish and Creole.</p>
<p>CONFLICTS</p>	
<p>Mostly Department of Homeland Security/Immigration and Customs Enforcement.</p>	
<p>CLOSING MATTER</p>	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes. They will also be recognized publicly.</p> <p>Does closing letter get sent by volunteer or by organization? Volunteer.</p>	

Deportation Defense Advocacy for Domestic Violence - Trafficking Victims

PROJECT	ORGANIZATION
<p>LUCHA/NOU KAB</p> <p>Nature of services: It will vary, but some combination of: preparing and filing immigration applications, trying cases in immigration court, federal litigation, federal and immigration appeals, juvenile, family and criminal law court appearance and assistance.</p> <p>Primary areas of practice: Immigration</p>	<p>AMERICANS FOR IMMIGRANT JUSTICE, FORMERLY FLORIDA IMMIGRANT ADVOCACY CENTER</p> <p>Tel: (305) 573-1106 Fax: (305) 576-6273 Email: aalonzo@fiacfla.org Website: www.fiacfla.org Hours of operation: 9:00 am - 5:00 pm Mon-Fri Hours of phone/email availability: 9:00 am - 5:00 pm Mon-Fri</p> <p>Staff Counsel and Pro Bono Coordinator: Romy Lerner x1580 Aidil Oscariz x1104 (305) 573-1106 rlerner@fiacfla.org/aoscariz@fiacfla.org</p> <p>Executive Director: Cheryl Little (305) 573-1106 clittle@fiacfla.org</p>
<p>Description of project FIAC is internationally renowned for its work on behalf of immigrants who are victims of violent crimes, including domestic violence and human trafficking. We represent victims and collaborates with community agencies to ensure needs are met in a holistic manner. We also work closely with law enforcement, advocates, and government representatives from around the world. Assistance is also need in other areas such as family law to help with things such as custody modifications. Experience working with victims is also required.</p>	<p>General Program description: FIAC is a not-for-profit legal assistance organization dedicated to protecting and promoting the basic human rights of immigrants of all nationalities.</p>
<p>TRAINING & MATERIALS</p> <p>What training required for participating lawyer? Initial training in specific services to be provided, as well as ongoing technical assistance and step-by-step training. What is length of training? Where/How is training available? 3-7 hours in-house training. Is it available electronically or in print? Charge for training? Materials will be available both electronically and in print. Training is free of cost for volunteers. What materials must a lawyer review before taking on a matter? All training materials and handouts provided must be reviewed. Where are materials posted? Electronic? Materials will be posted on legal server and will be available to be reviewed electronically.</p>	<p>MENTORSHIP</p> <p>Mentor available? Yes. How is mentor notified that they will be contacted by a volunteer? Mentor will be in-house attorney or we will personally contact mentor.</p>
<p>TIME RESOURCES</p> <p>Anticipated hours for complete project? 8-40 hours, depending on availability and case preference. Anticipated hours for lead attorney? 8-40 hours, unless paired with another attorney.</p>	<p>STAFFING</p> <p>What is best staffing for matter? We will co-counsel on some cases; attorneys are encouraged to use their own staff resources, if available. More than one lawyer? Yes. We will make every attempt to pair with another attorney. Non-lawyer staff? Yes, in some cases. Language skills required? Mostly Spanish and Creole.</p>
<p>CONFLICTS Mostly Department of Homeland Security/Immigration and Customs Enforcement.</p>	
<p>CLOSING MATTER</p> <p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes. They will also be recognized publicly. Does closing letter get sent by volunteer or by organization? Volunteer.</p>	

Deportation Defense Advocacy For Domestic Violence Victims – Public Benefits

PROJECT	ORGANIZATION
<p>Public Benefits</p> <p>Nature of services: It will vary, but some combination of: preparing and filing immigration applications, trying cases in immigration court, federal litigation, federal and immigration appeals, juvenile, family and criminal law court appearance and assistance.</p> <p>Primary areas of practice: Immigration</p>	<p>AMERICANS FOR IMMIGRANT JUSTICE, FORMERLY FLORIDA IMMIGRANT ADVOCACY CENTER</p> <p>Tel: (305) 573-1106 Fax: (305) 576-6273 Email: aoscariz@aijustice.org Website: www.aijustice.org Hours of operation: 9:00 am - 5:00 pm Mon-Fri Hours of phone/email availability: 9:00 am - 5:00 pm Mon-Fri Staff Counsel and Pro Bono Coordinator: Romy Lerner x1580 Aidil Oscariz x1104 (305) 573-1106 rlerner@aijustice.org/aoscariz@aijustice.org Executive Director: Cheryl Little (305) 573-1106 clittle@aijustice.org</p>
<p>Description of project AI Justice represents immigrants in securing benefits for which they are eligible. Many are elderly and/or disabled. We also work with agencies to implement fair policies and procedures, and educate service providers on the legal needs of the homeless immigrant population. We focus on improving immigrant access to government support programs such as Foodstamps, Medicaid, Social Security Benefits, and Federal Financial Aid. Our client base comes primarily from Miami's homeless immigrant community. Most of the substantive work is limited to Social Security hearings. Attorneys could either manage a client file for a long period of time with limited day-to-day investment of time until the hearing phase, or work on a case that already has a hearing date set (commanding a fairly demanding one-week workload).</p>	<p>General Program description: AI Justice is a not-for-profit legal assistance organization dedicated to protecting and promoting the basic human rights of immigrants of all nationalities.</p>
<p>TRAINING & MATERIALS</p> <p>What training required for participating lawyer? Initial training in specific services to be provided, as well as ongoing technical assistance and step-by-step training.</p> <p>What is length of training? Where/How is training available? 2-hour in-house training.</p> <p>Is it available electronically or in print? Charge for training? Materials will be available both electronically and in print. Training is free of cost for volunteers.</p> <p>What materials must a lawyer review before taking on a matter? All training materials and handouts provided must be reviewed</p> <p>Where are materials posted? Electronic? Materials will be posted on legal server and will be available to be reviewed electronically</p>	<p>MENTORSHIP</p> <p>Mentor available? Yes</p> <p>How is mentor notified that they will be contacted by a volunteer? Mentor will be in-house attorney or we will personally contact mentor</p>
<p>TIME RESOURCES</p> <p>Anticipated hours for complete project? 20-60 hours, depending on availability and case preference.</p> <p>Anticipated hours for lead attorney? 20-60 hours, unless paired with another attorney.</p>	<p>STAFFING</p> <p>What is best staffing for matter? We will co-counsel on some cases; attorneys are encouraged to use their own staff resources, if available</p> <p>More than one lawyer? Yes. We will make every attempt to pair with another attorney</p> <p>Non-lawyer staff? Yes, in some cases</p> <p>Language skills required? Mostly Spanish and Creole</p>
<p>CONFLICTS Mostly Department of Homeland Security/Immigration and Customs Enforcement.</p>	
<p>CLOSING MATTER</p>	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes. They will also be recognized publicly.</p> <p>Does closing letter get sent by volunteer or by organization? Volunteer.</p>	

Deportation Defense Advocacy For Domestic Violence Victims – Workplace Project

PROJECT	ORGANIZATION
<p>The Workplace Project</p> <p>Nature of services: It will vary, but some combination of: preparing and filing immigration applications, trying cases in immigration court, federal litigation, federal and immigration appeals, juvenile, family and criminal law court appearance and assistance.</p> <p>Primary areas of practice: Immigration</p>	<p>AMERICANS FOR IMMIGRANT JUSTICE, FORMERLY FLORIDA IMMIGRANT ADVOCACY CENTER</p> <p>Tel: (305) 573-1106 Fax: (305) 576-6273 Email: aoscariz@aijustice.org Website: www.aijustice.org Hours of operation: 9:00 am - 5:00 pm Mon-Fri Hours of phone/email availability: 9:00 am - 5:00 pm Mon-Fri Staff Counsel and Pro Bono Coordinator: Romy Lerner x1580 Aidil Oscariz x1104 (305) 573-1106 rlerner@aijustice.org/aoscariz@aijustice.org Executive Director: Cheryl Little (305) 573-1106 clittle@aijustice.org</p>
<p>Description of project AI Justice assists low-wage immigrant workers with wage and hour and other claims. Workers are interviewed and the issues are documented and screened for viable claims. We identify possible violations of the Fair Labor Standards Act, Florida Minimum Wage Act, or other employment laws. Some issues such as threats or retaliation are also of great strategic importance. FIAC sometimes co-counsel with pro bono attorneys, but in some cases, we limit our involvement to assisting with client communications. Attorney's fees are available under many employment laws, but our clients tend to have smaller claims and/or employers from whom recovery may be difficult. Thus, these cases may or may not generate fees for the firms who accept the cases.</p>	<p>General Program description: AI Justice is a not-for-profit legal assistance organization dedicated to protecting and promoting the basic human rights of immigrants of all nationalities.</p>
TRAINING & MATERIALS	MENTORSHIP
<p>What training required for participating lawyer? Initial training in specific services to be provided, as well as ongoing technical assistance and step-by-step training.</p> <p>What is length of training? Where/How is training available? 2 hour training.</p> <p>Is it available electronically or in print? Charge for training? Materials will be available both electronically and in print. Training is free of cost for volunteers.</p> <p>What materials must a lawyer review before taking on a matter? All training materials and handouts provided must be reviewed.</p> <p>Where are materials posted? Electronic? Materials will be posted on legal server and will be available to be reviewed electronically.</p>	<p>Mentor available? Yes.</p> <p>How is mentor notified that they will be contacted by a volunteer? Mentor will be in-house attorney or we will personally contact mentor.</p>
TIME RESOURCES	STAFFING
<p>Anticipated hours for complete project? 8-40 hours, depending on availability and case preference.</p> <p>Anticipated hours for lead attorney? 8-40 hours, unless paired with another attorney.</p>	<p>What is best staffing for matter? We will co-counsel on some cases; attorneys are encouraged to use their own staff resources, if available.</p> <p>More than one lawyer? Yes. We will make every attempt to pair with another attorney.</p> <p>Non-lawyer staff? Yes, in some cases.</p> <p>Language skills required? Mostly Spanish and Creole.</p>
CONFLICTS	
Mostly Department of Homeland Security/Immigration and Customs Enforcement.	
CLOSING MATTER	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes. They will also be recognized publicly.</p> <p>Does closing letter get sent by volunteer or by organization? Volunteer.</p>	

Pro Bono Opportunities

PROJECT	ORGANIZATION
<p>CABA Pro Bono Project</p> <p>Nature of services: Legal services are provided to low-income individuals and families in Miami-Dade County on a wide variety of civil matters. Pro Bono Attorneys can volunteer to take a case, volunteer to participate in a clinic, serve as co-counsel or become a mentor.</p> <p>Primary areas of practice: Immigration, Family Law, Domestic Violence, Foreclosure Defense, Landlord Tenant, Consumer Finance, Guardianship Wills/Probate of Estates</p>	<p>CABA PRO BONO PROJECT</p> <p>Tel: (305) 646-0046 Fax: (305) 646-0633 Email: Lesley@cabaprobono.com Website: www.cabaproboproject.com Hours of operation: Monday – Friday from 9:00 am to 5:00 pm Hours of phone/email availability: Monday – Friday from 9:00 am to 5:00 pm Executive Director: Lesley Mendoza Lesley@cabaprobono.com</p>
<p>Description of project</p> <p>CABA Pro Bono seeks to assist the poor and indigent community in Miami-Dade County by connecting them with the appropriate volunteer attorneys, and thereby assuring that clients are provided with the legal services and representation that they so desperately need.</p> <p>CABA Pro Bono offers a broad range of civil pro bono opportunities. Attorneys can volunteer to take a case or participate in one of our clinics.</p> <p>CABA Pro Bono holds citizenship clinics on a regular basis. Additionally, CABA Pro Bono holds monthly simple divorce clinics in collaboration with Legal Services of Greater Miami.</p>	<p>General Program description: CABA Pro Bono's mission is to assist the poor and indigent community in Miami-Dade County, Florida by providing them with free legal counsel or connecting them with attorneys willing to provide pro bono services. We provide our clients with the free legal representation that they need to make sure they are afforded due process of law and granted access to our courts. CABA Pro Bono provides assistance to all low-income members of our community regardless of race, creed, color, gender, sexual orientation, national origin or immigration status. CABA Pro Bono further strives to support its volunteer attorneys with access to training, CLE education and ongoing mentoring. The success of CABA Pro Bono is reflected through the commitment of our volunteer attorneys, law firms, members, government offices and private corporations who demonstrate their support by volunteering time, effort and funding vital to the success of our mission.</p>
TRAINING & MATERIALS	MENTORSHIP
<p>What training required for participating lawyer? CABA Pro Bono offers some CLE trainings. Volunteer attorneys may also attend other relevant CLE trainings offered in the community. Additional training is not required for attorneys already knowledgeable in area of the law for which they are volunteering pro bono services.</p> <p>What is length of training? Where/How is training available? Lengths of CLE trainings vary from 1 to 4 hours. They are held at law firms and other locations.</p> <p>Is it available electronically or in print? Print.</p> <p>Charge for trainings? CLE trainings are offered at no cost to attorneys taking a pro bono case.</p> <p>What materials must a lawyer review before taking on a matter? Written training materials provided by the office and synopsis of case.</p> <p>Where are materials posted? Electronic? Materials are not posted.</p>	<p>Mentor available? Yes, either a CABA Pro Bono Staff Attorney or an experienced attorney from CABA will provide volunteer attorney with mentoring and guidance.</p> <p>How is mentor notified that they will be contacted by a volunteer? The Executive Director will notify Mentor.</p>
TIME RESOURCES	STAFFING
<p>Anticipated hours for complete project? Hours can vary from 2 -40 and depend on the type of case and nature of legal services needed by client.</p> <p>Anticipated hours for lead attorney? Depends on case but on average from 20-25 hours.</p>	<p>What is best staffing for matter? A volunteer attorney. CABA Pro Bono will provide necessary support.</p> <p>More than one lawyer? Not required.</p> <p>Non-lawyer staff? No.</p> <p>Language skills required? Some cases may require Spanish.</p>
CONFLICTS	
Volunteer attorneys should conduct their own conflicts check.	
CLOSING MATTER	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes. Attorneys taking more than one case will also receive recognition on our website.</p> <p>Does closing letter get sent by volunteer or by organization? By volunteer.</p>	

