

The Florida Bar Young Lawyers Division



GRANT APPLICATIONS

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Florida Bar Young Lawyers Division
Affiliate Outreach Conference Grant Application

I. Short Project Title

The 10th Circuit Young Lawyers Section (10th Circuit YLS) is proposing a poster contest for students in our community. Our project title is: *10th Circuit YLS' Crafting Justice Poster Contest*.

II. Contact Information

Saray Noda
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snoda@fvdblaw.com

Our project will be presented by Saray Noda and Nicholas T. Zbrzezni.

III. Describe Your Affiliate

The 10th Circuit YLS serves all lawyers under age 36 and new Florida Bar Members for the first 5 years in the 10th Judicial Circuit which covers three counties, Polk, Highlands, and Hardee County. Our current mailing list for events goes to about 250 young lawyers. We update our mailing list several times per year to account for new Florida bar members and for young lawyers who may have moved to our circuit. Our affiliate has previously attended the outreach conference in 2013. The current board is not aware of any projects previously presented by the 10th Circuit YLS at the affiliate conference.

IV. Summarize the Purpose of Your Request

The 10th Circuit YLS' Crafting Justice Poster Contest seeks to impact the community on several levels. The poster contest, which will be open to all students (elementary, middle, and high school) in the 10th Judicial Circuit, will ask the question: What is Justice? The students will create posters depicting what justice means to them, and local young lawyers, experienced

lawyers, judges, and the community will gather to celebrate the art. The students' artistic interpretation of justice will provide a lens through which the legal community and community-at-large can see both the positive and negatives of the justice system, as well as discuss solutions to the identified issues including access to legal services.

V. Project Objectives/Descriptions

The 10th Circuit YLS Crafting Justice Poster Contest will be the first event of this kind in our circuit. We will invite all elementary, middle, and high school students in our circuit from over 150 schools to create an 11x17 poster with the theme, "What is Justice?" Teachers will be encouraged to incorporate the contest into teaching plans and other school activities. We will develop and provide grading rubrics and contest rules to each school. The schools will select semi-finalists (2-3) which will be submitted to the 10th Circuit YLS. We will also encourage educators to display the non-finalist posters at their schools. Our affiliate will coordinate a panel (local judges, attorneys, and community leaders) to select the finalists from the semi-finalists. We will hold a reception with 10th Circuit YLS members, local attorneys, judges, community leaders, the contest finalists, and their families. We hope the reception will bring the community together to celebrate the future of our legal system and how we can make it better. Depending on the number of attendees, we will provide nice snacks and wine for guests over age 21.

The 10th Circuit YLS' Crafting Justice Poster Contest will target several needs within our community. First, the project will help the legal profession in our circuit evaluate the community we are serving. Children obtain many of their ideas and perceptions from the parents, educators, and other adults that surround them. By receiving an artistic display of these ideas and perceptions, both young lawyers and the legal community at large in the 10th Circuit can evaluate and discuss whether we are providing justice to those we serve. The project will likely highlight both the good and bad of our current legal system, and thus encourage those positive behaviors and hopefully dissuade the negative. Second, many residents in our community may have only had negative encounters with the justice system. This will provide a positive experience and will expose the students to potential mentors. Third, lawyers and judges in our community would benefit from an opportunity to interact with students from our community and provide mentoring and encouragement. Lastly, several high schools in our circuit have legal studies programs that would benefit from our contest and exposure to legal professionals in our community.

We believe our project will serve at least 100-200 people in the 10th Judicial Circuit. At this time, there are no projects in our circuit which are similar to this proposal. The only poster contest in this area related to water conservation.

We would mainly work with the schools (both public and private) to receive entries. The contest would be advertised by flyers, which will be mailed/dropped off to each school. This would be an easy project for other young lawyer affiliates to replicate—they would simply have to identify the schools in their circuit and do the advertising/outreach. The Florida Bar YLD would be recognized in the flyers, reception invitation, and during our awards reception. If necessary, we could seek funds and sponsorships from local law firms and businesses.

VI. Project Evaluation/Timeline

The success of our project will be evaluated by the number of entries received and interest sparked within the legal community. Usually attendance at events is also indicative of whether young lawyers and others value a program or cause. We will also evaluate the program through feedback from the educators and students.

Below is our proposed timeline:

End of January, 2017- Create ad, contest rules, and rubric (one for each age group) to be sent to schools.

February, 2017- Mail/drop off the ad to schools. The ad will indicate that entries shall be made on paper provided by 10th Circuit YLS. This will allow us to provide resources to schools in need and also provide a way to track entries in the contest. Our affiliate will distribute paper to the schools that contact us/ enter the contest.

February-early April, 2017- Students will be given this time to create the posters. It will also provide an opportunity for teachers to include the theme within lesson planning. During this time, the 10th Circuit YLS will be coordinating the reception and preparing the reception invitation for lawyers, judges, and the community. Our affiliate will also select the judging panel for the winners.

Early April, 2017- Schools will be instructed to select the semi-finalists and send the entries to the 10th Circuit YLS. We will also offer to pick-up the entries from the schools. The 10th Circuit YLS will send reception invites to the semi-finalists/their families, teachers, local attorneys, judges, and the community.

First Week of May, 2017- 10th Circuit YLS will hold a reception to recognize the semi-finalists and announce the winners. The posters will be displayed for all attendees to see. The judging panel will discuss the posts and select the winners. Plaques/ribbons will be presented to the winners.

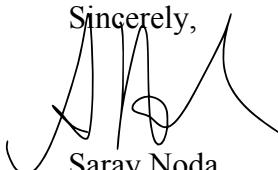
VII. Project Organization

10th Circuit YLS	Other Attorneys and Bar Associations	Polk County Schools/Teachers	10th Circuit Judges
Prepare all contest materials and rules. Communicate with schools regarding contest. Coordinate local attorneys and judges as panel. Execute all planning for reception.	Provide support/volunteers to 10th Circuit YLS. Encourage members to attend reception. Network at reception and offer mentorship to high school students. Encourage and celebrate younger students.	Coordinate/communicate with 10th Circuit YLS and request assistance if necessary. Encourage students to participate and incorporate contest into teaching. Submit semi-finalists to contest	Volunteer to serve on panel to select finalists. Attend reception and mentor students.

VIII. Budget

Item	Amount Requested
11x17 cardstock to be provided to schools	\$250.00
Postage and Copying of Ad Posters	\$150.00
Prizes for Winners (plaques/ribbons)	\$300.00
Food for Reception	\$750.00
Wine for Reception	to be donated from local stores/vendors
Historic Courthouse Rental for Reception	\$500.00
Frames for Winning Posters to be donated to Courthouse for Display	\$300.00
TOTAL	\$2250.00

Thank you for your consideration. The 10th Circuit YLS is looking forward to attending and presenting at the Affiliate Outreach Conference.

Sincerely,

Saray Noda
President, 10th Circuit YLS



I. Short Project Title

**APABA of South Florida Presents:
“Empowering the South Florida APA Communities” (the “Event”)**

II. Contact Information

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Telephone: 754-300-1462

Website: www.apabasfla.org

Project Contact Persons: Yongae Jun, Alen Hsu, Bernice Lee, Benjamin Dowers

Project Presenters: Benjamin Dowers, Bernice Lee

III. Describe Your Affiliate

The Asian Pacific American Bar Association of South Florida (“APABA”) is a non-profit, voluntary bar organization of Asian Pacific American attorneys in Miami-Dade, Broward, and Palm Beach counties. The organization is dedicated to ensuring that the Asian Pacific American community is effectively represented in South Florida.

As an affiliate of the National Asian Pacific American Bar Association (“NAPABA”), APABA’s goals and objectives coincide with those of NAPABA, including working towards civil rights reform, combating anti-immigrant agendas and hate crimes, increasing diversity in federal, state, and local government, and promoting professional development. The overriding mission of APABA is to combat discrimination against all minorities and to promote diversity in the legal profession.

IV. Summarize the Purpose of Your Request

The Asian Pacific American (“APA”) communities comprise the second fastest growing population in the United States. Between 2000 and 2010, it’s estimated that the APA population increased by 43.3% in the United States and 70.8% in Florida. While the APA community has grown significantly, access to and interest in legal education has remained limited. APABA seeks to provide two moderated panels to provide a nuts and bolts of legal issues for members of the local APA communities. The first panel will

focus on legal issues that individuals may encounter in their everyday lives, such as immigration, public benefits, and wills and trusts. The second panel will focus on legal issues that are pertinent to small businesses and business owners, such as labor and employment, minority certification, asset protection, intellectual property, and business immigration.

The purpose of the Event is to educate the APA communities with respect to certain legal topics that are relevant to their lives, and empower and encourage them to take proactive measures to prevent or minimize the negative impact of legal issues.

APABA appreciates the rich diversity of cultures and immigrant narratives of the APA diaspora. We also acknowledge the barriers that persist in our communities, such as the lack of access to language-accessible resources, apathy or fear of legal issues, and traditional mindsets that keep people from seeking legal help.

V. Project Objectives/Description

The primary objective is to be a resource to the greater community by educating the APA communities concerning issues that impact individuals and small businesses. The goals are to empower individuals and small businesses to take a more active role with respect to the legal issues that affect them, and to take preventative steps to protect their interests and minimize potential negative consequences.

APABA will promote the Event by advertising in local APA newspapers, emails, social media, and distributing flyers. We will host the Event at a location that is central to various APA communities. At the Event, we will have a moderated panel discussion with each panelist discussing a different topic for about 15 minutes. The moderator will introduce the panelists, guide the discussions, and provide any necessary disclosures. Following the moderated portion, we will take a few questions from the audience.

We will prepare a folder for each attendee that provides a pen, pad of paper, brochures from various government agencies relating to the topics being discussed, and information relating to other free legal resources that are available. To accommodate bilingual APA community members who are not fluent in English, we will translate and display the Power Point Presentation and key points of the discussion in a number of different languages, including Chinese and Korean. We will also have translators use wireless transmitters and receivers to translate the live presentation.

We have scheduled the Event for August 2017 and September 2017. With this grant, APABA hopes to reach a large number of APA community members, and encourage and empower them to take a more active role to address the legal issues that affect them.

The Event can be easily replicated by other young lawyer affiliates who seek to educate the local communities about legal issues impacting individuals and small businesses.

VI. Project Evaluation

APABA's ultimate goal is to educate the APA community, and encourage individuals and small businesses to take a more active role with respect to the legal issues that affect them, and take preventative steps to protect their interests and minimize potential negative consequences. APABA will consider the event a success if 50 or more APA community members attend the Event. With the support of this grant, we hope to be able to establish the event as an annual event, which will gain recognition over time.

VII. Project Organization

The event will be headed by the current President-Elect of APABA with the assistance of its officers and directors (most of whom are young APA lawyers), and local APA volunteers, as needed. These tasks include securing the venue, planning the discussion, selecting the moderators and panel members, finding language translators, translation equipment, providing small bites and light refreshments, creating flyers and ads, translating flyers, preparing the folders for the attendees, promoting and advertising the Event, creating an evaluation, and hosting and coordinating the event. These tasks will be delegated to APABA's officers and directors.

VIII. Budget

- Marketing Materials (advertising, and informational Flyers about the event, and printing costs) - \$600
- Translation of PowerPoint presentation (est. 8 hours at \$50 per hour) = \$400
- Transmitters with 10 Wireless Receivers, three sets ($\$338.98 \times 3$) = \$1,019.94
- Batteries for the transmitters and receivers - \$25.
- Event space - \$500
- Microphones, tables, projector, scree, podium, and audio devices (rental fee) - \$200
- Folders (folders, pens, paper, and copies of informative brochures) - \$100
- ***Food and Refreshments - \$500

*****Funds for food/refreshments will be paid for directly out of APABA's own budget and corporate sponsorship.**

IX. Timetable

APABA has scheduled this Event for August and September 2016.

- January through March 2017: Secure a venue, prepare flyers and ads in English and other languages, determine the panel speakers and moderators finalize topics, and advertise.
- April through July 2017: Moderators and panel speakers to prepare discussions, questions and answers. Obtain certain portions of the discussion from the panel speakers and translate into a number of languages to display via PowerPoint during the event. Promote and advertise the Event to the APA community (i.e., emails, ads in newspapers, deliver flyers to APA community leaders, local businesses, restaurants, supermarkets, churches, and temples). Plan light bites and refreshments menu. Prepare folder for attendees.
- August 2017: Hold first panel and evaluate the success of same.
- September 2017: Hold second panel and evaluate the success of same.

I. SHORT PROJECT TITLE

Brevard YLD Military Pro-Bono Service Project

II. CONTACT INFORMATION

Young Lawyers Affiliate: Brevard County Young Lawyers Division
Contact: President-Elect, Robert Hoag, Esq.
2201 Dairy Road
Melbourne, FL 32904
Robert@donoghuelaw.com
Phone: 321.725.1499

Presenter of Project at AOC: President-Elect, Robert Hoag, Esq.

III. DESCRIBE YOUR AFFILIATE

The Young Lawyers Division of the Brevard County Bar Association (“Brevard YLD”) has approximately 110 members to date. Approximately half of that number are associate members, who are no longer eligible membership in the YLD (due to age/length of practice), but attend Brevard YLD socials and charity events. Brevard YLD has attended AOC in the past, and have received AOC awards for prior Military Service Projects.

IV. SUMMARY OF REQUEST

The wars in Iraq and Afghanistan have taken a great toll in our society. As of October 1, 2013, over 2.2 million veterans have served our country in the wars involving Iraq and the Afghanistan conflict. Of those deployed, nearly 42% have deployed multiple times. More than 1.4 million of veterans deployed are eligible for health services at the Department of Veterans Affairs. The Department of Veteran Affairs estimates that around 30% or approximately 460,000 of veterans from Iraq and Afghanistan suffer from Post-Traumatic Stress Disorder (“PTSD”). Recent efforts by the Brevard County legal community led to the creation of the Veteran Treatment Court. The Brevard YLD wishes to expand upon the assistance that members of the legal community provide to veterans.

The Brevard YLD has made an effort to promote community involvement among its members, including promoting the needs of numerous local non-profit organizations. As such, the Brevard YLD has recognized the need to assist those individuals with limited access to basic legal needs. Brevard County is host to more than 68,637 veterans. Many of these veterans do not have basic estate planning documents. Therefore, Brevard YLD wishes to afford this deserving segment of our population an opportunity to address those legal needs.

The Brevard YLD Military Pro-Bono project would help veterans at no charge obtain simple wills, powers of attorneys, living wills, advanced directives and basic trusts for

their dependents at a series of events. Finally, this project would raise awareness and promote estate planning for veterans.

In 2013, Brevard YLD originally submitted this proposal and was granted funding. On August 16, 2014, the Brevard YLD, in conjunction with Brevard Legal Aid, Inc. and AVET Project, Inc., successfully conducted the first Military Pro-Bono Project. During this event, nine local attorneys volunteered for four hours each assisting over 26 veteran families. Furthermore, each attorney received two hours of continuing legal education credit.

The May 31, 2016 event utilized members of the Brevard YLD as well as long-standing members of the Brevard County Bar Association and Brevard County Legal Aid, who volunteered for up to four hours each. Basic information was provided by a local estate planning attorney and attorney volunteers met with individuals to fill out intake forms and capture client information and needs. Volunteer attorneys who practice in this field then provided the desired estate planning services to the clients individually.

The response to this event from the legal community, veteran community, and Brevard County community in general, has been absolutely overwhelming. Brevard YLD desires to expand upon this project and conduct an additional event in May, 2017.