Domestic Violence Advocacy Project

PROJECT	ORGANIZATION
<p>CABA Pro Bono Domestic Violence Project</p> <p>Nature of services: Legal services and support are provided to low-income survivors of domestic violence in Miami-Dade County. Pro Bono Attorneys can volunteer to take a case or assist in educational workshops.</p> <p>Primary areas of practice: Family Law. Legal representation at permanent injunction and related hearings.</p>	<p>CABA PRO BONO PROJECT</p> <p>Tel: (305) 646-0046 Fax: (305) 646-0633 Email: Lesley@cabaprobono.com Website: www.cabaprobono.com Hours of operation: Monday – Friday from 9:00 am to 5:00 pm Hours of phone/email availability: Monday – Friday from 9:00 am to 5:00 pm Executive Director: Lesley Mendoza Lesley@cabaprobono.com Staff Attorney: Yesenia Arocha Yesenia@cabaprobono.com</p>
<p>Description of project Program provides free legal services and support to survivors of domestic violence. Inside the courtroom we assist survivors in obtaining injunctions and dissolution of marriage. Outside the courtroom we assist by helping survivors find a shelter or other safe space away from the aggressors. We also provide survivors with referrals for social services and additional resources available to them in our community.</p>	<p>General Program description: CABA Pro Bono's mission is to assist the poor and indigent community in Miami-Dade County, Florida by providing them with free legal counsel or connecting them with attorneys willing to provide pro bono services. We provide our clients with the free legal representation that they need to make sure they are afforded due process of law and granted access to our courts. CABA Pro Bono provides assistance to all low-income members of our community regardless of race, creed, color, gender, sexual orientation, national origin or immigration status. CABA Pro Bono further strives to support its volunteer attorneys with access to training, CLE education and ongoing mentoring. The success of CABA Pro Bono is reflected through the commitment of our volunteer attorneys, law firms, members, government offices and private corporations who demonstrate their support by volunteering time, effort and funding vital to the success of our mission.</p>
<p>TRAINING & MATERIALS</p> <p>What training required for participating lawyer? CABA Pro Bono offers some CLE trainings. Volunteer attorneys may also attend other relevant CLE trainings offered in the community. Additional training is not required for attorneys already knowledgeable in area of the law for which they are volunteering pro bono services.</p> <p>What is length of training? Where/How is training available? Lengths of CLE trainings vary from 1 to 4 hours. They are held at law firms and other locations.</p> <p>Is it available electronically or in print? Print.</p> <p>Charge for trainings? CLE trainings are offered at no cost to attorneys taking a pro bono case.</p> <p>What materials must a lawyer review before taking on a matter? Written training materials provided by the office and synopsis of case.</p> <p>Where are materials posted? Electronic? Materials are not posted.</p>	<p>MENTORSHIP</p> <p>Mentor available? Yes, either a CABA Pro Bono Staff Attorney or an experienced attorney from CABA will provide volunteer attorney with mentoring and guidance.</p> <p>How is mentor notified that they will be contacted by a volunteer? The Executive Director will notify Mentor.</p>
<p>TIME RESOURCES</p> <p>Anticipated hours for complete project? Hours can vary from 10-40 and depend on the type of case and nature of legal services needed by client.</p> <p>Anticipated hours for lead attorney? Depends on case but on average from 20-25 hours.</p>	<p>STAFFING</p> <p>What is best staffing for matter? A volunteer attorney. CABA Pro Bono will provide necessary support.</p> <p>More than one lawyer? Not required.</p> <p>Non-lawyer staff? No.</p> <p>Language skills required? Some cases may require Spanish.</p>
<p>CONFLICTS</p> <p>Volunteer attorneys should conduct their own conflicts check.</p>	
<p>CLOSING MATTER</p> <p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes. Attorneys taking more than one case will also receive recognition on our website.</p> <p>Does closing letter get sent by volunteer or by organization? By volunteer.</p>	

Foreclosure Defense and Loan Modifications

PROJECT	ORGANIZATION
<p>CABA Foreclosure Defense Project</p> <p>Nature of services: Legal services are provided to low and moderate income single-family occupant homeowners facing foreclosure. Pro Bono attorneys can volunteer to take a case or provide clients with counsel and advice at a foreclosure clinic or during weekly office hours at the Miami-Dade County Law Library located on the 3rd Floor of the Miami Dade County Courthouse.</p> <p>Primary areas of practice: Mortgage Foreclosure, Loan Modification</p>	<p>CABA PRO BONO PROJECT</p> <p>Tel: (305) 646-0046 Fax: (305) 646-0633 Email: Lesley@cabaprobono.com Website: www.cabaproboproject.com Hours of operation: Monday – Friday from 9:00 am to 5:00 pm Hours of phone/email availability: Monday – Friday from 9:00 am to 5:00 pm Executive Director: Lesley Mendoza Lesley@cabaprobono.com Staff Attorney: Yesenia Arocha Yesenia@cabaprobono.com</p>
<p>Description of project This Program provides free legal counsel, advice and court representation to low and moderate income single-family occupant homeowners facing foreclosure, living within 275% of the federal poverty guideline. Additionally, this program assists clients in danger of losing their homes, in obtaining a loan modification. To participate in this program, clients can go through our normal intake procedure or visit us Monday and Thursday mornings at the Miami Dade County Courthouse Law Library located on the third floor of the Dade County Courthouse, 73 West Flagler, Miami, Florida on Monday and Thursday mornings.</p> <p>Attorneys can volunteer to take a case or participate in one of our clinics.</p>	<p>General Program description: CABA Pro Bono's mission is to assist the poor and indigent community in Miami-Dade County, Florida by providing them with free legal counsel or connecting them with attorneys willing to provide pro bono services. We provide our clients with the free legal representation that they need to make sure they are afforded due process of law and granted access to our courts. CABA Pro Bono provides assistance to all low-income members of our community regardless of race, creed, color, gender, sexual orientation, national origin or immigration status. CABA Pro Bono further strives to support its volunteer attorneys with access to training, CLE education and ongoing mentoring. The success of CABA Pro Bono is reflected through the commitment of our volunteer attorneys, law firms, members, government offices and private corporations who demonstrate their support by volunteering time, effort and funding vital to the success of our mission.</p>
TRAINING & MATERIALS	MENTORSHIP
<p>What training required for participating lawyer? CABA Pro Bono offers some CLE trainings. Volunteer attorneys may also attend other relevant CLE trainings offered in the community. Additional training is not required for attorneys already knowledgeable in area of the law for which they are volunteering pro bono services.</p> <p>What is length of training? Where/How is training available? Lengths of CLE trainings vary from 1 to 4 hours. They are held at law firms and other locations.</p> <p>Is it available electronically or in print? Print.</p> <p>Charge for trainings? CLE trainings are offered at no cost to attorneys taking a pro bono case.</p> <p>What materials must a lawyer review before taking on a matter? Written training materials provided by the office and synopsis of case.</p> <p>Where are materials posted? Electronic? Materials are not posted.</p>	<p>Mentor available? Yes, CABA Pro Bono Staff Attorney will provide volunteer attorney with mentoring and guidance.</p> <p>How is mentor notified that they will be contacted by a volunteer? The Executive Director will notify Mentor.</p>
TIME RESOURCES	STAFFING
<p>Anticipated hours for complete project? Approximately 40 hours if taking a case and from 2-4 hours if volunteering in a foreclosure clinic.</p> <p>Anticipated hours for lead attorney? Depends on case but on average 40 hours.</p>	<p>What is best staffing for matter? A volunteer attorney. CABA Pro Bono will provide necessary support.</p> <p>More than one lawyer? Not required.</p> <p>Non-lawyer staff? No.</p> <p>Language skills required? Some cases may require Spanish.</p>
CONFLICTS	
Volunteer attorneys should conduct their own conflicts check.	
CLOSING MATTER	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes. Attorneys taking more than one case will also receive recognition on our website.</p> <p>Does closing letter get sent by volunteer or by organization? By volunteer.</p>	

Immigration Advocacy Project

PROJECT	ORGANIZATION
<p>CABA Immigrant Children's Project</p> <p>Nature of services: Legal representation is provided to unaccompanied immigrant minors with removal cases pending in the Miami Immigration Courthouse. Pro Bono Attorneys can volunteer to take a case or conduct intake interviews at the Miami Immigration Courthouse.</p> <p>Primary areas of practice: Immigration, Dependency, Kinship, Asylum</p>	<p>CABA PRO BONO PROJECT</p> <p>Tel: (305) 646-0046 Fax: (305) 646-0633 Email: Lesley@cabaprobono.com Website: www.cabaprobono.com Hours of operation: Monday – Friday from 9:00 am to 5:00 pm Hours of phone/email availability: Monday – Friday from 9:00 am to 5:00 pm Executive Director: Lesley Mendoza Lesley@cabaprobono.com Staff Attorney: Yesenia Arocha Yesenia@cabaprobono.com</p>
<p>Description of project</p> <p>Each year an increasing number of children enter the United States unaccompanied by a parent or caregiver. These children risk their lives to escape abuse, neglect, abandonment, persecution, gang violence or other tragedies. Although many of them are eligible for relief, without legal representation, regrettably most will be sent back to the dangers they were hoping to escape.</p> <p>This Program provides free legal representation in Immigration Court and State Court Proceedings to unaccompanied immigrant children. In collaboration with the Florida Bar Foundation's One Campaign and the Miami Pro Bono Roundtable, CABA Pro Bono recruits, trains and provides ongoing mentoring to volunteer attorneys that can provide vigorous legal representation to these children so that they can assert their right to safely remain in the United States.</p> <p>Attorneys can volunteer to take a case or participate by helping CABA Pro Bono staff conduct intake interviews at the Miami Immigration Courthouse.</p>	<p>General Program description:</p> <p>CABA Pro Bono's mission is to assist the poor and indigent community in Miami-Dade County, Florida by providing them with free legal counsel or connecting them with attorneys willing to provide pro bono services. We provide our clients with the free legal representation that they need to make sure they are afforded due process of law and granted access to our courts. CABA Pro Bono provides assistance to all low-income members of our community regardless of race, creed, color, gender, sexual orientation, national origin or immigration status. CABA Pro Bono further strives to support its volunteer attorneys with access to training, CLE education and ongoing mentoring. The success of CABA Pro Bono is reflected through the commitment of our volunteer attorneys, law firms, members, government offices and private corporations who demonstrate their support by volunteering time, effort and funding vital to the success of our mission.</p>
<p>TRAINING & MATERIALS</p>	<p>MENTORSHIP</p>
<p>What training required for participating lawyer? CABA Pro Bono offers small CLE trainings on a monthly basis. Additional training is not required for attorneys already knowledgeable in area of the law.</p> <p>What is length of training? Where/How is training available? CLE trainings are approximately 2 hours. They are held at law firms and other locations. Online CLE trainings are also offered.</p> <p>Is it available electronically or in print? Both</p> <p>Charge for trainings? CLE trainings are offered at no cost to attorneys taking a pro bono case.</p> <p>What materials must a lawyer review before taking on a matter?</p> <p>Written training materials provided by the office and synopsis of case.</p> <p>Where are materials posted? Electronic? Materials are not posted.</p>	<p>Mentor available? Yes, CABA Pro Bono Staff Attorney will provide volunteer attorney with mentoring and guidance.</p> <p>How is mentor notified that they will be contacted by a volunteer? The Executive Director will notify Mentor.</p>
<p>TIME RESOURCES</p>	<p>STAFFING</p>
<p>Anticipated hours for complete project? Approximately 40 hours if taking a case and 4 hours if volunteering to conduct intake interviews of children.</p> <p>Anticipated hours for lead attorney? Depends on case but on average from 25-40 hours.</p>	<p>What is best staffing for matter? A volunteer attorney. CABA Pro Bono will provide necessary support.</p> <p>More than one lawyer? Not required.</p> <p>Non-lawyer staff? May be used as translators.</p> <p>Language skills required? Spanish. Some cases may require Creole.</p>
<p>CONFLICTS</p>	
<p>Volunteer attorneys should conduct their own conflicts check.</p>	
<p>CLOSING MATTER</p>	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes. Attorneys taking more than one case will also receive recognition on our website.</p> <p>Does closing letter get sent by volunteer or by organization? By volunteer.</p>	

Domestic Violence Guardian Project

PROJECT	ORGANIZATION
<p>CABA Domestic Violence Guardian Project</p> <p>Nature of services: Volunteer attorneys are recruited by CABA Pro Bono and appointed by the Court to serve as Guardians in cases pending in the Domestic Violence Division of the Eleventh Judicial Circuit of Florida.</p> <p>Primary areas of practice: Domestic Violence</p>	<p>CABA PRO BONO PROJECT</p> <p>Tel: (305) 646-0046 Fax: (305) 646-0633 Email: Lesley@cabaprobono.com Website: www.cabaprobono.com Hours of operation: Monday – Friday from 9:00 am to 5:00 pm Hours of phone/email availability: Monday – Friday from 9:00 am to 5:00 pm Executive Director: Lesley Mendoza Lesley@cabaprobono.com Staff Attorney: Yesenia Arocha Yesenia@cabaprobono.com</p>
<p>Description of project</p> <p>This Program was designed to help protect children and elderly individuals living in a home plagued by violence. CABA Pro Bono recruits volunteer attorneys to serve as Guardians in cases pending in the Domestic Violence Division of the Eleventh Judicial Circuit of Florida. Guardians investigate the facts of the case and serve as the “eyes and ears” of the Court. Guardians submit a report with their findings to the Court and may also be asked to testify at hearings. Once the report is submitted and the testimony is provided, the volunteer attorney’s role is complete.</p> <p>Trainings are provided in collaboration with the Domestic Violence Division Judges and Case Managers.</p>	<p>General Program description:</p> <p>CABA Pro Bono’s mission is to assist the poor and indigent community in Miami-Dade County, Florida by providing them with free legal counsel or connecting them with attorneys willing to provide pro bono services. We provide our clients with the free legal representation that they need to make sure they are afforded due process of law and granted access to our courts. CABA Pro Bono provides assistance to all low-income members of our community regardless of race, creed, color, gender, sexual orientation, national origin or immigration status. CABA Pro Bono further strives to support its volunteer attorneys with access to training, CLE education and ongoing mentoring. The success of CABA Pro Bono is reflected through the commitment of our volunteer attorneys, law firms, members, government offices and private corporations who demonstrate their support by volunteering time, effort and funding vital to the success of our mission.</p>
<p>TRAINING & MATERIALS</p>	<p>MENTORSHIP</p>
<p>What training required for participating lawyer? CABA Pro Bono offers CLE trainings. Additional training is not required for attorneys already knowledgeable in area this area of the law. What is length of training? Where/How is training available? CLE trainings are approximately 3 hours. They are held at the Courthouse. Is it available electronically or in print? Print. Charge for trainings? CLE trainings are offered at no cost to attorneys taking a pro bono case. What materials must a lawyer review before taking on a matter? Written training materials provided by the office and synopsis of case. Where are materials posted? Electronic? Materials are not posted.</p>	<p>Mentor available? Yes, CABA Pro Bono Staff Attorney will provide volunteer attorney with mentoring and guidance. How is mentor notified that they will be contacted by a volunteer? The Executive Director will notify Mentor.</p>
<p>TIME RESOURCES</p>	<p>STAFFING</p>
<p>Anticipated hours for complete project? Hours can vary from 10-25 and depend facts of the case. Anticipated hours for lead attorney? Depends on case but on average from 10-25 hours.</p>	<p>What is best staffing for matter? A volunteer attorney. CABA Pro Bono will provide necessary support. More than one lawyer? No. Non-lawyer staff? No. Language skills required? Some cases may require Spanish.</p>
<p>CONFLICTS</p>	
<p>Volunteer attorneys should conduct their own conflicts check.</p>	
<p>CLOSING MATTER</p>	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes. Attorneys taking more than one case will also receive recognition on our website. Does closing letter get sent by volunteer or by organization? By volunteer.</p>	