V. PROJECT OBJECTIVES/DESCRIPTIONS

After discussing the needs of local charities serving veterans, many of these organizations voiced a concern that not enough lawyers were assisting veterans with basic legal tools. The range of legal needs of our veterans is vast and varied, depending on whether the veteran is currently on active duty, reserve status, retired or medically discharged. The ability of the Department of Defense and Department of Veteran Affairs to assist our heroes is very limited. Promoting events where lawyers assist veterans in Brevard County seemed like a natural cause, given the fact that approximately 10% of the county's population is comprised of veterans.

It is our goal to provide simple wills, powers of attorneys, living wills, advanced directives and basic trusts for their dependents. These documents would be reviewed by experienced volunteer estate planning attorneys. This will ensure that the service members receive quality, accurate legal advice.

One of the aims for this project is to reach those veterans that are not eligible to receive legal benefits at the nearest Judge Advocate General office due to length of service. Generally, only those service-members on active duty and those that have retired with at least 20 years of creditable military service are eligible for on-base services. An additional group of service members eligible for legal services on base are reservists on Title X orders in excess of thirty days. Therefore, if an individual served less than 20 years, or is currently a reservist, that individual is not eligible for free on base legal services.

We are planning another session in May, 2017. Each session will last in excess of three hours, but at no time will the session exceed five hours. During each session we hope to recruit the assistance of 6-10 local attorneys. Each attorney would then spend about 30 minutes with the veteran, but it is conceivable that an attorney will spend about 45 minutes with each veteran.

In addition to the members of the Brevard YLD, we believe that the residents of Brevard County are wonderful promoters and supporters of community involvement, as well as charitable organizations, therefore, we wanted to host an event where a diverse group of individuals can learn from one another. To this end, the Brevard YLD has partnered with Brevard County Legal Aid, One Senior Place, AVET Project, Inc., Disabled American Veterans organizations, and various other non-profit organizations that cater to the needs of veterans in our community. Brevard County Legal Aid will assist with recruitment of attorney volunteers. AVET and DAV will assist with the marketing efforts to the various veterans organizations and as a point of contact for veterans prior to the event. Additionally, One Senior Place and local businesses helped promote the event in their newsletters, by posting flyers and providing handouts to customers. (See attached copy of 2016 Flyer).

We believe that this is a feasible project to replicate because it requires very little materials and is manageable in promoting to raise awareness of the event.

Our past sources of funding, in addition to the Florida Bar YLD grant, has been local businesses, attorneys, and non-profit organizations who assisted with venue and advertising.

VI. PROJECT EVALUATION

It is our goal to conduct the event in May of each year (the day after Memorial Day), which would be open to our local veterans. The session would last approximately five (5) hours. It is our goal to raise awareness for our heroes and foster close working relationships with non-legal service organizations that would steer those in need to the event(s). Success will be measured by: 1) the number of attorneys that volunteer to render basic legal services and 2) the number of legal services hours rendered at the event.

Based upon last year's project, we are on track to meet or exceed our original goals. We have new marketing ideas for 2017 with the goal of doubling our outreach. Since the first event (2013), we have had a tremendous amount of support from both the legal and the veteran communities. Approximately nine attorneys volunteered their time for this event. Furthermore, an additional four paralegals provided support. So far each attorney volunteered four hours of their time to assist individual veteran families with their estate planning needs. This number has increased and we expect that, as our marketing efforts are increased, more attorneys will volunteer their time, and more veterans will be assisted through these efforts.

VII. PROJECT ORGANIZATION

YLD proposes a tiered organizational plan.

1. Setting up a steering committee comprised of:
 - a. Attorneys
 - b. Members of Legal Aid
 - c. Member of Veterans Organizations.
2. Design and Creation of *Military Service Project Day* marketing materials
3. Design and implementation of aggressive advertising for donations and promotion of the event in the local media outlets, in the local bar association newsletter and the local veteran organizations newsletters for a period of several months.
4. Private outreach to local practitioners and businesses (for donations and promotions).
5. Ultimate rendering of legal services on day of event.

VIII. BUDGET

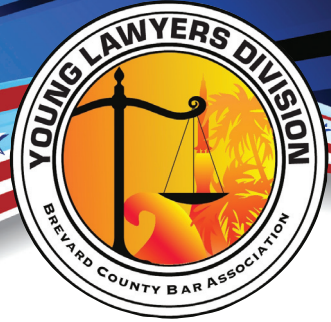
Marketing and Brochures	\$400.00 (\$100/month for 4 months)
Legal Forms and materials	\$500.00
Venue	\$750.00 (\$375/event x2)
Food and refreshments	<u>\$500.00</u>
Total	\$2,150.00

IX. TIMELINE

It has and will take approximately 4 months to prepare for this event for 2017. In essence, it will take 2 months to plan the event and an additional 2 months to properly market and promote the event.

FREE Veteran's Seminar on Estate Planning

Seminar hosted by



in partnership with



Brevard County Legal Aid



Tom D. Waldron, P.A.

ATTORNEYS AT LAW • MEMBERS OF FLORIDA BAR



**SPACE COAST CHAPTER #123
DISABLED AMERICAN VETERANS, INC.**

FREE

Last Will and Testament
Power Of Attorney
Health Care Directive
Living Will



May 31st, from 9 am - 2 pm

at One Senior Place

8085 Spyglass Hill Road, Viera.

R.S.V.P @ 321-725-7077

is greatly appreciated.

We will be serving snacks and refreshments.

Topic

Common Estate Planning Mistakes



Guest Speakers:

Tom D. Waldron, Attorney at Law

Tom D. Waldron, PA

William Benagh, Commander

DAV Chapter 123 Merritt Island

"The necessity of a trust has nothing to do with the size of the estate."

We salute all of our Veterans and appreciate your selfless sacrifice for our freedom.



**Florida Bar Young Lawyers Division
Affiliate Outreach Program**

2017 GRANT APPLICATION

Submitted By: **The Young Lawyers Section of the Broward County Bar Association**

I. **Project Title:**

Broward Young Lawyers for Literacy



II. **Contact Information:**



Todd Baker, Esq. - President
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100 SE 3rd Avenue, 7th Floor
Fort Lauderdale, FL 33394
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Email: npryor@hpslegal.com

III. **Describe Your Affiliate:**

The Young Lawyers' Section of the Broward County Bar Association ("YLS") a division of the Broward County Bar Association, the largest voluntary Bar Association in Broward County. The Broward County Bar Association currently consists of over 2,300 active members, of which more than 800 are active members of the YLS. The YLS is an extremely active affiliate, raising thousands of dollars each year for local charities, and deserving community organizations. In 2016, the YLS was selected as the Florida Bar YLD Affiliate of the Year.

IV. **Summarize the Purpose of Your Request:**

The objectives of the Broward Young Lawyers for Literacy initiative are to improve literacy, motivating children to read, exposing them to literacy sources, and promoting community support for literacy. For several years, the YLS has participated in a comprehensive, two-part literacy campaign to accomplish these goals:

1) A Comprehensive **Guest Reader Initiative** Supporting the Broward County Public Schools Reading is Fundamental Campaign, under which Broward Young Lawyers, assigned as guest readers in the Pre-K and Kindergarten classrooms across the County, were provided a book, and a manual for guidance during the read aloud process. Through a partnership with Broward's Reading is Fundamental ("RIF"), all students in the guest reading class were provided an age-appropriate book of their choice to take home and keep after the guest reading experience.

2) **Broward Read for the Record Campaign:** The national Read for the Record campaign, presented by Jumpstart and the Pearson Foundation, is an annual program, where millions of individuals come together to read the same book on the same day as they celebrate literacy and support Jumpstart in its efforts to promote early childhood education. The YLS contributed funds toward the purchase of a copy of the selected Read for the Record book for approximately 600 community early childhood centers, YLS volunteers joined hundreds of other guest readers across Broward County in reading in early childhood centers and elementary schools in support of literacy and early childhood education.

In addition to continuing the above programs, in 2017, the YLS will expand on its literacy initiative even further by organizing and sponsoring the following: i) a Spelling Bee Competition; and ii) a Poetry Slam Competition. The YLS will be partnering with a Broward County elementary school to organize and sponsor these programs.