Civil Rights Litigation Project

PROJECT	ORGANIZATION
<p>Civil Rights Litigation Project</p> <p>Nature of services: The nature of services which can be provided by pro bono attorneys is primarily federal civil litigation and sometimes appeals. Cases can be taken by the firm, or as co-counsel with the Institute. The primary area of practice is Section 1983 civil rights litigation, and some of the other areas related to the nature of the clients served including administrative law and lobbying.</p> <p>Primary areas of practice: Civil Rights</p>	<p>FLORIDA JUSTICE INSTITUTE:</p> <p>Tel: (305) 358-2081 Fax: (305) 358-0910 Email: rberg@floridajusticeinstitute.org Website: www.FloridaJusticeInstitute.org Hours of operation: 9:00 am - 5:30 pm Mon-Fri Hours of phone/email availability: 9:00 am - 5:30 pm Mon-Fri</p> <p>Staff Counsel: Dante Trevisani (305) 358-2081 DTrevisani@FloridaJusticeInstitute.org</p> <p>Executive Director: Randall C. Berg, Jr. (305) 358-2081 rberg@floridajusticeinstitute.org</p>
<p>Description of project The Florida Justice Institute is a private, not-for-profit, state wide public interest law firm which was founded in 1978 by leaders of the private bar. FJI provides direct representation to institutionalized persons, challenging conditions of confinement in Florida's prisons and jails. Where appropriate, the Institute handles these cases as class actions. It also handles other civil rights and civil liberties matters, impact cases for poor persons, and housing discrimination cases.</p>	<p>General Program description: Florida Justice Institute (FJI) handles civil rights actions affecting conditions in Florida's prisons and jails. Legal services provided to inmates also may include referrals arrangements with members of the State Bar Association for damages suits and civil rights cases. Prisoners seeking legal assistance are encouraged to send a letter to the address above.</p>
<p>TRAINING & MATERIALS</p>	<p>MENTORSHIP</p>
<p>What training required for participating lawyer? There is periodically training for participating attorneys and there is no charge. Materials are provided at the CLE program. What is length of training? Where/How is training available? Time of training varies with program. Is it available electronically or in print? charge for training? FJI occasionally partners with PLI in hosting trainings over the web. Charge is \$25 for CLE; free if no CLE credits. What materials must a lawyer review before taking on a matter? Meet with staff attorney and discuss matter, then meet in person or by phone with client. Where are materials posted? Electronic? Materials are posted on ProBono.Net</p>	<p>Mentor available? The Institute's three staff attorneys are available for attorney consults. How is mentor notified that they will be contacted by a volunteer? Email or phone</p>
<p>TIME RESOURCES</p>	<p>STAFFING</p>
<p>Anticipated hours for complete project? Most of these federal civil cases can be quite time consuming. It is impossible to estimate. Each will depend on the facts, the extent of discovery and the complexity of the case. Anticipated hours for lead attorney? 200-300 hours.</p>	<p>What is best staffing for matter? Each attorney should depend on their own staff for support while in litigation. The Institute can provide sample pleadings, discovery materials, etc. Second languages are only needed if the client does not speak English. More than one lawyer? Depends on the case Non-lawyer staff? Non-lawyer staff may be helpful Language skills required? Only if client does not speak English</p>
<p>CONFLICTS</p>	
<p>Volunteer attorneys should always check to make sure there are not any firm conflicts with either the client or any possible defendant. Most defendants are usually state or county employees.</p>	
<p>CLOSING MATTER</p>	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? FJI does not have a formal recognition ceremony for pro bono contribution. Does closing letter get sent by volunteer or by organization? n/a</p>	

Children's Representation – Foster Care

PROJECT	ORGANIZATION
<p>Lawyers for Children America</p> <p>Nature of services: Volunteer attorneys serve children and youth in the following ways: First, attorneys provide direct legal representation to children who have been abused, neglected, or abandoned by their parents. These children are in dependency court proceedings, pursuant to Chapter 39 of the Florida statutes. Attorneys represent the holistic legal needs of dependent children and ensure that the child's voice is heard in all proceedings.</p> <p>Secondly, attorneys represent former foster children who have turned age 18 and who are denied benefits needed to make a successful transition to adulthood. Attorneys represent the youth in administrative appeal hearings, pursuant to Florida Statute Section 409.1451 and Chapter 120.</p> <p>Finally, attorneys can help in resolving systemic legal issues that impact a large group of foster children and youth.</p> <p>Primary areas of practice: Child advocacy – dependency; Administrative appeals; Public interest—systemic advocacy</p>	<p>LAWYERS FOR CHILDREN AMERICA</p> <p>Tel: (305) 577-4771 Fax: (305) 577-7001 Website: www.lawyersforchildrenamerica.org Hours of operation: 9:00 am - 5:30 pm Mon-Fri Hours of phone/email availability: 9:00 am - 5:30 pm Mon-Fri Executive Director: Carolyn Salisbury csalisbury@lawyersforchildrenamerica.org</p>
<p>Description of Project Lawyers for Children America represents current and former foster children who range in age from birth to age 23. Many clients are adolescent foster youth, age 13 and above, who greatly want a lawyer to have their voices heard in court and to obtain needed services. In Florida, where children in dependency court are not entitled to government-funded attorneys, LFCA fills a critical gap in services to this vulnerable population.</p>	<p>General Program description: Lawyers for Children America recruits, trains, and supports volunteer attorneys to provide direct legal representation to abused, abandoned, and neglected children in foster care, as well as former foster youth. LFCA staff attorneys provide comprehensive training and ongoing support to enable volunteer attorneys to effectively represent their child clients. In addition to staff attorneys, LFCA also employs Peer Advocates—former foster youth clients who are now in college and who work with volunteer attorneys to assist current clients.</p>
TRAINING & MATERIALS	MENTORSHIP
<p>What training required for participating lawyer? Volunteers attend a comprehensive one-day training (for 7.5 CLEs) to learn the basics of dependency law and the ethics of child advocacy in addition to important aspects of child development and other relevant topics.</p> <p>What is length of training? Where/How is training available? Training is one day. Trainings are held at various law firms in Miami-Dade County</p> <p>Is it available electronically or in print? No</p> <p>Charge for training? Not if a pro bono case is taken. Otherwise, there is a charge of \$200.</p> <p>What materials must a lawyer review before taking on a matter? A binder, including all relevant statutes and legal materials, is provided at the training.</p>	<p>Mentor available? LFCA staff attorneys provide extensive ongoing support to our volunteers throughout each step of the case—providing initial case consultation, providing draft legal pleadings, accompanying the volunteer to court hearings where needed, keeping them apprised of new developments in the law, and providing ongoing information and instruction on how to access community resources to meet each client's unique needs. How is mentor notified that they will be contacted by a volunteer? The LFCA staff attorney contracts the volunteer with copy of the case file and a summary of the case.</p>
TIME RESOURCES	STAFFING
<p>Anticipated hours for complete project? Cases often last 12-18 months</p> <p>Anticipated hours for lead attorney? 20-60, depending on case</p>	<p>What is best staffing for matter? In most cases, one volunteer lawyer represents the client.</p> <p>More than one lawyer? Yes. LFCA often utilizes teams of attorneys on more complex cases</p> <p>Non-lawyer staff? Could provide assistance.</p> <p>Language skills required? Not required. However, those attorneys with language skills are helpful in cases where the need arises.</p>
CONFLICTS	
Florida Department of Children and Families	
CLOSING MATTER	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes. LFCA requests that attorneys keep their hours and submit them annually</p> <p>Does closing letter get sent by volunteer or by organization? Request for discharge of a case is handled by organization</p>	

Legal Assistance for Artists

PROJECT	ORGANIZATION
<p>LegalLink</p> <p>Nature of services: Legal assistance to Florida-based artists and artistic organizations.</p> <p>Primary areas of practice: LegalLink covers all types of law, with high volume in copyright, business incorporation, contract, and immigration.</p>	<p>CANNONBALL 1035 N. Miami Avenue, Suite 300 Miami, Florida 33136</p> <p>Tel: (786) 347-2360 Fax: (786) 347-2361 Email: legallink@cannonballmiami.org Website: www.cannonballmiami.org Hours of operation: By appointment only Hours of phone/email availability: 10am – 6pm</p> <p>LegalLink Coordinator: Allyn Ginns, Esq.</p>
<p>Description of Project Since 2003, Cannonball's LegalLink program has supported the arts community by serving the legal needs of artists and arts organizations in Florida. LegalLink strives to match artists with attorneys who can volunteer their time on a pro bono basis. In certain cases, where the complexity or time involved makes pro bono placement difficult, attorneys may work for a reduced rate or on a barter basis. LegalLink attorney volunteers will receive a weekly email detailing the cases currently available for placement. In addition to its case referral program, LegalLink provides bi-monthly talks on art-related legal issues.</p>	<p>General Program description: Cannonball is a non-profit arts organization dedicated to supporting artists, innovative forms of cultural production, and education to advance critical discourse and understanding of contemporary art practice. Founded as LegalArt in 2003 by Carolina Jayaram and Lara O'Neil, our organization started with the urgency to support emerging artists by providing free legal services and professional development programs. In 2010, we transitioned from a nomadic arts organization into our first physical home—a 1920s warehouse on the northern edge of downtown Miami. The space was designed to accommodate the organization's Residency Program, the first formal live/work residency program in the city. As programming evolved to better address the ever-changing needs of the local arts community, the board and staff decided to re-imagine and re-brand the organization. In 2012, we transformed into Cannonball, and since we have become a re-granting organization, founded a public alternative school, and formalized a commissions program for participants in the Residency Program.</p>
<p>TRAINING & MATERIALS</p>	<p>MENTORSHIP</p>
<p>What training required for participating lawyer? None What is length of training? Where/How is training available? N/A Is it available electronically or in print? N/A What materials must a lawyer review before taking on a matter? None Where are materials posted? Electronic? N/A</p>	<p>Mentor available? No How is mentor notified that they will be contacted by a volunteer? N/A</p>
<p>TIME RESOURCES</p>	<p>STAFFING</p>
<p>Anticipated hours for complete project? The number of hours highly varies by project. Contract review and brief phone advice will typically require less time, whereas litigation, negotiation, or contract drafting will generally be longer projects. Based on matter descriptions, volunteers will be able to gauge the approximate complexity prior to accepting a matter.</p>	<p>What is best staffing for matter? Depends on the project. More than one lawyer? Depends; a litigation matter may require more than one attorney, while a contract review or negotiation will likely only require one attorney. Non-lawyer staff? While not necessary, volunteers have utilized non-lawyer staff for some cases. Language skills required? Cases requiring language skills will be noted as such in the case description.</p>
<p>CONFLICTS</p>	
<p>Conflicts searches are conducted at the commencement of each project.</p>	
<p>CLOSING MATTER</p>	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Upon request, Cannonball will acknowledge pro bono hours for participating lawyers. Does closing letter get sent by volunteer or by organization? Once referred, matters are closed by volunteers.</p>	

Affordable Housing Project

PROJECT	ORGANIZATION
<p>Affordable Housing Project</p> <p>Nature of services: Volunteers can take a case, co-counsel, train staff attorneys on a legal topic, and become a mentor.</p> <p>Primary areas of practice: Housing Preservation and Development</p>	<p>LEGAL SERVICES OF GREATER MIAMI, INC.</p> <p>Tel: (305) 576-0080 Fax: (305)576-5112 Email: Vchavez@lsgmi.org Website: www.lsgmi.org Hours of operation: 9:00 am - 5:00 pm Mon-Fri Hours of phone/email availability: 9:00 am - 5:00 pm Mon-Fri</p> <p>Staff Counsel: Vivian Chavez (305)232-3813 Vchavez@lsgmi.org</p> <p>Executive Director: Marcia K. Cypen (305)438-2501 mcyphen@lsgmi.org</p>
<p>Description of Project</p> <p>The Affordable Housing Project was established to address the housing crisis in Miami-Dade County. The Project advocates for the preservation and development of affordable housing for low and very low income people residing in Miami-Dade County. The Project has two main components: 1. Preserve affordable housing complexes that are in danger of being lost due to: uninhabitable conditions, landlords threatening conversion to condominium or sale to a private developer, expiration of subsidized federal funding, demolition or abandonment of publicly funded properties. 2. Increase development and production of additional housing units that are affordable to low and very low income residents of the target area through legal and policy advocacy. This Project is funded in part by The Florida Bar Foundation.</p>	<p>General Program description:</p> <p>LSGMI is the largest provider of broad-based civil legal services for the poor in Miami-Dade and Monroe Counties, and is recognized in the state and in the nation as a model legal services program. LSGMI provides clients with legal services in three languages from regional offices located in Miami and South Dade, and from neighborhood offices throughout the service area. This year, LSGMI's priorities will focus on preservation of the home and promotion of home ownership; promotion of employment, economic security, and health; promotion of improved outcomes for children; and protection of vulnerable populations.</p>
TRAINING & MATERIALS	MENTORSHIP
<p>What training required for participating lawyer? Contact Coordinator for more information. Volunteers must review written materials</p> <p>What is length of training? Where/How is training available? Materials available from pro bono coordinator</p> <p>Is it available electronically or in print? Free training is not yet available electronically</p> <p>What materials must a lawyer review before taking on a matter? Written materials available from coordinator</p>	<p>Mentor available? LSGMI attorneys provide assistance and support throughout the pro bono assignment</p> <p>How is mentor notified that they will be contacted by a volunteer? The name of a staff attorney will be sent with the pro bono file</p>
TIME RESOURCES	STAFFING
<p>Anticipated hours for complete project? A typical case will take about 5 hours</p>	<p>What is best staffing for matter? Each attorney should depend on their own staff for support while in litigation. LSGMI can provide guidance as needed.</p> <p>More than one lawyer? No</p> <p>Non-lawyer staff? No</p> <p>Language skills required? Not in all cases</p>
CONFLICTS	
Contact Pro Bono Coordinator for more information.	
CLOSING MATTER	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes</p> <p>Does closing letter get sent by volunteer or by organization? Organization will send</p>	