V. Project Objectives/Description:

The Miami Herald Spelling Bee, which is celebrating its 76th year, offers the opportunity for South Florida schools to participate in the Scripps National Spelling Bee competition. Students in the 4th - 8th grades in public and private schools from Miami-Dade, Broward and Monroe Counties participate in the competition, and the winner from each county goes on to compete in the Scripps National Spelling Bee in Washington D.C.¹ The 2017 competition will take place in Broward on Tuesday March 15th.

As part of the YLS' ongoing commitment to improving literacy in Broward, the Spelling Bee presents another opportunity to foster literacy and promote early reading. In addition to improving students' vocabularies, reading, and spelling skills, participation in the Spelling Bee competition will enable them to develop confidence, and other valuable skills and experience that can translate to success in other activities, such as public speaking, debating, performing arts, and competitive sports.²

The YLS will provide sponsorship to a Broward elementary school, to enable the school to participate in the Miami Herald Spelling Bee competition. Our financial support will include offsetting the cost of competition registration fees, any preparation material needed, food, travel, and other incidental expenses that may be associated with participating in the competition.

In addition to sponsoring the Spelling Bee, the BCBA YLS will partner with the selected school to establish a "Poetry Slam" competition. A Poetry Slam is a competition in which participants recite original creative works. Creative writing is another component of fostering and improving literacy, and this competition will require students to write an original piece of poetry. The finalists will be selected to perform

¹ <http://www.miamiherald.com/site-services/miami-herald-events/spelling-bee/#storylink=cpy>

² *Id.*

their original works in a poetry showcase, and the selected winners awarded a prize.

VII. Project Organization:

YLS, through its established partnership with the School Board of Broward County will select a Broward Elementary School to partner with for the above initiatives. The selected school will be responsible for identifying students to participate in the Spelling Bee Competition, and selecting a coach. As it relates to the Poetry Slam, BCBA YLS volunteers will participate in the process of reviewing the students' written submissions, selecting the finalists, and judging the spoken word/performance portion of the competition.

VIII. Budget:

Item	Spelling Bee Competition	Poetry Slam Competition
Competition Registration Fee	\$118	-0-
Food and Travel	\$300	-0-
Purchase of preparation material	\$200	-0-
Promotional material	\$100	\$200
Participation Prizes for Top Students	\$600	\$300 – 1 st place
		\$200 – 2 nd place
		\$100 – 3 rd place
TOTALS	\$1,318	\$800

IX. Timetable:

• Contact school and begin planning	January 2017
• Identify Spelling Bee competitors and begin practice	January and February 2017
• Miami Herald Spelling Bee Competition	March 2017
• Poetry Slam Competition Kick-off	April 2017
• Select Competition Finalists	May 2017
• Poetry Slam Showcase	May 2017

X. Exhibits: To be presented at the Conference during the PowerPoint presentation



Broward student wins 2016 Miami Herald spelling bee with 'scrivener'



Washington D.C. area students participate in Poetry Slam Competition

EST. 1994

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Annika E. Ashton, Esq.
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Carol Green von Kaul, Esq.
2011-2012

Sheldon Philp, Esq.
2010-2011

Cherine Smith Valbrun, Esq.
2009-2010

Lisa Colon Heron, Esq.
2008-2009

Sherylle A.O. Gordon, Esq.
2007-2008

Pamela M. Gordon, Esq.
2005-2007

Robert C.L. Vaughan, Esq.
2004-2005

Dahlia A. Walker, Esq.
2003-2004

Marlon A. Hill, Esq.
2000-2003

Neil A. DeLeon, Esq.
1998-2000

Jerry D. Hamilton, Esq.
1994-1998



THE CARIBBEAN BAR ASSOCIATION

Checks payable to:
Caribbean Bar Association
www.caribbeanbar.org

December 23, 2016

FLORIDA BAR YOUNG LAWYERS DIVISION AFFILIATE OUTREACH PROGRAM GRANT APPLICATION

Contact: Niyala A. Harrison, Esq.
President-Elect, Caribbean Bar Association
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Miami, FL 33131
Tel: (305) 577-7019
Fax: (305) 577-7000
Niyala.Harrison@squirepb.com

GRANT APPLICATION

I. Short Project Title:

A Day at the Courthouse

II. Contact Information:

Niyala A. Harrison, Esq., President-Elect, Caribbean Bar Association
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Miami, FL 33131
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Facsimile: (305) 577-7000
niyala.harrison@squirepb.com

III. Description of Affiliate:

The Caribbean Bar Association, Inc. ("CBA"), founded in 1994, is a voluntary bar organization comprised of attorneys, jurists and legal professionals of Caribbean descent or affiliation who reside or work in South and Central Florida. The CBA is committed to serving the needs of the Caribbean-American community in South Florida. Since its inception, the CBA has implemented numerous activities and partnerships to articulate and promote the goals and objectives of Caribbean-American lawyers in South Florida; to foster and encourage professional excellence among Caribbean-American lawyers; to promote a greater awareness of and commitment to the civil and political rights of the Caribbean-American community; to increase the enrollment of Caribbean-American law students; and to promote the general welfare of Caribbean citizens in South Florida. Approximately 50 percent of CBA's membership is comprised of lawyers with less than 7 years in practice.

In 2009, two CBA members, Cherine Smith Valbrun (former President) and Veniese Wilkinson, (former Treasurer) attended the Affiliate Outreach Conference (the "Conference"). In 2010, Cherine Smith Valbrun attended the Conference. In 2012, Carol Green (former President) and Schuyler Smith (former President) attended the Conference. In 2013, Kimare Dyer (former Secretary) and Annika Ashton (former President) attended the Conference. In 2014, Alison Smith (former President) and Annika Ashton (former president) attended the Conference. In 2015, Michelle Bell (former President) and Nikeisha Pryor (current Vice-President) attended the Conference. This year, the Conference will be attended by Devona Reynolds Perez (current President) and Charise Morgan (current Secretary).

IV. Purpose of Request:

The Executive Board of the CBA has deemed it a priority for the organization to tangibly contribute to the community through service to local youth. For the past five years, the Young Lawyers Division of the CBA has hosted its Caribbean Reading Day partly funded and made possible by Florida Bar YLD Affiliate Grants. The Caribbean Reading Day for children between the ages of four (4) to nine (9) years old, historically held at the African American Research Library in downtown Fort Lauderdale, has proven to be very successful and well-received by the community at-large.

This year, in an effort to expand its reach, CBA hosted two stagings of its Caribbean Reading Day; (i) the first, at the African American Research Library and (ii) the second, at CARE Elementary School located in the historic district of Overtown in Miami. CBA would like to continue its outreach and service to underserved minority students in Miami. Accordingly, this grant application is being submitted for the purpose of hosting A Day at the Courthouse for students attending CARE Elementary School in Miami.

Additionally, CBA would like to be considered for the 2017 Solo/Small Firm Assistance Grant funded by the Florida Bar Solo & Small Firm Section. Many of CBA's members are solo or small firm practitioners. In light of the new Florida Bar technology CLE requirement effective January 1, 2017, CBA proposes programming geared towards assisting its members in complying with the new requirements. Such programming may focus on law firm management and promotion through the use of technology.

V. Project Objectives/Description:

In 2000, the CBA adopted the motto "*Informing, Educating, Empowering*" -- capturing the essence of its mission to inform, educate and empower all members of the community in South and Central Florida. Recognizing that children on the lower end of the socio-economic spectrum in underserved communities have the same potential and goals as children positioned at the higher end of the socio-economic spectrum, but struggle to realize them due to lack of experience, lack of opportunity and absence of positive role models, the CBA has undertaken to inform, educate and empower these young people at CARE Elementary School through A Day at the Courthouse.