AIDS Legal Advocacy Project

PROJECT	ORGANIZATION
<p>AIDS Legal Advocacy Project</p> <p>Nature of services: Volunteers can take a case which can range from trasactional work, administrative law, or litigation. Volunteers can also co-counsel, train staff attorneys on a legal topic and become a mentor.</p> <p>Primary areas of practice: Government benefits for individuals living with HIV/AIDS.</p>	<p>LEGAL SERVICES OF GREATER MIAMI, INC. Tel: (305) 576-0080 Fax: (305)576-5112 Email: Vchavez@lsgmi.org Website: www.lsgmi.org Hours of operation: 9:00 am - 5:00 pm Mon-Fri Hours of phone/email availability: 9:00 am - 5:00 pm Mon-Fri Staff Counsel: Vivian Chavez (305) 438-3813 Vchavez@lsgmi.org Executive Director: Marcia K. Cypen (305)438-2501 mcyphen@lsgmi.org</p>
<p>Description of Project The AIDS Legal Advocacy Project (sponsored by Miami-Dade County Ryan White Program) obtains disability benefits, healthcare-related services, and government benefits for individuals who are HIV positive or who have AIDS.</p>	<p>General Program description: LSGMI is the largest provider of broad-based civil legal services for the poor in Miami-Dade and Monroe Counties, and is recognized in the state and in the nation as a model legal services program. LSGMI provides clients with legal services in three languages from regional offices located in Miami and South Dade, and from neighborhood offices throughout the service area. This year, LSGMI's priorities will focus on preservation of the home and promotion of home ownership; promotion of employment, economic security, and health; promotion of improved outcomes for children; and protection of vulnerable populations.</p>
TRAINING & MATERIALS	MENTORSHIP
<p>What training required for participating lawyer? Contact Coordinator for more information. Volunteers must review written materials</p> <p>What is length of training? Where/How is training available? Materials available from pro bono coordinator</p> <p>Is it available electronically or in print? Free training is not yet available electronically</p> <p>What materials must a lawyer review before taking on a matter? Written materials available from coordinator</p>	<p>Mentor available? LSGMI attorneys provide assistance and support throughout the pro bono assignment</p> <p>How is mentor notified that they will be contacted by a volunteer? The name of a staff attorney will be sent with the pro bono file</p>
TIME RESOURCES	STAFFING
<p>Anticipated hours for complete project? Approximately 30 hours</p>	<p>What is best staffing for matter? Each attorney should depend on their own staff for support while in litigation. LSGMI can provide guidance as needed</p> <p>More than one lawyer? No</p> <p>Non-lawyer staff? No</p> <p>Language skills required? Not in all cases</p>
CONFLICTS	
<p>Contact Pro Bono Coordinator for more information.</p>	
CLOSING MATTER	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes</p> <p>Does closing letter get sent by volunteer or by organization? Organization will send</p>	

Community Legal Education Project

PROJECT	ORGANIZATION
<p>Community Legal Education Project</p> <p>Nature of services: Volunteers can conduct a community education seminar for clients in a community setting on a variety of civil legal problems that our program handles..</p> <p>Primary areas of practice: Legal education on a variety of topics of particular interest to the low-income community.</p>	<p>LEGAL SERVICES OF GREATER MIAMI, INC. Tel: (305) 576-0080 Fax: (305)576-5112 Email: Vchavez@lsgmi.org Website: www.lsgmi.org Hours of operation: 9:00 am - 5:00 pm Mon-Fri Hours of phone/email availability: 9:00 am - 5:00 pm Mon-Fri</p> <p>Staff Counsel: Vivian Chavez (305) 438-3813 Vchavez@lsgmi.org</p> <p>Executive Director: Marcia K. Cypen (305)438-2501 mcyphen@lsgmi.org</p>
<p>Description of Project Through the Community Legal Education Project, individuals learn about their legal rights and responsibilities, enabling them to avoid legal problems and understand how to resolve them when they occur.</p>	<p>General Program description: LSGMI is the largest provider of broad-based civil legal services for the poor in Miami-Dade and Monroe Counties, and is recognized in the state and in the nation as a model legal services program. LSGMI provides clients with legal services in three languages from regional offices located in Miami and South Dade, and from neighborhood offices throughout the service area. This year, LSGMI's priorities will focus on preservation of the home and promotion of home ownership; promotion of employment, economic security, and health; promotion of improved outcomes for children; and protection of vulnerable populations.</p>
<p>TRAINING & MATERIALS</p>	<p>MENTORSHIP</p>
<p>What training required for participating lawyer? Contact Coordinator for more information. Volunteers must review written materials</p> <p>What is length of training? Where/How is training available? Materials available from pro bono coordinator</p> <p>Is it available electronically or in print? Free training is not yet available electronically</p> <p>What materials must a lawyer review before taking on a matter? Written materials available from coordinator</p>	<p>Mentor available? LSGMI attorneys provide assistance and support throughout the pro bono assignment</p> <p>How is mentor notified that they will be contacted by a volunteer? The name of a staff attorney will be sent with the pro bono file</p>
<p>TIME RESOURCES</p>	<p>STAFFING</p>
<p>Anticipated hours for complete project? Community education seminars will last approximately 1 hour</p>	<p>What is best staffing for matter? Each attorney should depend on their own staff for support while in litigation. LSGMI can provide guidance as needed</p> <p>More than one lawyer? No</p> <p>Non-lawyer staff? No</p> <p>Language skills required? Not in all cases</p>
<p>CONFLICTS</p>	
<p>Contact Pro Bono Coordinator for more information.</p>	
<p>CLOSING MATTER</p>	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes</p> <p>Does closing letter get sent by volunteer or by organization? Organization will send</p>	

Community Economic Development Project

PROJECT	ORGANIZATION
<p>Community Economic Development Project</p> <p>Nature of services: Volunteers can take a case, co-counsel, train staff attorneys on a legal topic, and become a mentor.</p> <p>Primary areas of practice: Housing Development, Business Development, and Commercial Revitalization.</p>	<p>LEGAL SERVICES OF GREATER MIAMI, INC.</p> <p>Tel: (305) 576-0080 Fax: (305)576-5112 Email: Vchavez@lsgmi.org Website: www.lsgmi.org Hours of operation: 9:00 am - 5:00 pm Mon-Fri Hours of phone/email availability: 9:00 am - 5:00 pm Mon-Fri</p> <p>Staff Counsel: Vivian Chavez (305) 438-3813 Vchavez@lsgmi.org</p> <p>Executive Director: Marcia K. Cypen (305)438-2501 mccypen@lsgmi.org</p>
<p>Description of Project</p> <p>The Community Economic Development Project provides free legal assistance to nonprofit community development corporations seeking to develop affordable housing and revitalize distressed neighborhoods, and has developed a long term, continuous relationship with its client organizations. Many nonprofit organizations in Miami-Dade are engaged in a variety of activities including housing development, business development and commercial revitalization. They need high quality legal assistance in order to increase their capacity to engage in sophisticated economic development ventures. It is very difficult for these organizations to obtain adequate legal assistance because they cannot afford the cost. The Project fills this gap.</p>	<p>General Program description:</p> <p>LSGMI is the largest provider of broad-based civil legal services for the poor in Miami-Dade and Monroe Counties, and is recognized in the state and in the nation as a model legal services program. LSGMI provides clients with legal services in three languages from regional offices located in Miami and South Dade, and from neighborhood offices throughout the service area. This year, LSGMI's priorities will focus on preservation of the home and promotion of home ownership; promotion of employment, economic security, and health; promotion of improved outcomes for children; and protection of vulnerable populations.</p>
<p>TRAINING & MATERIALS</p> <p>What training required for participating lawyer? Contact Coordinator for more information. Volunteers must review written materials</p> <p>What is length of training? Where/How is training available? Materials available from pro bono coordinator</p> <p>Is it available electronically or in print? Free training is not yet available electronically</p> <p>What materials must a lawyer review before taking on a matter? Written materials available from coordinator</p>	<p>MENTORSHIP</p> <p>Mentor available? LSGMI attorneys provide assistance and support throughout the pro bono assignment</p> <p>How is mentor notified that they will be contacted by a volunteer? The name of a staff attorney will be sent with the pro bono file</p>
<p>TIME RESOURCES</p> <p>Anticipated hours for complete project? Approximately 40-50 hours</p>	<p>STAFFING</p> <p>What is best staffing for matter? Each attorney should depend on their own staff for support while in litigation. LSGMI can provide guidance as needed</p> <p>More than one lawyer? No</p> <p>Non-lawyer staff? No</p> <p>Language skills required? Not in all cases</p>
<p>CONFLICTS</p> <p>Contact Pro Bono Coordinator for more information.</p>	
<p>CLOSING MATTER</p>	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes</p> <p>Does closing letter get sent by volunteer or by organization? Organization will send</p>	

Community Tax Clinic

PROJECT	ORGANIZATION
<p>Community Tax Clinic</p> <p>Nature of services: Volunteers can represent in a tax case which can range from negotiating with the IRS to appearing before the Tax Court. Volunteers can also co-counsel, train staff attorneys on a legal topic, and become a mentor.</p> <p>Primary areas of practice: Tax</p>	<p>LEGAL SERVICES OF GREATER MIAMI, INC. Tel: (305) 576-0080 Fax: (305)576-5112 Email: Vchavez@lsgmi.org Website: www.lsgmi.org Hours of operation: 9:00 am - 5:00 pm Mon-Fri Hours of phone/email availability: 9:00 am - 5:00 pm Mon-Fri Staff Counsel: Mary Ann David (305) 438-2557 MDavid@lsgmi.org Executive Director: Marcia K. Cypen (305)438-2501 mcyphen@lsgmi.org</p>
<p>Description of Project Low wage taxpayers are the most highly audited group in the United States. This comprehensive Clinic provides free tax advice and legal representation to resolve income tax controversies with the Internal Revenue Service. The Clinic assists in audits, appeals, tax litigation, and collection matters. Clinic staff also educates community providers and residents about a variety of tax issues including IRS Audits, Earned Income Tax Credit, Tax Consequences to Foreclosure, and Innocent/Injured Spouse Tax Relief.</p>	<p>General Program description: LSGMI is the largest provider of broad-based civil legal services for the poor in Miami-Dade and Monroe Counties, and is recognized in the state and in the nation as a model legal services program. LSGMI provides clients with legal services in three languages from regional offices located in Miami and South Dade, and from neighborhood offices throughout the service area. This year, LSGMI's priorities will focus on preservation of the home and promotion of home ownership; promotion of employment, economic security, and health; promotion of improved outcomes for children; and protection of vulnerable populations.</p>
<p>TRAINING & MATERIALS</p>	<p>MENTORSHIP</p>
<p>What training required for participating lawyer? Contact Coordinator for more information. Volunteers must review written materials</p> <p>What is length of training? Where/How is training available? Materials available from pro bono coordinator</p> <p>Is it available electronically or in print? Free training is available electronically</p> <p>What materials must a lawyer review before taking on a matter? Written materials available from coordinator</p>	<p>Mentor available? LSGMI attorneys provide assistance and support throughout the pro bono assignment</p> <p>How is mentor notified that they will be contacted by a volunteer? The name of a staff attorney will be sent with the pro bono file</p>
<p>TIME RESOURCES</p>	<p>STAFFING</p>
<p>Anticipated hours for complete project? Approximately 20 hours</p>	<p>What is best staffing for matter? Each attorney should depend on their own staff for support while in litigation. LSGMI can provide guidance as needed</p> <p>More than one lawyer? No</p> <p>Non-lawyer staff? No</p> <p>Language skills required? Not in all cases</p>
<p>CONFLICTS</p>	
<p>Contact Pro Bono Coordinator for more information.</p>	
<p>CLOSING MATTER</p>	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes</p> <p>Does closing letter get sent by volunteer or by organization? Organization will send</p>	

Homeless Legal Assistance Project

PROJECT	ORGANIZATION
<p>HOMELESS LEGAL ASSISTANCE PROJECT</p> <p>Nature of services: Volunteers can take a case, which can range from transactional work, administrative law, or litigation. Volunteers can also co-counsel, train staff attorneys on a legal topic, and become a mentor.</p> <p>Primary areas of practice: Preservation of the home and promotion of home ownership; promotion of employment, economic security, and health; promotion of improved outcomes for children; protection of vulnerable populations</p>	<p>LEGAL SERVICES OF GREATER MIAMI, INC. Tel: (305) 576-0080 Fax: (305)576-5112 Email: Vchavez@lsgmi.org Website: www.lsgmi.org Hours of operation: 9:00 am - 5:00 pm Mon-Fri Hours of phone/email availability: 9:00 am - 5:00 pm Mon-Fri Staff Counsel: Vivian Chavez (305) 438-3813 Vchavez@lsgmi.org Executive Director: Marcia K. Cypen (305)438-2501 mcyphen@lsgmi.org</p>
<p>Description of Project LSGMI programs handle cases in the full range of civil legal matters that affect the lives of low-income people in South Florida. Pro bono volunteers will receive close supervision and will also have opportunities to attend court proceedings and interact with clients.</p>	<p>General Program description: The Homeless Legal Assistance Project (sponsored by Miami-Dade County Homeless Trust) provides specialized services to homeless individuals and helps them receive available government assistance, such as Supplemental Security Income disability benefits, Medicaid, and food stamps. The project also keeps homeless children in their neighborhood schools so that their education is not disrupted.</p>
<p>TRAINING & MATERIALS</p>	<p>MENTORSHIP</p>
<p>What training required for participating lawyer? Contact Coordinator for more information. Volunteers must review written materials What is length of training? Where/How is training available? Materials available from pro bono coordinator Is it available electronically or in print? Free training is not yet available electronically What materials must a lawyer review before taking on a matter? Written materials available from coordinator</p>	<p>Mentor available? LSGMI attorneys provide assistance and support throughout the pro bono assignment How is mentor notified that they will be contacted by a volunteer? The name of a staff attorney will be sent with the pro bono file.</p>
<p>TIME RESOURCES</p>	<p>STAFFING</p>
<p>Anticipated hours for complete project? Approximately 20-30 hours</p>	<p>What is best staffing for matter? Each attorney should depend on their own staff for support while in litigation. LSGMI can provide guidance as needed More than one lawyer? No Non-lawyer staff? No Language skills required? Not in all cases</p>
<p>CONFLICTS</p>	
<p>Contact Pro Bono Coordinator for more information.</p>	
<p>CLOSING MATTER</p>	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes Does closing letter get sent by volunteer or by organization? Organization will send</p>	