Minorities comprise a sizeable population in South Florida communities and at CARE Elementary. The CBA has identified the need for minority youths to learn more about professional career opportunities and have access to professionals who are relatable to the students and might serve as role models. A Day at the Courthouse is designed to close the opportunity-education-information gap that exists where minority students lack significant experiences, are not aware of opportunities available to them.

By exposing young people and giving them access to examples of successful diverse professionals we come closer to closing the opportunity-education-information gap.

In October 2016, the CBA hosted a reading day at CARE Elementary School which was attended by Eleventh Circuit County Court Judge Jason Dimitris and U.S. District Court Judge Donald Graham Judge Donald Graham and several attorneys. The judges were highly impressed by CBA's efforts and the interest on the part of the students. After the reading the students were able to interact with the judges. A Day at the Courthouse will close the circle for the students by allowing them to experience a courthouse first-hand. A Day at the Courthouse is designed to pique the students' interests in the law and legal careers by enhancing their awareness of the legal profession.

A Day at the Courthouse will consist of an overview of the case and court process, and parties involved, a tour of the courthouse, a session in the courtrooms of selected judges. We expect the students will be able to hear from the judges, lawyers, judicial assistants, clerks, bailiffs, etc. A Day at the Courthouse is slated to take place in April or May 2017. We have developed a good working relationship with the administration at CARE Elementary School and they are looking forward to ongoing and continued interaction between CBA and its students. Our goal is to host at least 60 children. We will work with the school to arrange transportation for the children from the school to the venue to participate in A Day at the Courthouse.

At the end of the day each child will be given an age-appropriate book about the law and some school supplies. One possible book could include *Who Is Sonia Sotomayor?* by Megan Stine, a book about the first Latina U.S. Supreme Court Justice. Providing each child a book is consistent with CBA's commitment to youth literacy.

A Day at the Courthouse's objectives are:

- A. To increase young lawyers' involvement in addressing the needs of their surrounding communities through direct interaction with some of the most financially challenged families;
- B. To introduce and encourage early goal-setting among children between the ages 5 to 9 years old;
- C. To educate children between the ages of 5 to 9 years old about the possibility of a career in the law or legal- related opportunities available through a fun yet educational medium;
- D. To help young children recognize and identify positive minority and diverse role models in the legal field; and

- E. To simply put a smile on the faces of young children from underprivileged areas through exposure to a new experience.

Project Description Overview:

- The project will provide services for the community and young lawyers.
- The specific number of participants of in the program is unknown at this time. However, we aim to host 60 children.
- During A Day at the Courthouse the children will have the opportunity to tour a courthouse and court room with direct access to lawyers and judges. They will be briefed on the history and the achievement of diverse lawyers and judges. The attorneys who participate will receive a shirt and the children will receive a storybook related to the law and school supplies.
- This project is relatively easy for other young lawyers or voluntary bar associations to duplicate.

VI. Project Evaluation:

The CBA Executive Board will work with CARE Elementary to select the students that will most benefit from attending A Day at the Courthouse. We will also seek feedback from the participants, teachers and the administrators, and judges.

VII. Project Organization and Structure:

Two CBA Executive Board Members will co-chair the project. CARE Elementary will identify a group of children who will be transported to the location to participate in A Day at the Courthouse. The Young Lawyers Division of the CBA will provide young attorneys to chaperone the students and identify judges who will serve as a survey of the diversity of the judiciary. We expect that the students will receive a brief overview of the court system and the different roles/positions found in a courtroom. We expect the students will be introduced to various people including police officers, bailiffs, judicial assistances, clerks, etc.

VIII. Budget: (based on an estimated 60 children attending A Day at the Courthouse)

Item	Estimated cost
Books for children ¹	\$400
Gift Bags (school supplies)	\$500
Transportation	\$800
Total Expenditures:	\$1,700
CBA Funds	\$150
In Kind Donations	\$250
Grant	\$1,300

IX. Timetable:

December: Submit grant application and finalize basic plans with CARE Elementary School.

February: Recruit volunteers and confirm courtroom venue for A Day at Court.

March: Identify and select students and judges to participate in the event; continue fundraising and recruiting volunteers.

April/May: Advertise and host A Day at the Courthouse.

¹ *Who Is Sonia Sotomayor?* By Megan Stine, expected to be released on Amazon.com on February 7, 2017 is presently priced at \$5.99.

Caribbean Reading Day Celebration(s) 2016



Informing • Educating • Empowering



I. Short Project Title: DOMESTIC VIOLENCE LAWYER ADVOCACY TRAINING AND DRIVE

II. Contact Information:

Award Address:

CFAWL

Attn: Young Lawyers

P.O. Box 3351

Orlando, FL 32802-3351

Heather M. Meglino

CFAWL Young Lawyers Director

Heather.meglino@meglinomorselaw.com

407-900-7440

Hazel Gumerá

CFAWL Young Lawyers Co-Director

Hazel.gumera@gmail.com

904-254-0365

Amanda Perry Carl

CFAWL President

Amanda.Carl@duda.com

407-365-2125

Project Presented By:

Heather Meglino and Hazel Gumerá –CFAWL

III. Describe Your Affiliate

The Central Florida Association for Women Lawyers (“CFAWL”) is a professional organization devoted to actively promoting the advancement of women in the legal profession and expanding the leadership role of its members in the community at large.

To achieve these goals, CFAWL will further the common interests of its members and encourage camaraderie and learning among its members. CFAWL will promote women's opportunities and rights, uphold the highest standards of integrity, honor and courtesy in the legal profession, promote reform in the law and facilitate the administration of justice.

CFAWL currently consists of about 400 members and has participated in the Affiliate Outreach Conference for many years. We are grateful to have received funding for many amazing projects over the years. The last three AOC projects for which we received funding are:

2015-2016: Samaritan Village (home for victims of human trafficking)

2013-2014: Pace Center for Girls

2012-2013: Developing Distinction in Women

IV. Summarize the Purpose of Your Request:

After speaking with judges, advocates, and other members of the central Florida legal community (Osceola, Seminole, and Orange), it was determined that there is a need for courthouse advocates and legal representation for victims of domestic violence, in order to provide the following services:

- Crisis Counseling and Intervention
- Advocacy
- Explaining rights and exploring options
- Assistance in filing for protection orders
- Legal representation at injunction, dependency, and criminal hearings and trials

In addition, after speaking with some of our local judges, we determined this is a great way for newer lawyers to gain courtroom experience they may be lacking. In conjunction with this grant project, a program is in progress in Orange County to allow attorneys to handle domestic violence bench trials for pro bono hours. This project would not only serve the greater community but also provide attorneys with the opportunity to acquire new skills and experience.

We also hope to raise awareness to domestic violence issues in our community and collect items which can be used to support these various organizations. CFAWL's theme for the year is "planting the seeds for success." We believe that this project will help us to plant the seeds for success for those in our community who are victims of domestic violence by providing them with a voice at the courthouse. Further, we are seeking to provide a desk and computer to one of the domestic violence organizations so that victims will have a place to apply for employment and empower them to potentially become financially independent so that they are able to leave their abuser. The computer can also serve as a great resource tool. We will look into saving standard court forms onto the computer as well. It will also help us to plant the seeds for success of our members' professional development.

V. Project Objectives/Description:

What needs does the project address? The focus of this project will address the needs of those victims of domestic violence in our community who need guidance to navigate the legal system. It also addresses the professional needs of our members by providing training and courtroom experience.

Why are these needs important to your Affiliate?

The first reason that these needs are so important to CFAWL is that our mission directs us to expand our leadership role into our community. As attorneys, we should provide any assistance that we can to those in our community who are in need. The second reason these needs are so important to CFAWL is that our mission directs us to promote the advancement of women in the legal profession. This project would provide professional training, experience, and advancement for our members.

To what groups will the project provide services (young lawyers, the community at large)?

All lawyers, including young lawyers and judges.

How many people will the project serve?

We would like the reach of this project to span over three counties of lawyers (Orange, Seminole, and Osceola County). This would also include the participation of judges.

What other projects in the area provide similar services to the same group(s)?