Homeowner and Consumer Rights Project

PROJECT	ORGANIZATION
<p>Homeowner and Consumer Rights Project</p> <p>Nature of services: Volunteers can take a case, which can range from negotiating with lenders, representation for Chapter 13 bankruptcies, or foreclosure litigation. Volunteers can also take a case involving consumer rights such as improper garnishment, debt collection and student or used automobile loans. Volunteers can also co-counsel, train staff attorneys on a legal topic, and become a mentor.</p> <p>Primary areas of practice: Mortgage Foreclosure Defense, Predatory Lending and Consumer Issues that center on debt collection defense, improper garnishment and used automobile and student loan cases.</p>	<p>LEGAL SERVICES OF GREATER MIAMI, INC. Tel: (305) 576-0080 Fax: (305)576-5112 Email: Vchavez@lsgmi.org Website: www.lsgmi.org Hours of operation: 9:00 am - 5:00 pm Mon-Fri Hours of phone/email availability: 9:00 am - 5:00 pm Mon-Fri Staff Counsel: Vivian Chavez (305) 438-3813 Vchavez@lsgmi.org Executive Director: Marcia K. Cypen (305)438-2501 mccypen@lsgmi.org</p>
<p>Description of Project The project provides high-quality legal assistance and representation to homeowners faced with foreclosure. In addition to court representation and filing of Chapter 13 bankruptcies, the Project provides homeowners with alternatives to foreclosure. These alternatives include repayment plans, forbearance and loan modification. The Project also assists homeowners whose homes are at risk due to unfair practices by contractors and prevents the loss of homes due to tax lien, condo lien and homeowner association lien foreclosures, supporting the retention of assets by low income residents and preventing their downward spiral into homelessness.</p> <p>The project also helps low wage workers and families build economic security by protecting them from exploitive transactions that are barriers to economic self-sufficiency. The project protects people from unfair financial practices by representing consumers in debt collection defense cases, defending against improper garnishment of wages or bank accounts and representing in cases involving used automobiles with a focus on financing, unfair and deceptive sales practices, warranty and odometer law violations. The project also assists consumers with student loan collection problems with a focus on discharge of debt due to disability and closed schools.</p>	<p>General Program description: LSGMI is the largest provider of broad-based civil legal services for the poor in Miami-Dade and Monroe Counties, and is recognized in the state and in the nation as a model legal services program. LSGMI provides clients with legal services in three languages from regional offices located in Miami and South Dade, and from neighborhood offices throughout the service area. This year, LSGMI's priorities will focus on preservation of the home and promotion of home ownership; promotion of employment, economic security, and health; promotion of improved outcomes for children; and protection of vulnerable populations.</p>
<p>TRAINING & MATERIALS</p> <p>What training required for participating lawyer? Contact Coordinator for more information.</p> <p>What is length of training? Where/How is training available? Materials available from pro bono coordinator</p> <p>Is it available electronically or in print? Free training is available in print.</p> <p>What materials must a lawyer review before taking on a matter? Written materials available from coordinator</p>	<p>MENTORSHIP</p> <p>Mentor available? LSGMI attorneys provide assistance and support throughout the pro bono assignment</p> <p>How is mentor notified that they will be contacted by a volunteer? The name of a staff attorney will be sent with the pro bono file</p>
<p>TIME RESOURCES</p> <p>Anticipated hours for complete project? Approximately 25 hours</p>	<p>STAFFING</p> <p>What is best staffing for matter? Each attorney should depend on their own staff for support while in litigation. LSGMI can provide guidance as needed</p> <p>More than one lawyer? No</p> <p>Non-lawyer staff? No</p> <p>Language skills required? Not in all cases</p>
<p>CONFLICTS Contact Pro Bono Coordinator for more information.</p>	
<p>CLOSING MATTER</p>	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes</p> <p>Does closing letter get sent by volunteer or by organization? Organization will send</p>	

Legal Education Institute

PROJECT	ORGANIZATION
<p>Legal Education Institute</p> <p>Nature of services: Volunteers can conduct a community education seminar for social service provider staff in a community setting.</p> <p>Primary areas of practice:</p> <p>Legal education on a variety of topics of particular interest to the low-income community.</p>	<p>LEGAL SERVICES OF GREATER MIAMI, INC. Tel: (305) 576-0080 Fax: (305)576-5112 Email: Vchavez@lsgmi.org Website: www.lsgmi.org Hours of operation: 9:00 am - 5:00 pm Mon-Fri Hours of phone/email availability: 9:00 am - 5:00 pm Mon-Fri Staff Counsel: Vivian Chavez (305) 438-3813 Vchavez@lsgmi.org Executive Director: Marcia K. Cypen (305)438-2501 mcyphen@lsgmi.org</p>
<p>Description of Project</p> <p>The Legal Education Institute develops educational programs and workshops for the staff of social service providers who are often the low income population's only link to mainstream society. This training helps them teach their clients how to avoid legal problems, identify situations where legal counsel is necessary, and know where to turn when legal help is needed.</p>	<p>General Program description:</p> <p>LSGMI is the largest provider of broad-based civil legal services for the poor in Miami-Dade and Monroe Counties, and is recognized in the state and in the nation as a model legal services program. LSGMI provides clients with legal services in three languages from regional offices located in Miami and South Dade, and from neighbourhood offices throughout the service area. This year, LSGMI's priorities will focus on preservation of the home and promotion of home ownership; promotion of employment, economic security, and health; promotion of improved outcomes for children; and protection of vulnerable populations.</p>
<p>TRAINING & MATERIALS</p>	<p>MENTORSHIP</p>
<p>What training required for participating lawyer? Contact Coordinator for more information. Volunteers must review written materials</p> <p>What is length of training? Where/How is training available?</p> <p>Materials available from pro bono coordinator</p> <p>Is it available electronically or in print? Free training is not yet available electronically</p> <p>What materials must a lawyer review before taking on a matter? Written materials available from coordinator</p>	<p>Mentor available? LSGMI attorneys provide assistance and support throughout the pro bono assignment</p> <p>How is mentor notified that they will be contacted by a volunteer? The name of a staff attorney will be sent with the pro bono file</p>
<p>TIME RESOURCES</p>	<p>STAFFING</p>
<p>Anticipated hours for complete project? Community education seminars will last approximately 1 hour</p>	<p>What is best staffing for matter? What is best staffing for matter? Each attorney should depend on their own staff for support while in litigation. LSGMI can provide guidance as needed</p> <p>More than one lawyer? No</p> <p>Non-lawyer staff? No</p> <p>Language skills required? Not in all cases</p>
<p>CONFLICTS</p>	
<p>Contact Pro Bono Coordinator for more information.</p>	
<p>CLOSING MATTER</p>	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes</p> <p>Does closing letter get sent by volunteer or by organization? Organization will send</p>	

New Americans Citizenship Project

PROJECT	ORGANIZATION
<p>New Americans Citizenship Project</p> <p>Nature of services: Volunteers will assist clients with Applications for Naturalization including fee and medical waivers. Volunteers may also assist with representing clients during their citizenship interviews.</p> <p>Primary areas of practice: Confidential Consultations, Investigations to determine whether barriers to citizenship exist, Completion of citizenship applications, Completion of Applications to waive the English language and citizenship examinations due to medical conditions, Fee waiver petitions, Represent clients during their citizenship interviews with the United States Citizenship and Immigration Services.</p>	<p>LEGAL SERVICES OF GREATER MIAMI, INC. Tel: (305) 576-0080 Fax: (305) 576-5112 Email: Vchavez@lsgmi.org Website: www.lsgmi.org Hours of operation: 9:00 am - 5:00 pm Mon-Fri Hours of phone/email availability: 9:00 am - 5:00 pm Mon-Fri Staff Counsel: Vivian Chavez (305) 438-3813 Vchavez@lsgmi.org Executive Director: Marcia K. Cypen (305) 438-2501 mcyphen@lsgmi.org</p>
<p>Description of Project Because immigration law is complex and dynamic, many elderly and disabled immigrants require the assistance of an attorney to negotiate the naturalization process successfully. This project helps extremely vulnerable individuals become United States citizens so that they can enjoy the benefits and responsibilities of citizenship and attain stability by becoming permanent members of our community.</p>	<p>General Program description: LSGMI is the largest provider of broad-based civil legal services for the poor in Miami-Dade and Monroe Counties, and is recognized in the state and in the nation as a model legal services program. LSGMI provides clients with legal services in three languages from regional offices located in Miami and South Dade, and from neighborhood offices throughout the service area. This year, LSGMI's priorities will focus on preservation of the home and promotion of home ownership; promotion of employment, economic security, and health; promotion of improved outcomes for children; and protection of vulnerable populations.</p>
<p>TRAINING & MATERIALS</p>	<p>MENTORSHIP</p>
<p>What training required for participating lawyer? Contact Coordinator for more information. Volunteers must review written materials</p> <p>What is length of training? Where/How is training available? Materials available from pro bono coordinator</p> <p>Is it available electronically or in print? Free training is available electronically</p> <p>What materials must a lawyer review before taking on a matter? Written materials available from coordinator</p>	<p>Mentor available? LSGMI attorneys provide assistance and support throughout the pro bono assignment</p> <p>How is mentor notified that they will be contacted by a volunteer? The name of a staff attorney will be sent with the pro bono file</p>
<p>TIME RESOURCES</p>	<p>STAFFING</p>
<p>Anticipated hours for complete project? Approximately 15 hours</p>	<p>What is best staffing for matter? Each attorney should depend on their own staff for support while in litigation. LSGMI can provide guidance as needed</p> <p>More than one lawyer? No</p> <p>Non-lawyer staff? No</p> <p>Language skills required? Not in all cases</p>
<p>CONFLICTS</p>	
<p>Contact Pro Bono Coordinator for more information.</p>	
<p>CLOSING MATTER</p>	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes</p> <p>Does closing letter get sent by volunteer or by organization? Organization will send</p>	

Reemployment Assistance Project

PROJECT	ORGANIZATION
<p>Reemployment Assistance Project</p> <p>Nature of services: Volunteers can represent in an unemployment case which can range from an administrative hearing to the appellate courts. Volunteers can also co-counsel, train staff attorneys on a legal topic, and become a member.</p> <p>Primary areas of practice: Reemployment Assistance</p>	<p>LEGAL SERVICES OF GREATER MIAMI, INC. Tel: (305) 576-0080 Fax: (305) 576-5112 Email: Vchavez@lsgmi.org Website: www.lsgmi.org Hours of operation: 9:00 am - 5:00 pm Mon-Fri Hours of phone/email availability: 9:00 am - 5:00 pm Mon-Fri Staff Counsel: Vivian Chavez (305) 438-3813 Vchavez@lsgmi.org Executive Director: Marcia K. Cypen (305) 438-2501 mcyphen@lsgmi.org</p>
<p>Description of Project One of our top priorities is to promote economic security for clients so that they can obtain and preserve a source of income. The Reemployment Assistance Project establishes eligibility for unemployment compensation benefits to help people avoid falling into poverty and homelessness while they seek new employment.</p>	<p>General Program description: LSGMI is the largest provider of broad-based civil legal services for the poor in Miami-Dade and Monroe Counties, and is recognized in the state and in the nation as a model legal services program. LSGMI provides clients with legal services in three languages from regional offices located in Miami and South Dade, and from neighborhood offices throughout the service area. This year, LSGMI's priorities will focus on preservation of the home and promotion of home ownership; promotion of employment, economic security, and health; promotion of improved outcomes for children; and protection of vulnerable populations.</p>
TRAINING & MATERIALS	MENTORSHIP
<p>What training required for participating lawyer? Contact Coordinator for more information. Volunteers must review written materials</p> <p>What is length of training? Where/How is training available? Materials available from pro bono coordinator</p> <p>Is it available electronically or in print? Free training is not yet available electronically</p> <p>What materials must a lawyer review before taking on a matter? Written materials available from coordinator</p>	<p>Mentor available? LSGMI attorneys provide assistance and support throughout the pro bono assignment</p> <p>How is mentor notified that they will be contacted by a volunteer? The name of a staff attorney will be sent with the pro bono file</p>
TIME RESOURCES	STAFFING
<p>Anticipated hours for complete project? Approximately 10 hours</p>	<p>What is best staffing for matter? Each attorney should depend on their own staff for support while in litigation. LSGMI can provide guidance as needed</p> <p>More than one lawyer? No</p> <p>Non-lawyer staff? No</p> <p>Language skills required? Not in all cases</p>
CONFLICTS	
Contact Pro Bono Coordinator for more information.	
CLOSING MATTER	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes</p> <p>Does closing letter get sent by volunteer or by organization? Organization will send</p>	

Small Claims Court Clinic Assistance

PROJECT	ORGANIZATION
<p>Small Claims Court Clinic</p> <p>Nature of services: Volunteers can assist at a clinic for clients who are interested in filing a suit in Small Claims Court.</p> <p>Primary areas of practice: Filing claims in Small Claims Court.</p>	<p>LEGAL SERVICES OF GREATER MIAMI, INC. Tel: (305) 576-0080 Fax: (305) 576-5112 Email: Vchavez@lsgmi.org Website: www.lsgmi.org Hours of operation: 9:00 am - 5:00 pm Mon-Fri Hours of phone/email availability: 9:00 am - 5:00 pm Mon-Fri Staff Counsel: Vivian Chavez (305) 438-3813 Vchavez@lsgmi.org Executive Director: Marcia K. Cypen (305) 438-2501 mcyphen@lsgmi.org</p>
<p>Description of Project The Small Claims Court Clinic offers low income individuals and families free legal advice from pro bono attorneys on how to file or defend small claims court matters. Common problems resolved by the clinic include worthless checks from employers, landlord/ tenant disputes involving money, and auto repair disputes. A joint project of LSGMI and Put Something Back and Young Lawyers Section of Dade County Bar Association.</p>	<p>General Program description: LSGMI is the largest provider of broad-based civil legal services for the poor in Miami-Dade and Monroe Counties, and is recognized in the state and in the nation as a model legal services program. LSGMI provides clients with legal services in three languages from regional offices located in Miami and South Dade, and from neighborhood offices throughout the service area. This year, LSGMI's priorities will focus on preservation of the home and promotion of home ownership; promotion of employment, economic security, and health; promotion of improved outcomes for children; and protection of vulnerable populations.</p>
TRAINING & MATERIALS	MENTORSHIP
<p>What training required for participating lawyer? Contact Coordinator for more information. Volunteers must review written materials</p> <p>What is length of training? Where/How is training available? Materials available from pro bono coordinator</p> <p>Is it available electronically or in print? Free training is available electronically</p> <p>What materials must a lawyer review before taking on a matter? Written materials available from coordinator</p>	<p>Mentor available? LSGMI attorneys provide assistance and support throughout the pro bono assignment</p> <p>How is mentor notified that they will be contacted by a volunteer? The name of a staff attorney will be sent with the pro bono file</p>
TIME RESOURCES	STAFFING
<p>Anticipated hours for complete project? Clinics are held on the 2nd and 4th Thursday of each month from 5-8pm at LSGMI's Main Office, 3000 Biscayne Boulevard, Suite 500</p>	<p>What is best staffing for matter? Each attorney should depend on their own staff for support while in litigation. LSGMI can provide guidance as needed</p> <p>More than one lawyer? No</p> <p>Non-lawyer staff? No</p> <p>Language skills required? Not in all cases</p>
CONFLICTS	
Contact Pro Bono Coordinator for more information.	
CLOSING MATTER	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes</p> <p>Does closing letter get sent by volunteer or by organization? Organization will send</p>	

Special Education Advocacy Project

PROJECT	ORGANIZATION
<p>Special Education Advocacy Project</p> <p>Nature of services: Volunteers can represent parents through the process of obtaining Special Education benefits. This can range from 1) requesting formal evaluations of the child, 2) establishing the child's eligibility for Exceptional Student Education (ESE), 3) creating individualized Educational Plans (IEP) with appropriate services and accommodations, and 4) appealing MDCPS's decisions to deny ESE services and accommodations. Volunteers can also co-counsel, train staff attorneys on a legal topic, and become a mentor.</p> <p>Primary area of practice: Special Education</p>	<p>LEGAL SERVICES OF GREATER MIAMI, INC.</p> <p>Tel: (305) 576-0080 Fax: (305) 576-5112 Email: Vchavez@lsgmi.org Website: www.lsgmi.org Hours of operation: 9:00 am - 5:00 pm Mon-Fri Hours of phone/email availability: 9:00 am - 5:00 pm Mon-Fri</p> <p>Staff Counsel: Vivian Chavez (305) 438-3813 Vchavez@lsgmi.org</p> <p>Executive Director: Marcia K. Cypen (305)438-2501 mccypen@lsgmi.org</p>
<p>Description of Project The Special Education Advocacy Project ensures that children who are struggling in school receive the educational services and accommodations necessary to make academic progress. To that end, the Project represents children and their parents before the Miami Dade County Public Schools (MDCPS) in 1) requesting formal evaluations of the child, 2) establishing the child's eligibility for Exceptional Student Education (ESE), 3) creating Individualized Educational Plans (IEP) with appropriate services and accommodations, and 4) appealing MDCPS's decisions to deny ESE services and accommodations. The Project also appeals inappropriate MDCPS disciplinary actions, such as suspensions and expulsions, when a child has already been determined eligible for the ESE Program.</p>	<p>General Program description: LSGMI is the largest provider of broad-based civil legal services for the poor in Miami-Dade and Monroe Counties, and is recognized in the state and in the nation as a model legal services program. LSGMI provides clients with legal services in three languages from regional offices located in Miami and South Dade, and from neighborhood offices throughout the service area. This year, LSGMI's priorities will focus on preservation of the home and promotion of home ownership; promotion of employment, economic security, and health; promotion of improved outcomes for children; and protection of vulnerable populations.</p>
<p>TRAINING & MATERIALS</p>	<p>MENTORSHIP</p>
<p>What training required for participating lawyer? Contact Coordinator for more information. Volunteers must review written materials What is length of training? Where/How is training available? Materials available from pro bono coordinator Is it available electronically or in print? Free training is not yet available electronically What materials must a lawyer review before taking on a matter? Written materials available from coordinator</p>	<p>Mentor available? LSGMI attorneys provide assistance and support throughout the pro bono assignment How is mentor notified that they will be contacted by a volunteer? The name of a staff attorney will be sent with the pro bono file</p>
<p>TIME RESOURCES</p>	<p>STAFFING</p>
<p>Anticipated hours for complete project? Approximately 20-40 hours</p>	<p>What is best staffing for matter? Each attorney should depend on their own staff for support while in litigation. LSGMI can provide guidance as needed More than one lawyer? No Non-lawyer staff? No Language skills required? Not in all cases</p>
<p>CONFLICTS</p>	
<p>Contact Pro Bono Coordinator for more information.</p>	
<p>CLOSING MATTER</p>	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes Does closing letter get sent by volunteer or by organization? Organization will send</p>	

Supplemental Security Income Disability Project

PROJECT	ORGANIZATION
<p>Supplemental Security Income Disability Project (SSI)</p> <p>Nature of services: Volunteers can represent in a disability case which can range from an administrative hearing to federal court. Volunteers can also co-counsel, train staff attorneys on a legal topic and become a mentor.</p> <p>Primary areas of practice: Social Security Disability</p>	<p>LEGAL SERVICES OF GREATER MIAMI, INC. Tel: (305) 576-0080 Fax: (305) 576-5112 Email: Vchavez@lsgmi.org Website: www.lsgmi.org Hours of operation: 9:00 am - 5:00 pm Mon-Fri Hours of phone/email availability: 9:00 am - 5:00 pm Mon-Fri Staff Counsel: Vivian Chavez (305) 438-3813 Vchavez@lsgmi.org Executive Director: Marcia K. Cypen (305) 438-2501 mccypen@lsgmi.org</p>
<p>Description of Project The SSI Disability Project represents disabled individuals in administrative law proceedings to obtain SSI disability benefits. Legal representation is critical because, with the assistance of an attorney, almost 90% of the benefit denials are reversed at the administrative hearing level, obtaining much needed income and Medicaid for disabled children.</p>	<p>General Program description: LSGMI is the largest provider of broad-based civil legal services for the poor in Miami-Dade and Monroe Counties, and is recognized in the state and in the nation as a model legal services program. LSGMI provides clients with legal services in three languages from regional offices located in Miami and South Dade, and from neighborhood offices throughout the service area. This year, LSGMI's priorities will focus on preservation of the home and promotion of home ownership; promotion of employment, economic security, and health; promotion of improved outcomes for children; and protection of vulnerable populations.</p>
<p>TRAINING & MATERIALS</p>	<p>MENTORSHIP</p>
<p>What training required for participating lawyer? Contact Coordinator for more information. Volunteers must review written materials What is length of training? Where/How is training available? Materials available from pro bono coordinator Is it available electronically or in print? Free training is not yet available electronically What materials must a lawyer review before taking on a matter? Written materials available from coordinator</p>	<p>Mentor available? LSGMI attorneys provide assistance and support throughout the pro bono assignment How is mentor notified that they will be contacted by a volunteer? The name of a staff attorney will be sent with the pro bono file</p>
<p>TIME RESOURCES</p>	<p>STAFFING</p>
<p>Anticipated hours for complete project? Approximately 30-40 hours</p>	<p>What is best staffing for matter? Each attorney should depend on their own staff for support while in litigation. LSGMI can provide guidance as needed More than one lawyer? No Non-lawyer staff? No Language skills required? Not in all cases</p>
<p>CONFLICTS</p>	
<p>Contact Pro Bono Coordinator for more information.</p>	
<p>CLOSING MATTER</p>	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes Does closing letter get sent by volunteer or by organization? Organization will send</p>	

Tenants' Rights Project

PROJECT	ORGANIZATION
<p>Tenants' Rights Project</p> <p>Nature of services: Volunteers can take a case or, co-counsel providing representation to tenants facing eviction.</p> <p>Primary areas of practice: Landlord/Tenant</p>	<p>LEGAL SERVICES OF GREATER MIAMI, INC.</p> <p>Tel: (305) 576-0080 Fax: (305) 576-5112 Email: Vchavez@lsgmi.org Website: www.lsgmi.org Hours of operation: 9:00 am - 5:00 pm Mon-Fri Hours of phone/email availability: 9:00 am - 5:00 pm Mon-Fri</p> <p>Staff Counsel: Vivian Chavez (305)438-3813 Vchavez@lsgmi.org</p> <p>Executive Director: Marcia K. Cypen (305) 438-2501 mccypen@lsgmi.org</p>
<p>Description of Project The Tenants' Rights Project provides representation to tenants facing eviction from rental housing. Priority is given to evictions involving tenants living in government subsidized housing. This Project is funded by the Legal Services Corporation.</p>	<p>General Program description: LSGMI is the largest provider of broad-based civil legal services for the poor in Miami-Dade and Monroe Counties, and is recognized in the state and in the nation as a model legal services program. LSGMI provides clients with legal services in three languages from regional offices located in Miami, South Dade, and Key West, and from neighborhood offices throughout the service area. This year, LSGMI's priorities will focus on preservation of the home and promotion of home ownership; promotion of employment, economic security, and health; promotion of improved outcomes for children; and protection of vulnerable populations.</p>
<p>TRAINING & MATERIALS</p>	<p>MENTORSHIP</p>
<p>What training required for participating lawyer? Contact Coordinator for more information. Volunteers must review written materials</p> <p>What is length of training? Where/How is training available? Materials available from pro bono coordinator</p> <p>Is it available electronically or in print? Free training is not yet available electronically</p> <p>What materials must a lawyer review before taking on a matter? Written materials available from coordinator</p>	<p>Mentor available? LSGMI attorneys provide assistance and support throughout the pro bono assignment</p> <p>How is mentor notified that they will be contacted by a volunteer? The name of a staff attorney will be sent with the pro bono file</p>
<p>TIME RESOURCES</p>	<p>STAFFING</p>
<p>Anticipated hours for complete project? A typical case will take about 5 to 10 hours.</p>	<p>What is best staffing for matter? Each attorney should depend on their own staff for support while in litigation. LSGMI can provide guidance as needed.</p> <p>More than one lawyer? No</p> <p>Non-lawyer staff? No</p> <p>Language skills required? Not in all cases</p>
<p>CONFLICTS</p>	
<p>Contact Pro Bono Coordinator for more information.</p>	
<p>CLOSING MATTER</p>	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes</p> <p>Does closing letter get sent by volunteer or by organization? Organization will send</p>	

Veterans Advocacy Project

PROJECT	ORGANIZATION
<p>Veterans Advocacy Project</p> <p>Nature of services: Volunteers can assist with a wide variety of legal services including housing, tax issues, discharge upgrade in order to qualify for benefits, healthcare issues, child support modifications and more.</p> <p>Primary areas of practice: Eviction Defense, enforcement of laws that require landlords to provide safe and habitable housing, Mortgage Foreclosure Defense , Child Support Modification for Non-Custodial Parents, Discharge Upgrades, Tax Issues, Healthcare Issues and Employment issues which affect income and credit.</p>	<p>LEGAL SERVICES OF GREATER MIAMI, INC. Tel: (305) 576-0080 Fax: (305)576-5112 Email: Vchavez@lsgmi.org Website: www.lsgmi.org Hours of operation: 9:00 am - 5:00 pm Mon-Fri Hours of phone/email availability: 9:00 am - 5:00 pm Mon-Fri Staff Counsel: Vivian Chavez 305-438-3813 vchavez@lsgmi.org Executive Director: Marcia K. Cypen (305)438-2501 mcypen@lsgmi.org</p>
<p>Description of Project Florida is home to 1.8 million veterans, 11 active military bases and a host of other military installations. The Veteran Advocacy Project was created in response to a multitude of unmet legal needs arising among veterans, active duty military and their families as a direct result of their deployment. The Project provides free legal assistance to low income veterans, active duty military and their families, and resolves civil legal problems that are barriers to income and housing.</p>	<p>General Program description: LSGMI is the largest provider of broad-based civil legal services for the poor in Miami-Dade and Monroe Counties, and is recognized in the state and in the nation as a model legal services program. LSGMI provides clients with legal services in three languages from regional offices located in Miami and South Dade, and from neighborhood offices throughout the service area. This year, LSGMI's priorities will focus on preservation of the home and promotion of home ownership; promotion of employment, economic security, and health; promotion of improved outcomes for children; and protection of vulnerable populations.</p>
<p>TRAINING & MATERIALS</p>	<p>MENTORSHIP</p>
<p>What training required for participating lawyer? Contact Coordinator for more information. Volunteers must review written materials</p> <p>What is length of training? Where/How is training available? Materials available from pro bono coordinator</p> <p>Is it available electronically or in print? Free training is available in print.</p> <p>What materials must a lawyer review before taking on a matter? Written materials available from coordinator</p>	<p>Mentor available? LSGMI attorneys provide assistance and support throughout the pro bono assignment</p> <p>How is mentor notified that they will be contacted by a volunteer? The name of a staff attorney will be sent with the pro bono file</p>
<p>TIME RESOURCES</p>	<p>STAFFING</p>
<p>Anticipated hours for complete project? Approximately 20 hours</p>	<p>What is best staffing for matter? Each attorney should depend on their own staff for support while in litigation. LSGMI can provide guidance as needed</p> <p>More than one lawyer? No</p> <p>Non-lawyer staff? No</p> <p>Language skills required? Not in all cases</p>
<p>CONFLICTS</p>	
<p>Contact Pro Bono Coordinator for more information.</p>	
<p>CLOSING MATTER</p>	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes</p>	
<p>Does closing letter get sent by volunteer or by organization? Organization will send</p>	

Ensuring Equal Justice Pro Bono Initiative: Defending Indigent Clients in Misdemeanor Cases

PROJECT	ORGANIZATION
<p>Ensuring Equal Justice</p> <p>Nature of services: Pro bono attorneys will have primary responsibility for pre-trial discovery, motion practice, depositions, trials, plea negotiations, and post-trial sentencing advocacy.</p> <p>Primary areas of practice: Criminal misdemeanor defense as a volunteer Special Assistant Public Defender.</p>	<p>MIAMI-DADE COUNTY PUBLIC DEFENDER (PD-11)</p> <p>Tel: (305) 545-1902 Fax: (305) 545-1997 Email: rcoppel@pdmiami.com Website: www.pdmiami.org Hours of operation: 8:30 am - 5:00 pm Mon-Fri Hours of phone/email availability: Same as above Director of Training and Professionalism: Robert Coppel (305) 545-1902 (office) Executive Director: Carlos J. Martinez (305) 545-1900 cmartinez@pdmiami.com</p>
<p>Description of Project The Ensuring Equal Justice Pro Bono Initiative is a community partnership established by Public Defender Carlos J. Martinez with the Pro Bono Roundtable of Miami Dade County. Through the Initiative, volunteer attorneys gain courtroom experience as well as broaden their case investigation and client interviewing skills.</p>	<p>General Program description: PD-11 handles more than 100,000 cases a year. The Public Defender is an elected official who has a constitutional duty to provide legal representation to persons in jeopardy of losing their liberty who cannot afford to hire a private attorney.</p>
TRAINING & MATERIALS	MENTORSHIP
<p>What training required for participating lawyer? PD-11 The Public Defender's Office provides ongoing training and technical assistance support to pro bono attorneys. Prior to volunteering with PD-11, private attorneys must view a training video and review the Pro Bono Agreement.</p> <p>What is length of training? Where/How is training available? Training involves 2 DVDs that are about 7 hours long in total</p> <p>Is it available electronically or in print? We also send training materials, including sample motions and case management checklists, via e-mail</p> <p>What materials must a lawyer review before taking on a matter? Prior to volunteering with the PD-11, private attorneys must view a training video and sign the Pro Bono Agreement before handling a case.</p> <p>Where are materials posted? Electronic? Not available on line but a DVD set and scanned copies of training materials are available for use by volunteer attorneys</p>	<p>Mentor available? Yes. Mentoring is provided by the Pro Bono Project Coordinator, the division training attorneys, and the Director of Training and Professionalism</p> <p>How is mentor notified that they will be contacted by a volunteer? Contact from mentor is provided with case assignment</p>
TIME RESOURCES	STAFFING
<p>Anticipated hours for complete project? Pro Bono attorneys will commit themselves to 50 hours of indigent client representation.</p> <p>Anticipated hours for lead attorney? Approximately 10-25 hours per case</p>	<p>What is best staffing for matter? Volunteer attorneys receive technical support from the Training Director. All support staff is aware of the project.</p> <p>More than one lawyer? A team of two or more attorney volunteers from the same firm may handle a case together and divide responsibilities accordingly.</p> <p>Non-lawyer staff? Yes, depends on the case requirements</p> <p>Language skills required? No</p>
CONFLICTS	
State of Florida and some individual victim names determined in a case-by-case basis.	
CLOSING MATTER	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes. Pro bono attorneys will earn pro bono hours for working with this project and will receive an acknowledgement letter at the end of the case</p> <p>Does closing letter get sent by volunteer or by organization? No. Volunteer attorneys need to self-report their pro bono hours to the Florida Bar</p>	