When and with what success? How is your project different/similar?

While organizations such as “SafeHouse of Seminole” and “Help Now of Osceola, Inc.” offer courthouse advocacy programs, we are not aware that a project of this scope and nature, specifically targeted at lawyers, has been done. There is a great need in our community for lawyers to represent victims of domestic violence. However, due to the nature of these proceedings, many attorneys do not feel comfortable providing such representation, as they are not familiar with this area of the law. This program will provide the training to a large group of attorneys, so that they feel comfortable taking on such cases and assisting those victims in need.

Will your group work with any other organizations in implementing this project?

We will extend an invitation to attend the training and participate in the drive to all lawyers in the three counties listed above, expanding this project outside just our affiliate.

How will the public and/or young lawyers benefit from the project?

Young Lawyers will benefit from this project because they will have the opportunity to gain a new skill (courtroom experience).

What impact will the project have in the local or legal community?

This project will help lawyers to be prepared with the tools and information needed to help those in domestic violence situations. Further, by providing more trained lawyer advocates, less domestic violence victims will go unrepresented.

Will handouts or other materials be sold or provided to participants?

Handouts at the Lawyer Advocacy training will be distributed as part of the training.

Is this an easy project for other young lawyer affiliates to replicate?

Absolutely! Domestic Violence is unfortunately an issue all over the world. Other affiliates could help to spread this program and provide assistance to victims all over the state!

From what other sources are you seeking funding for this project?

We will seek items to be donated or money collected for additional items to be purchased as part of the wish list.

If you are awarded YLD funds, how will you recognize the YLD's support of your project?

We will put in our marketing materials that this project is supported by YLD and possible through YLD funding. We also would like to include a plaque of some sort on the desk and computer we will be providing.

VI. Project Evaluation/Timeline:

We plan to complete this project in the Spring of 2017 (March 2017). We will schedule a meeting after the completion of the event with the key individuals involved to obtain feedback on the project and to determine whether there is a need to focus on the same initiative the following year.

VII. Project Organization:

- A. Arrange meeting with courthouse advocacy organizations (focusing on three counties: Orange, Seminole, and Osceola) to discuss current needs and potential day for training program.
- B. Meet with judges to be participating in program as well.
- C. Design marketing materials for training program, including request for "collection drive" of items.
- D. Apply for CLE Credit
- E. Book Location of Training (potential locations OCBA office or Courthouse).
- F. Private outreach to lawyers and firms for collection drive.
- G. Order food for training.
- H. Prepare agenda for training.
- I. Have any training materials printed.
- J. Have plaque made to attach to computer desk
- K. Schedule delivery of computer and desk as well as collected items.

- L. Deliver computer and desk as well as collected items.
- M. Schedule meeting to recap success of event and obtain feedback.

VIII. Budget:

Item	Amount	Source of Income	Cost
Flyers for Training	Est. 45 people	AOC Grant	\$60.00
Food for Training	Est. 45 people	AOC Grant	\$500.00
Desktop Computer to donate *see exhibit	1	AOC Grant	\$500.00
Computer Desk *see exhibit	1	AOC Grant	\$70.00
Computer Desk Plaque	1	AOC Grant	\$30.00
Donation Items for Wish List *See exhibit	As many items as we can obtain from donations and purchase with the grant money.	AOC Grant and we will request wish list items in marketing materials from lawyers.	\$300.00
CLE	1	AOC Grant	\$40.00
		TOTAL REQUESTED:	\$1500.00

IX. Exhibits:

Desk:

http://www.staples.com/Easy-to-Go-Student-Desk-with-bookcases/product_2093917

Computer:

http://www.staples.com/HP-Pavilion-24-b016-All-in-One-Desktop-PC-Intel-i3-Processor-8GB-RAM-Memory-1TB-Hard-Drive-/product_2257012

General Wish List Enclosed:

- SafeHouse of Seminole
- Help Now of Osceola

Florida Domestic Violence Statistics

FLORIDA'S DOMESTIC VIOLENCE STATISTICS

In 2014, 106,882 crimes of domestic violence were reported to Florida law enforcement agencies resulting in 64,460 arrests. During fiscal year 2014-2015, Florida's certified domestic violence centers provided 546,658 nights of emergency shelter to 15,397 survivors of domestic violence and their children. Advocates created 109,045 tailored safety plans, provided a total of 297,669 hours of advocacy and counseling services, and received 130,776 domestic violence hotline calls from individual seeking emergency services, information, and safety planning assistance.

Many more survivors of domestic violence are not reporting their abusers to the police or accessing services at domestic violence services due to reasons such as shame, fear, or being prevented from doing so by their abusers. For this reason, we may never know the true extent of abuse in our country and in our state.

DID YOU KNOW?

- One in every four women will experience domestic violence in her lifetime.
- One in 33 men have experienced an attempted or completed rape.
- An estimated 1.3 million women are victims of physical assault by an intimate partner each year. The majority (73%) of family violence victims are female. Females were 84% of spousal abuse victims and 86% of abuse victims at the hands of a boyfriend.
- The cost of intimate partner violence exceeds \$5.8 billion each year, \$4.1 billion of which is for direct medical and mental health services.
- Boys who witness domestic violence are twice as likely to abuse their own partners and children when they become adults.

Help Now of Osceola Wish List

Gift Cards:

One of the most helpful donations you can make is a gift card to a major store like Wal-Mart, Target, Walgreens, CVS, Kohls, TJ Maxx, and so on. They can be given to residents to buy their necessities, or staff can use them to buy needed supplies. Any amount is welcome!

Shelter In-Kind Donation Wish List:

Food: Fresh fruit/vegetables, milk, juice, canned goods, lunch meat, cheese, etc.

Household Items: Pots, pans, dishes, can openers, bottle openers, silverware, bath and hand towels, pillows, blankets, ziploc bags.

Personal Care: We are in need of large size diapers, baby wipes, hair care products, deodorant, lotion, scented body sprays, and first aid supplies.

Cleaning Products: 64 oz. bottles of laundry detergent, dish soap, lysol, glass cleaner, pine-sol, hand soap, mops, brooms, etc.

Office Supplies: We are happy to accept donations of standard printer paper, staplers and staples, binders, tape dispensers and tape, batteries, scissors, post-its, pens, and manila folders and envelopes.

Other: We need Lynx bus passes.

SAFE HOUSE OF SEMINOLE WISH LIST

General Wish List

For Children

School supplies

Socks — boys and girls (all sizes)

Packs of new underwear — boys and girls (all sizes)

After-school snacks (nutrition bars, individual snack packs, juice boxes, etc.)

Diapers Sizes 4 and 5.

Cleaning Supplies for the Residence

Paper towels and toilet paper

32-gallon trash bags

Disinfecting sprays and wipes

All-purpose cleaners

Mops, brooms and mop buckets

Anti-bacterial hand sanitizer

Pantry Items

Canned goods such as pasta, soups or stews

Microwaveable meals

Boxed macaroni and cheese

Juice

Cooking oil

Rice and pasta

Spices

For Women

Nail kits

Make-up

Feminine products

Shampoo

Deodorant

Soap

Skin cream



**CLEARWATER BAR ASSOCIATION
YOUNG LAWYERS DIVISION
2017 AFFILIATE OUTREACH CONFERENCE
PROJECT GRANT APPLICATION
“Legal Services for our Servicemen and Women”
Presented by:
Dane Heptner and Caitlein Jammo**

I. Short Project Title: Legal Services for our Servicemen and Women

II. Contact Information:

- a. Caitlein Jammo, President, Johnson, Pope, Bokor, Ruppel & Burns, 911 Chestnut Street, Clearwater, FL 33756, 727-461-1818, CaitleinJ@jpfirm.com
- b. Dane Heptner, Secretary, Perenich, Caulfield, Avril & Noyes, 1875 North Belcher Road, Suite 201, Clearwater, FL 33765, 727-796-8282, heptd@usalaw.com

III. Describe Your Affiliate:

The 145 members of the Clearwater Bar Young Lawyers Division strive to improve their members, profession, and community throughout the year. Our robust affiliate tackles projects such as:

- ❖ Helping for the Holidays – Three-part volunteer event where members participate in a Habitat for Humanity Build, ring bells for the Salvation Army, and serve members of the Homeless Empowerment Program
- ❖ The Reading Retreat – continuing our AOC-grant-funded project from two years ago where we are providing a child-friendly reading nook for the children whose family members are using services of the Clearwater Civil Courthouse (ongoing);
- ❖ Holidays in January – annual project providing holiday joy to underprivileged children by hosting an educational day at the Clearwater Marine Aquarium (home of Winter the dolphin) complete with toys and a pizza party (annually in January);
- ❖ The Great Debate – High school student debate program created and run by YLD members; real judges hear final round arguments and provide feedback. The winners receive a trophy and a cash prize from the YLD.