Clearinghouse of Pro Bono Opportunities

PROJECT	ORGANIZATION
<p>DADE LEGAL AID/ PUT SOMETHING BACK</p> <p>Nature of services: All areas of civil law.</p> <p>Primary areas of practice: Family cases; children's matters requiring the appointment of Guardians Ad Litem in juvenile, family, probate, domestic violence, criminal and civil court; Consumer and housing cases; bankruptcy and foreclosure proceedings; not-for-profit and arts cases; domestic violence matters for persons seeking permanent injunctions for protection; immigration; social security and veterans benefits; employment matters; preparation and processing of wills; low-income taxpayer clinics and advising pro se litigants in small claims, bankruptcy and immigration cases.</p>	<p>DADE LEGAL AID/PUT SOMETHING BACK</p> <p>Address: 123 NW First Ave. Miami FL 33128 Tel: 305-579-5733 Fax: (305) 372-7693 Email: PSB@dadelegalaid.org Website: http://www.jud11.flcourts.org/programs_and_services/psb_and_faq7.htm Hours of operation: 8:30 a.m. – 4:30 p.m. Hours of phone/email availability: 8:30 a.m. – 4:30 p.m. Staff Counsel and Pro Bono Coordinator: Bruce Levine, Esq. 305-579-5733 ext. 2246 blevine@dadelegalaid.org Executive Director: Karen J. Ladis, Esq (305) 579-5733 ext. 2245 kladis@dadelegalaid.org</p>
<p>Description of Project Dade Legal Aid/Put Something Back is the official program for providing pro bono, or free legal assistance to the needy population of Miami-Dade County. It is designed to increase access to the civil legal system by serving as an umbrella agency for referral to all other legal service providers and as a clearinghouse for all attorneys and law firms seeking to provide pro bono representation to help the indigent of the community.</p>	<p>General Program description: Dade Legal Aid is a full staff, free civil legal service provider for the indigent in Dade County. Legal Aid was established in 1939 and chartered in 1949. It is the oldest provider of free legal services in Dade County and has 21 full-time lawyers who primarily handle family matters which involve children, guardianship, domestic violence, teen advocacy, guardian ad litem, housing, bankruptcy, consumer and other civil matters. Pro bono attorneys handle thousands of cases each year.</p>
<p>TRAINING & MATERIALS</p> <p>What training required for participating lawyer? PSB provides training in all areas of law.</p> <p>What is length of training? Where/How is training available? CLE trainings vary from 1 to 8 hours and occur at the Courthouse, law firms and other locations.</p> <p>Is it available electronically or in print? Print and tapes.</p> <p>Charge for training? Charges may apply, unless you accept a case, then it is free.</p> <p>What materials must a lawyer review before taking on a matter? If unfamiliar with an area of law, a volunteer may attend a training but it is NOT required.</p> <p>Where are materials posted? Electronic? The Dade County Bar Association provides a CLE library on a variety of topics. Call 305-371-2220 to request materials.</p>	<p>MENTORSHIP</p> <p>Mentor available? Volunteers submit a mentor request form. Mentors are available in all areas of law.</p> <p>How is mentor notified that they will be contacted by a volunteer? PSB coordinates mentor/mentee and sends an email.</p>
<p>TIME RESOURCES</p> <p>Anticipated hours for complete project? The time commitment will depend on the nature of each case. Hours vary from 1 to 30 hours.</p> <p>Anticipated hours for lead attorney? 20 hours annually.</p>	<p>STAFFING</p> <p>What is best staffing for matter? All that is expected is the attorney's time</p> <p>More than one lawyer? No</p> <p>Non-lawyer staff? No</p> <p>Language skills required? Spanish and Creole are helpful</p>
<p>CONFLICTS</p>	
<p>PSB does an initial conflict check; the law firm/attorney may do additional conflicts check.</p>	
<p>CLOSING MATTER</p>	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes, each participating lawyer receives recognition of pro bono hours.</p> <p>Does closing letter get sent by volunteer or by organization? The attorney sends closing letter to both the client and the organization</p>	

Dade Legal Aid/PSB Pro Bono Opportunities

PROJECT	ORGANIZATION
<p>DADE LEGAL AID/ PUT SOMETHING BACK</p> <p>Nature of services: All areas of civil law.</p> <p>Primary areas of practice: Family cases; children's matters requiring the appointment of Guardians Ad Litem in juvenile, family, probate, domestic violence, criminal and civil court; Consumer and housing cases; bankruptcy and foreclosure proceedings; not-for-profit and arts cases; domestic violence matters for persons seeking permanent injunctions for protection; immigration; social security and veterans benefits; employment matters; preparation and processing of wills; low-income taxpayer clinics and advising pro se litigants in small claims, bankruptcy and immigration cases.</p>	<p>DADE LEGAL AID/PUT SOMETHING BACK</p> <p>Address: 123 N.W. First Avenue, Miami, FL 33128 Tel: 305-579-5733 Fax: 305-372-7693 Email: PSB@dadelegalaid.org Website: http://www.jud11.flcourts.org/programs_and_services/psb_and_faq7.htm Hours of operation: 8:30 a.m. – 4:30 p.m. Hours of phone/email availability: 8:30 a.m. – 4:30 p.m. Staff Counsel and Pro Bono Coordinator: Bruce Levine, Esq. 305-579-5733 ext. 2246 blevine@dadelegalaid.org Executive Director: Karen J. Ladis, Esq (305) 579-5733 ext. 2245 kladis@dadelegalaid.org</p>
<p>Description of project Dade Legal Aid/Put Something Back is the official program for providing pro bono, or free legal assistance to the needy population of Miami-Dade County. It is designed to increase access to the civil legal system by serving as an umbrella agency for referral to all other legal service providers and as a clearinghouse for all attorneys and law firms seeking to provide pro bono representation to help the indigent of the community.</p>	<p>General Program description: Dade Legal Aid is a full staff, free civil legal service provider for the indigent in Dade County. Legal Aid was established in 1939 and chartered in 1949. It is the oldest provider of free legal services in Dade County and has 21 full-time lawyers who primarily handle family matters which involve children, guardianship, domestic violence, teen advocacy, guardian ad litem, housing, bankruptcy, consumer and other civil matters. Pro bono attorneys handle thousands of cases each year.</p>
TRAINING & MATERIALS	MENTORSHIP
<p>What training required for participating lawyer? PSB provides year-round training in all areas of law. What is length of training? Where/How is training available? CLE trainings vary from 1 to 8 hours and occur at the Courthouse, law firms and other locations. Is it available electronically or in print? Print and tapes. Charge for training? Charges may apply, unless you accept a case, then it is free. What materials must a lawyer review before taking on a matter? If unfamiliar with an area of law, a volunteer may attend a training but it is NOT required. Where are materials posted? Electronic? The Dade County Bar Association provides a CLE library on a variety of topics. Call 305-371-2220 to request materials.</p>	<p>Mentor available? Volunteers submit a mentor request form. Mentors are available in all areas of law. How is mentor notified that they will be contacted by a volunteer? PSB coordinates mentor/mentee and sends an email.</p>
TIME RESOURCES	STAFFING
<p>Anticipated hours for complete project? The time commitment will depend on the nature of each case. Hours vary from 1 to 30 hours.</p> <p>Anticipated hours for lead attorney? 20 hours annually.</p>	<p>What is best staffing for matter? All that is expected is the attorney's time. More than one lawyer? No Non-lawyer staff? No Language skills required? Spanish and Creole are helpful.</p>
CONFLICTS	
PSB does an initial conflict check; the law firm/attorney may do additional conflicts check.	
CLOSING MATTER	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes, each participating lawyer receives recognition of pro bono hours. Does closing letter get sent by volunteer or by organization? The attorney sends closing letter to both the client and the organization.</p>	

Family Law and Domestic Violence Projects

PROJECT	ORGANIZATION
<p>FAMILY LAW AND DOMESTIC VIOLENCE PROJECTS</p> <p>Nature of services: Full-service family law and domestic violence services are provided to indigent persons including geographically based populations throughout Miami-Dade County.</p> <p>Legal Aid likewise provides its services to the migrant communities of Homestead, Hialeah and Florida City.</p> <p>Primary areas of practice: Family matters relating to divorce, custody, child support, paternity, and visitation. Representation of victims of domestic violence by obtaining permanent injunctions against their batterers. Representation of the client/victim at the permanent injunction and related hearings.</p>	<p>DADE LEGAL AID/PUT SOMETHING BACK</p> <p>Address: 123 N.W. First Avenue, Miami, FL 33128 Tel: 305-579-5733 Fax: 305-372-7693 Email: PSB@dadelegalaid.org Website: http://www.jud11.flcourts.org/programs_and_services/psb_and_faqs7.htm Hours of operation: 8:30 a.m. – 4:30 p.m. Hours of phone/email availability: 8:30 a.m. – 4:30 p.m. Staff Counsel and Pro Bono Coordinator: Bruce Levine, Esq. 305-579-5733 ext. 2246 blevine@dadelegalaid.org Executive Director: Karen J. Ladis, Esq (305) 579-5733 ext. 2245 kladis@dadelegalaid.org</p>
<p>Description of project Dade Legal Aid/Put Something Back is the official program for providing pro bono, or free legal assistance to the needy population of Miami-Dade County. It is designed to increase access to the civil legal system by serving as an umbrella agency for referral to all other legal service providers and as a clearinghouse for all attorneys and law firms seeking to provide pro bono representation to help the indigent of the community.</p>	<p>General Program description: Dade Legal Aid is a full staff, free legal service provider for the indigent in Miami-Dade County. Legal Aid was established in 1939 and chartered in 1949. It is the oldest provider of free legal services in Miami-Dade County and has 21 full-time civil lawyers who primarily handle family matters which involve children, guardianship, domestic violence, teen advocacy, guardian ad litem and other civil matters.</p>
<p>TRAINING & MATERIALS</p>	<p>MENTORSHIP</p>
<p>What training required for participating lawyer? PSB provides year-round training in all areas of law</p> <p>What is length of training? Where/How is training available? CLE trainings vary from 1 to 8 hours and occur at the Courthouse, law firms and other locations.</p> <p>Is it available electronically or in print? Print and tapes.</p> <p>Charge for training? Charges may apply, unless you accept a case, then it is free.</p> <p>What materials must a lawyer review before taking on a matter? If unfamiliar with an area of law, a volunteer may attend a training but it is NOT required.</p> <p>Where are materials posted? Electronic? The Dade County Bar Association provides a CLE library on a variety of topics. Call 305-371-2220 to request materials.</p>	<p>Mentor available? Volunteers submit a mentor request form. Mentors are available in all areas of law.</p> <p>How is mentor notified that they will be contacted by a volunteer? PSB coordinates mentor/mentee and sends an email.</p>
<p>TIME RESOURCES</p>	<p>STAFFING</p>
<p>Anticipated hours for complete project? The time commitment will depend on the nature of each case. Hours vary from 1 to 30 hours.</p> <p>Anticipated hours for lead attorney? 20 hours annually.</p>	<p>What is best staffing for matter? All that is expected is the attorney's time.</p> <p>More than one lawyer? No Non-lawyer staff? No Language skills required? Spanish and Creole are helpful.</p>
<p>CONFLICTS</p>	
<p>PSB does an initial conflict check; the law firm/attorney may do additional conflicts check.</p>	
<p>CLOSING MATTER</p>	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes, each participating lawyer receives recognition of pro bono hours.</p> <p>Does closing letter get sent by volunteer or by organization? The attorney sends closing letter to both the client and the organization.</p>	

Bankruptcy Assistance Clinic

PROJECT	ORGANIZATION
<p>BANKRUPTCY ASSISTANCE CLINIC</p> <p>Nature of services:</p> <p>The Bankruptcy Assistance Clinic is a joint project of the Bankruptcy Bar Association, American College of Bankruptcy and Legal Aid/PSB to recruit and challenge lawyers/firms to provide advice, representation and assistance to indigent debtors in chapter 7 and chapter 13 bankruptcy proceedings.</p> <p>Primary areas of practice:</p> <p>Chapter 7 bankruptcy for clients facing extraordinary medical debt. Chapter 13 for clients facing loss of homes. Pro se lunchtime clinics are offered to assist indigent debtors with general bankruptcy concerns on a monthly basis.</p>	<p>DADE LEGAL AID/PUT SOMETHING BACK</p> <p>Address: 123 N.W. First Avenue, Miami, FL 33128 Tel: 305-579-5733 ext. 2273 Fax: 305-372-7693 Email: bankruptcy@dadelegalaid.org Website: http://www.jud11.flcourts.org/programs_and_services/psb_and_faqs7.htm Hours of operation: 8:30 a.m. – 4:30 p.m. Hours of phone/email availability: 8:30 a.m. – 4:30 p.m. Staff Counsel and Pro Bono Coordinator: Bruce Levine, Esq. 305-579-5733 ext. 2246 blevine@dadelegalaid.org Executive Director: Karen J. Ladis, Esq (305) 579-5733 ext. 2245 kladis@dadelegalaid.org</p>
<p>Description of project</p> <p>Dade Legal Aid/Put Something Back is the official program for providing pro bono, or free legal assistance to the needy population of Miami-Dade County. It is designed to increase access to the civil legal system by serving as an umbrella agency for referral to all other legal service providers and as a clearinghouse for all attorneys and law firms seeking to provide pro bono representation to help the indigent of the community.</p>	<p>General Program description:</p> <p>Dade Legal Aid is a full staff, free legal service provider for the indigent in Miami-Dade County. Legal Aid was established in 1939 and chartered in 1949. It is the oldest provider of free legal services in Miami-Dade County and has 21 full-time civil lawyers who primarily handle family matters which involve children, guardianship, domestic violence, teen advocacy, guardian ad litem and other civil matters.</p>
TRAINING & MATERIALS	MENTORSHIP
<p>What training required for participating lawyer? PSB provides bankruptcy training.</p> <p>What is length of training? Where/How is training available? 4 hours at the Bankruptcy Courthouse.</p> <p>Is it available electronically or in print? Charge for training? Yes, free to those agree to take a case. Otherwise the cost is approximately \$80.00.</p> <p>What materials must a lawyer review before taking on a matter? Volunteers are encouraged to attend a bankruptcy CLE.</p> <p>Where are materials posted? Electronic? On-Line.</p>	<p>Mentor available? Yes.</p> <p>How is mentor notified that they will be contacted by a volunteer? PSB contacts coordinates mentor/mentee.</p>
TIME RESOURCES	STAFFING
<p>Anticipated hours for complete project? 15 to 20 hours.</p> <p>Anticipated hours for lead attorney? 15 to 20 hours annually.</p>	<p>What is best staffing for matter? More than one lawyer? One lawyer.</p> <p>Non-lawyer staff? N/A</p> <p>Language skills required? Client must bring translator.</p>
CONFLICTS	
<p>PSB does conflict checks. The pro bono attorney may do additional conflicts checks.</p>	
CLOSING MATTER	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes.</p> <p>Does closing letter get sent by volunteer or by organization? The attorney sends closing letter to client and PSB.</p>	