- ❖ Afternoon at the Courthouse – providing newly sworn in attorneys with a boot camp including a tour of the courthouse, panel discussion with judges, and a CLE regarding solo practice.
- ❖ Lawyers for Literacy – partnering with Lawyers for Literacy to provide tutoring for struggling elementary school students on a weekly basis throughout the school year.

Each year the Clearwater Bar YLD also attends the Affiliate Outreach Conference and puts the awarded grant monies to use implementing new community programs such as The Reading Retreat, Prepared for Parenting, and Interviewing for Success. This year's grant application is also for a new project to benefit the Clearwater community.

IV. Summarize the Purpose of Your Request:

The Clearwater Bar YLD is proposing to provide education and training to pro bono attorneys to prepare them to work with veterans in the Pinellas County community. Specifically, we would work with Bay Area Legal Services to create live, online and on demand, and live online training sessions to attorneys who are willing to donate their time to assist veterans with civil matters—a group within our community and an area of law that are desperately needed more representation.

It is our hope that providing the free training, for which we would seek continuing legal education credit, would entice both Clearwater Bar and non-Clearwater Bar members to participate and donate their time.

According to the latest U.S Census Bureau statistics, 98,599 veterans reside in this community, and many of them are in desperate need of legal assistance on civil matters. This is what this program and specifically what our training are seeking to provide.

V. Project Objectives/Description:

PROJECT: The Clearwater Bar Association's Young Lawyers Division would like to partner with Bay Area Legal Services to provide training to pro bono attorneys to assist veterans with civil matters.

The Clearwater Bar Young Lawyer's Division assist with both live and online training and continuing legal education for pro bono attorneys who will provide ongoing legal services to veterans in need.

- a. **To what groups will the project provide service?** The project will benefit community veterans.
- b. **How many people will the project service?** According to the latest U.S Census Bureau statistics, there are 98,599 veterans residing in Pinellas County and the nearby area who would be able to receive these services.
- c. **What other projects in the area have attempted to provide similar services to the same group? When and with what success? How is your project**

different? Bay Area Legal Services provides pro bono services to the community generally and has been seeking to assist the veteran community through a medical-legal partnership with the C.W. Bill Young VA Center. This project would assist in being able to get more pro bono attorneys to participate by providing them with training and infrastructure that will give them comfort in providing legal services whereas often the concern that the attorney does not have the requisite training is a roadblock to a competent attorney providing pro bono services. DLA Piper participates with a similar medical-legal partnership at the Haley VA Clinic in Tampa, but we would like to be able to reach the Pinellas veteran community.

- d. **How will the public benefit from the project?** This will help our veteran population in the community
 - e. **What impact will the project have in the community?** Most importantly, this will help the lives of veterans who risked their lives to protect us. This will provide a larger group of pro bono attorneys who will be able to reach a larger portion of our veteran population. This also assists the volunteer attorneys but providing them free continuing legal education, free training, and potential networking opportunities with other pro bono attorneys.
 - f. **Will the materials, if any, be sold or provided to the participants?** Education and training materials will be provided to
 - g. **Is this an easy project for other Young Lawyers Sections to duplicate?** Yes, if they have similar legal aid entities who can assist with the logistics of handling pro bono attorneys as well as veteran organizations who can assist with connecting pro bono attorneys with veterans in need.
- VI. Project Evaluation/Timeline:** Our goal is to create and deliver at least ten training sessions that will preferably be approved for CLE accreditation beginning in April 2017 through the end of 2017. We will be able evaluate the success of the program by the number of pro bono attorneys who are assisting community veterans through the program as well as through the number of attendees.
- VII. Project Organization:** Clearwater YLD will be working in conjunction with the other partners—specifically Bay Area Legal Services. Internally, one Clearwater YLD member will serve as chairperson of the project. A committee made up of other Clearwater Bar YLD members will be formed to assist the chairperson with implementing the project. Clearwater YLD will work with Bay Area Legal Services to provide content and logistics to the electronic and live-action training sessions.

VIII. Budget:¹

Expenses	Monthly Cost	Cost
Webinar Software <i>GoTo Webinar</i>	\$89.00	\$1068.00
Video Editing Software <i>Adobe Premier Elements 14</i>	-----	\$99.00
Website <i>Square Space</i>	\$26.00	\$312.00
CLE Certification/Accreditation Ten CLE's	-----	\$450.00
Training Events	-----	\$250.00
Video Camera and Accessories Canon VIXIA HF R700 AmazonBasics 60-Inch Stand Sony ECMCS3 Clip-On Microphone		\$236.95
Laptop and Accessories Dell Inspiron i7559-2512 Proxelle Headset with Microphone		\$736.72
TOTAL		\$3,152.67

¹ Exhibits attached supporting budgetary requests.

BUDGET SUPPORT

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- ✓ Automated Emails
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- ✓ Integrations
- ✓ VOIP, Phone Audio & Toll Free

500 Participants

- ✓ Reporting and Analytics
- ✓ Polls, Handouts, and Q&A
- ✓ Full Service Registration
- ✓ Automated Emails
- ✓ Custom Branding
- ✓ Integrations
- ✓ VOIP, Phone Audio & Toll Free

2000 Participants

- ✓ Reporting and Analytics
- ✓ Polls, Handouts, and Q&A
- ✓ Full Service Registration
- ✓ Automated Emails
- ✓ Custom Branding
- ✓ Integrations
- ✓ VOIP, Phone Audio & Toll Free

5000 Participants

- ✓ Reporting and Analytics
- ✓ Polls, Handouts, and Q&A
- ✓ Full Service Registration
- ✓ Automated Emails
- ✓ Custom Branding
- ✓ Integrations
- ✓ VOIP, Phone Audio & Toll Free