Child Advocacy “GAL” Project

PROJECT	ORGANIZATION
<p>CHILD ADVOCACY/GAL</p> <p>Nature of services:</p> <p>Child Advocacy</p> <p>Primary areas of practice: Children’s matters requiring the appointment of Guardians Ad Litem in all court proceedings.</p>	<p>DADE LEGAL AID/PUT SOMETHING BACK</p> <p>Address: 123 N.W. First Avenue, Miami, FL 33128 Tel: 305-579-5733 Fax: 305-372-7693 Email: PSB@dadelegalaid.org Website: http://www.jud11.flcourts.org/programs_and_services/psb_and_faqs7.htm Hours of operation: 8:30 a.m. – 4:30 p.m. Hours of phone/email availability: 8:30 a.m. – 4:30 p.m. Staff Counsel and Pro Bono Coordinator: Bruce Levine, Esq. 305-579-5733 ext. 2246 blevine@dadelegalaid.org Executive Director: Karen J. Ladis, Esq (305) 579-5733 ext. 2245 kladis@dadelegalaid.org</p>
<p>Description of project</p> <p>Dade Legal Aid/Put Something Back is the official program for providing pro bono, or free legal assistance to the needy population of Miami-Dade County. It is designed to increase access to the civil legal system by serving as an umbrella agency for referral to all other legal service providers and as a clearinghouse for all attorneys and law firms seeking to provide pro bono representation to help the indigent of the community.</p>	<p>General Program description:</p> <p>Dade Legal Aid is a full staff, free legal service provider for the indigent in Miami-Dade County. Legal Aid was established in 1939 and chartered in 1949. It is the oldest provider of free legal services in Miami-Dade County and has 21 full-time civil lawyers who primarily handle family matters which involve children, guardianship, domestic violence, teen advocacy, guardian ad litem and other civil matters.</p>
<p>TRAINING & MATERIALS</p>	<p>MENTORSHIP</p>
<p>What training required for participating lawyer? PSB provides training in all areas of law</p> <p>What is length of training? Where/How is training available? CLE trainings vary from 4 to 12 hours</p> <p>Is it available electronically or in print? Print and tapes.</p> <p>Charge for training? Charges apply, unless you accept a case, then it is free.</p> <p>What materials must a lawyer review before taking on a matter? If unfamiliar with an area of law, a volunteer may attend a training.</p> <p>Where are materials posted? Electronic? The Dade County Bar Association provides a CLE library on a variety of topics. Call 305-371-2220 to request materials.</p>	<p>Mentor available? Volunteers submit a mentor request form. Mentors are available in all areas of law.</p> <p>How is mentor notified that they will be contacted by a volunteer? PSB coordinates mentor/mentee and sends an email.</p>
<p>TIME RESOURCES</p>	<p>STAFFING</p>
<p>Anticipated hours for complete project? The time commitment will depend on the nature of each case. Hours vary from 30 hours – 60 on child advocacy cases.</p> <p>Anticipated hours for lead attorney? 60 hours.</p>	<p>What is best staffing for matter? All that is expected is the attorney’s time.</p> <p>More than one lawyer? No</p> <p>Non-lawyer staff? No</p> <p>Language skills required? Spanish and Creole are helpful.</p>
<p>CONFLICTS</p>	
<p>PSB does an initial conflict check; the law firm may do additional conflicts check.</p>	
<p>CLOSING MATTER</p>	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes, each participating lawyer receives recognition of pro bono hours.</p> <p>Does closing letter get sent by volunteer or by organization? By the volunteer and the organization.</p>	

Guardianship Project

PROJECT	ORGANIZATION
<p>GUARDIANSHIP PROJECT</p> <p>Nature of services: Guardianships for current and former foster youth</p> <p>Primary areas of practice: Guardianships</p>	<p>DADE LEGAL AID/PUT SOMETHING BACK</p> <p>Address: 123 N.W. First Avenue, Miami, FL 33128 Tel: 305-579-5733 Fax: 305-372-7693 Email: PSB@dadelegalaid.org Website: http://www.jud11.flcourts.org/programs_and_services/psb_and_faqs7.htm Hours of operation: 8:30 a.m. – 4:30 p.m. Hours of phone/email availability: 8:30 a.m. – 4:30 p.m. Staff Counsel: Elizabeth Hubbart 305-579-5733 ext. 2230 lhubbart@dadelegalaid.org Executive Director: Karen J. Ladis, Esq (305) 579-5733 ext. 2245 kladis@dadelegalaid.org</p>
<p>Description of project Dade Legal Aid/Put Something Back is the official program for providing pro bono, or free legal assistance to the needy population of Miami-Dade County. It is designed to increase access to the civil legal system by serving as an umbrella agency for referral to all other legal service providers and as a clearinghouse for all attorneys and law firms seeking to provide pro bono representation to help the indigent of the community.</p>	<p>General Program description: Dade Legal Aid is a full staff, free legal service provider for the indigent in Miami-Dade County. Legal Aid was established in 1939 and chartered in 1949. It is the oldest provider of free legal services in Miami-Dade County and has 21 full-time civil lawyers who primarily handle family matters which involve children, guardianship, domestic violence, teen advocacy, guardian ad litem and other civil matters.</p>
<p>TRAINING & MATERIALS</p> <p>What training required for participating lawyer? PSB provides training in all areas of law</p> <p>What is length of training? Where/How is training available? CLE trainings vary from 1 to 4 hours</p> <p>Is it available electronically or in print? Print and tapes.</p> <p>Charge for training? Charges apply, unless you accept a case, then it is free.</p> <p>What materials must a lawyer review before taking on a matter? If unfamiliar with an area of law, a volunteer may attend a training.</p> <p>Where are materials posted? Electronic? The Dade County Bar Association provides a CLE library on a variety of topics. Call 305-371-2220 to request materials.</p>	<p>MENTORSHIP</p> <p>Mentor available? Volunteers submit a mentor request form. Mentors are available in all areas of law.</p> <p>How is mentor notified that they will be contacted by a volunteer? PSB coordinates mentor/mentee and sends an email.</p>
<p>TIME RESOURCES</p> <p>Anticipated hours for complete project? The time commitment will depend on the nature of each case. Hours vary from 1 to 30 hours.</p> <p>Anticipated hours for lead attorney? 20 hours.</p>	<p>STAFFING</p> <p>What is best staffing for matter? All that is expected is the attorney's time.</p> <p>More than one lawyer? No</p> <p>Non-lawyer staff? No</p> <p>Language skills required? Spanish and Creole are helpful.</p>
<p>CONFLICTS</p>	
<p>PSB does an initial conflict check; the law firm may do additional conflicts check.</p>	
<p>CLOSING MATTER</p>	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes, each participating lawyer receives recognition of pro bono hours.</p> <p>Does closing letter get sent by volunteer or by organization? By the organization.</p>	

Immigration Pro Bono Opportunities

PROJECT	ORGANIZATION
<p>IMMIGRATION</p> <p>Nature of services:</p> <p>PSB's pro bono immigration project provides representation to newcomers in limited matters such as asylum, naturalization, suspension of deportation and adjustment of status.</p> <p>Primary areas of practice:</p> <p>Immigration and related matters affecting newcomers, their families, victims of violence and children.</p>	<p>DADE LEGAL AID/PUT SOMETHING BACK</p> <p>Address: 123 N.W. First Avenue, Miami, FL 33128 Tel: 305-579-5733 Fax: 305-372-7693 Email: PSB@dadelegalaid.org Website: http://www.jud11.flcourts.org/programs_and_services/psb_and_faqs7.htm Hours of operation: 8:30 a.m. – 4:30 p.m. Hours of phone/email availability: 8:30 a.m. – 4:30 p.m. Staff Counsel and Pro Bono Coordinator: Bruce Levine, Esq. 305-579-5733 ext. 2246 blevine@dadelegalaid.org Executive Director: Karen J. Ladis, Esq. (305) 579-5733 ext. 2245 kladis@dadelegalaid.org</p>
<p>Description of project</p> <p>Dade Legal Aid/Put Something Back is the official program for providing pro bono, or free legal assistance to the needy population of Miami-Dade County. It is designed to increase access to the civil legal system by serving as an umbrella agency for referral to all other legal service providers and as a clearinghouse for all attorneys and law firms seeking to provide pro bono representation to help the indigent of the community.</p>	<p>General Program description:</p> <p>Dade Legal Aid is a full staff, free legal service provider for the indigent in Miami-Dade County. Legal Aid was established in 1939 and chartered in 1949. It is the oldest provider of free legal services in Miami-Dade County and has 21 full-time civil lawyers who primarily handle family matters which involve children, guardianship, domestic violence, teen advocacy, guardian ad litem and other civil matters.</p>
<p>TRAINING & MATERIALS</p>	<p>MENTORSHIP</p>
<p>What training required for participating lawyer? PSB provides training in all areas of law</p> <p>What is length of training? Where/How is training available? CLE trainings vary from 1 to 4 hours</p> <p>Is it available electronically or in print? Print and tapes.</p> <p>Charge for training? Charges apply, unless you accept a case, then it is free.</p> <p>What materials must a lawyer review before taking on a matter? If unfamiliar with an area of law, a volunteer may attend a training.</p> <p>Where are materials posted? Electronic? The Dade County Bar Association provides a CLE library on a variety of topics. Call 305-371-2220 to request materials.</p>	<p>Mentor available? Volunteers submit a mentor request form. Mentors are available in all areas of law.</p> <p>How is mentor notified that they will be contacted by a volunteer? PSB coordinates mentor/mentee and sends an email.</p>
<p>TIME RESOURCES</p>	<p>STAFFING</p>
<p>Anticipated hours for complete project? The time commitment will depend on the nature of each case. Hours vary from 1 to 30 hours.</p> <p>Anticipated hours for lead attorney? 20 hours.</p>	<p>What is best staffing for matter? All that is expected is the attorney's time.</p> <p>More than one lawyer? No</p> <p>Non-lawyer staff? No</p> <p>Language skills required? Spanish and Creole are helpful.</p>
<p>CONFLICTS</p>	
<p>PSB does an initial conflict check; the law firm may do additional conflicts check.</p>	
<p>CLOSING MATTER</p>	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes, each participating lawyer receives recognition of pro bono hours.</p> <p>Does closing letter get sent by volunteer or by organization? By the attorney and the organization.</p>	

Volunteer Lawyers for the Arts

PROJECT	ORGANIZATION
<p>VOLUNTEER LAWYERS FOR THE ARTS</p> <p>Nature of services: Copyright, Trademark, Leases, Contracts and Not -for-Profit Incorporation legal assistance for qualifying artists, arts groups and emerging non-profits.</p> <p>Primary areas of practice: 501 C3 incorporation, serving of counsel and providing advice, reviewing leases, etc.</p>	<p>DADE LEGAL AID/PUT SOMETHING BACK</p> <p>Address: 123 N.W. First Avenue, Miami, FL 33128 Tel: 305-579-5733 Fax: 305-372-7693 Email: PSB@dadelegalaid.org Website: http://www.jud11.flcourts.org/programs_and_services/psb_and_faqs7.htm Hours of operation: 8:30 a.m. – 4:30 p.m. Hours of phone/email availability: 8:30 a.m. – 4:30 p.m. Staff Counsel and Pro Bono Coordinator: Bruce Levine, Esq. 305-579-5733 ext. 2246 blevine@dadelegalaid.org Executive Director: Karen J. Ladis, Esq (305) 579-5733 ext. 2245 kladis@dadelegalaid.org</p>
<p>Description of project Dade Legal Aid/Put Something Back is the official program for providing pro bono, or free legal assistance to the needy population of Miami-Dade County. It is designed to increase access to the civil legal system by serving as an umbrella agency for referral to all other legal service providers and as a clearinghouse for all attorneys and law firms seeking to provide pro bono representation to help the indigent of the community.</p>	<p>General Program description: Dade Legal Aid is a full staff, free legal service provider for the indigent in Miami-Dade County. Legal Aid was established in 1939 and chartered in 1949. It is the oldest provider of free legal services in Miami-Dade County and has 21 full-time civil lawyers who primarily handle family matters which involve children, guardianship, domestic violence, teen advocacy, guardian ad litem and other civil matters.</p>
<p>TRAINING & MATERIALS</p>	<p>MENTORSHIP</p>
<p>What training required for participating lawyer? PSB provides training in all areas of law What is length of training? Where/How is training available? CLE trainings vary from 2 to 4 hours Is it available electronically or in print? Print and tapes. Charge for training? Charges apply, unless you accept a case, then it is free. What materials must a lawyer review before taking on a matter? If unfamiliar with an area of law, a volunteer may attend a training. Where are materials posted? Electronic? On-Line</p>	<p>Mentor available? Volunteers submit a mentor request form. Mentors are available in all areas of law. How is mentor notified that they will be contacted by a volunteer? PSB coordinates mentor/mentee and sends an email.</p>
<p>TIME RESOURCES</p>	<p>STAFFING</p>
<p>Anticipated hours for complete project? 25 – 40 hours. Anticipated hours for lead attorney? 25 – 40 hours.</p>	<p>What is best staffing for matter? All that is expected is the attorney's time. More than one lawyer? No Non-lawyer staff? No Language skills required? Spanish and Creole are helpful.</p>
<p>CONFLICTS</p>	
<p>PSB does an initial conflict check; the law firm may do additional conflicts check.</p>	
<p>CLOSING MATTER</p>	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? Yes, each participating lawyer receives recognition of pro bono hours. Does closing letter get sent by volunteer or by organization? By the attorney and organization.</p>	

Lawyers to the Rescue Legal Clinic

PROJECT	ORGANIZATION
<p>Lawyers to the Rescue</p> <p>Nature of services:</p> <p>Legal Clinic for the Homeless</p> <p>Primary areas of practice:</p> <p>Criminal Law Family Law Immigration Disability and Social Security</p>	<p>LAWYERS TO THE RESCUE 3132 Ponce de Leon Blvd. Coral Gables, FL 33134</p> <p>Tel: 347-450-LTTR or 305-491-1499 Fax: Email: dinaaronfeld@lawyerstotherescue.org Website: www.lawyerstotherescue.org</p> <p>Program Director: Scott Kotler</p>
<p>Description of Project: Monthly legal clinic at Camillus House for the homeless. At the clinic, licensed attorneys with different practice areas volunteer to address the homeless legal matters ranging from criminal law, family law, immigration and disability to social security matters.</p>	<p>General Program description: The clinic operates on the third Saturday of every month from 10 am to 12 pm. During this time licensed Florida attorneys meet and consult with patrons of the shelter and others in the local homeless community. Our licensed attorneys are all volunteers who practice in various areas of the law.</p>
TRAINING & MATERIALS	MENTORSHIP
<p>What training required for participating lawyer? Brief orientation at the clinic before we begin.</p> <p>What is length of training? Where/How is training available? There is no specific training only a brief orientation on what to expect and brief explanation of the process and documents we use for the intake and Affidavit the clients need to sign before they begin.</p> <p>Is it available electronically or in print? Print</p> <p>What materials must a lawyer review before taking on a matter? We have a brief printed orientation form but mostly the attorneys who are familiar with the process explain what to expect and how we handle the client matter at the clinic before we begin.</p> <p>Where are materials posted? Electronic? We show the attorneys and law students the documents we use at the clinic.</p>	<p>Mentor available? Yes</p> <p>How is mentor notified that they will be contacted by a volunteer? Law students can select an attorney at the clinic as a mentor and if the attorney does take a case at the clinic, he or she can then mentor the law student on the process and what is needed to address the case or matter.</p>
TIME RESOURCES	STAFFING
<p>Anticipated hours for complete project? The clinic itself is 2 hours, from 10am-12pm. If the attorney takes on a specific case or matter the hours are at his or her discretion.</p>	<p>What is best staffing for matter? More than one lawyer? Yes, or at least one lawyer for each area of law</p> <p>Non-lawyer staff? Law students volunteers</p> <p>Language skills required? English, Spanish is plus.</p>
CONFLICTS	
CLOSING MATTER	
<p>Does participating lawyer receive acknowledgement of PB hours by organization upon conclusion? No</p>	
<p>Does closing letter get sent by volunteer or by organization? No</p>	