Video Editing Software

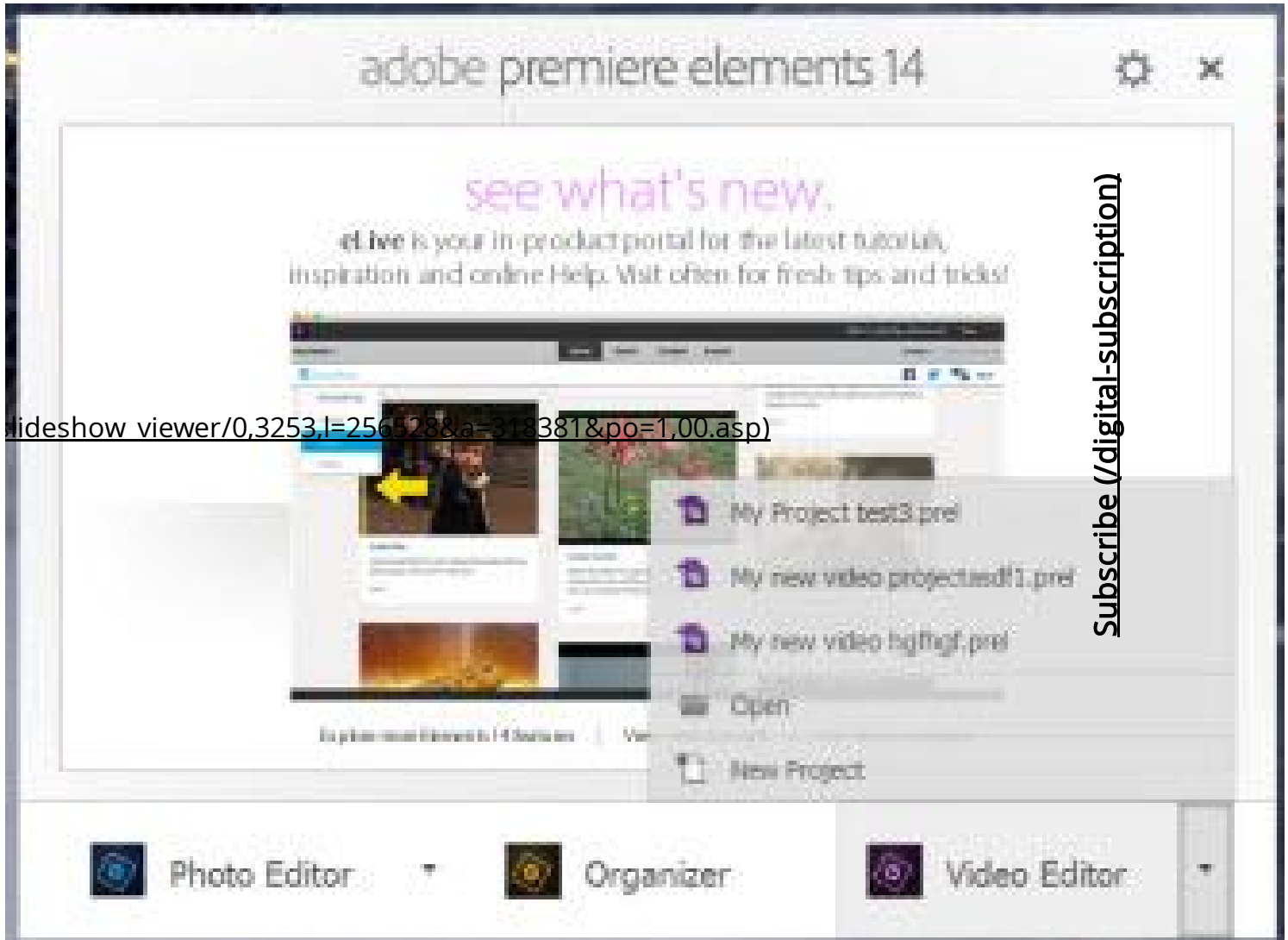
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**REVIEW****0 COMMENTS**

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- ✓ Fully Integrated E-Commerce
- ✓ Sell Unlimited Products & Accept Donations
- ✓ 2% Sales Transaction Fee
- ✓ Professional Email from Google
- ✓ \$100 Google AdWords Credit

HOW LONG ARE YOUR CONTRACTS?

Squarespace plans are paid monthly or yearly. We make it simple to start — and stop — your service at any time.

CLE Accreditation

The Florida Bar Course Accreditation Fee Schedule

CLE Provider Evaluation Fee (if not otherwise exempt)	\$150
State Bar Associations	\$150
Local Bar Associations (If program is no charge or 2 credit hours or less, no fee is required)	\$45
Courses offered at no charge to attendees	\$45
Law firms offering courses for employee attorneys	\$45
Late Processing Fee (Applies to courses submitted for evaluation less than 30 days prior to first presentation)	\$75
Rush Processing Fee (Guarantee evaluation confirmation within 5 days of receipt)	\$75
Federal, state and local government agencies offering courses to employee attorneys	No Fee

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- Lightweight tripod with adjustable-height legs and rubber feet
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**Young Lawyers Section of the Collier County Bar Association
2017 Affiliate Outreach Conference Grant Application
“Pumpkin Painting with Sunshine Kids”**

**Presented by:
Ashley Cooper and Thomas Rinaldi**

I. Short Project Title: Pumpkin Painting with Sunshine Kids

II. Contact Information: Ashley Cooper
Parrish, White & Yarnell, P. A.
3431 Pine Ridge Road
Suite 101
Naples, Florida 34109
239-566-2013
ashleycooper@napleslaw.us

Thomas Rinaldi
Bond, Shoeneck & King, PLLC
4001 Tamiami Trail North
Suite 250
Naples, Florida 34103
239-659-3800
trinaldi@bsk.com

III. Affiliate Description:

We are the Collier County Young Lawyers Section of the Collier County Bar Association (“CCYLS”). There are over one hundred (100) members of the CCYLS. We have attended the Affiliate Outreach Conference for the past several years. In the past, we have tackled projects such as:

- “Drug Free Bonfire” promoting drug and alcohol awareness amongst Collier County Youth;
- “Backpacks for Buddies” providing backpacks and school supplies to foster children; and,
- “Bowling for Legal Aid” raising funds for Legal Aid’s Educational and Legal Rights programs.

We are excited to present a new project to you this year.

IV. Summary:

The purpose of this project is to help sponsor and volunteer at the “Paint-a-Pumpkin” event for young children receiving pediatric oncology care. We plan to host the event outdoors or at the offices of Sunshine Kids in Collier County, Florida. We will provide

the pumpkins, paint, supplies, snacks and other Halloween themed party events and games for the kids' enjoyment. By doing so, CCYLS will provide a much needed distraction from the routine cancer treatments undergone by the children. Group activities like this go along way for providing children with a positive outlook even during the toughest times.

V. Project Objectives/Description:

A non-profit organization, Sunshine Kids was founded in 1982 providing services free of charge to young cancer patients and their families. Sunshine Kids provides energetic and creative events designed to brighten the lives of patients and their families while they are confined to hospital environment AND regional and local activities hosted for kids with cancer of all ages and their families. Local and regional events such as this one, add to the quality of life of children suffering from cancer by providing them with an exciting positive group activity.

Although Sunshine Kids was founded in 1982, it has only had a local presence in Naples since 2015. This event would help promote and bolster Sunshine Kids' services in Southwest Florida and serve the community at large. Sunshine Kids hopes to touch the lives of six hundred (600) kids, including siblings, over the next year. It is expected that at least twenty (20) to sixty (60) children may participate in our event this year.

Sunshine Kids is unique in the Southwest Florida area, as there are not many other projects in the area providing similar services to the same group. In addition to benefiting children suffering from cancer, this event will develop camaraderie among lawyers within the community.

Handouts or other materials will not be sold or provided to participants, and we are not seeking funding for this project from any other sources at this time. This would, additionally, be an easy project for other affiliates to replicate. If we are awarded the Florida Bar Young Lawyer Division ("YLD") funds, we will recognize the YLD's support of the project at the event and ask that the Young Lawyer Division be recognized on Sunshine Kids' website.

VI. Project Evaluation/Timeline:

We expect that the project will be a success if young lawyers assist with the event and act as positive role models to the youths in attendance. The project shall be complete within two (2) weeks of October 31, 2017. We will measure the effectiveness of our project by attendance, comments received by children and their families, and the smiles on the children's faces.

VII. Project Organization:

A committee will be organized to oversee this event. The committee will consist of at least three (3) lawyers and one (1) non-lawyer representative from Sunshine Kids. The

committee will motivate other CCYLS members to participate, request donations, and invite participants from both the legal and local communities. The project will be promoted through newsletter and email announcements through the Collier County Bar Association and Sunshine Kids.

VIII. Budget:

Food and Beverage	\$150
Halloween Decorations	\$150
Pumpkins	\$400
Decorating Supplies	\$400
Bounce House	\$300
Miscellaneous Halloween Games	\$150
Total	\$1,550

We are investigating whether sponsorship opportunities will be available and/or if donations will be requested from the community-at-large.

IX. Exhibits

Sunshine Kids Brochure numbered 1.

Southeast Regional Office, Naples, FL

- A local presence was established in 2015; an official, regional Sunshine Kids office was opened in February 2016



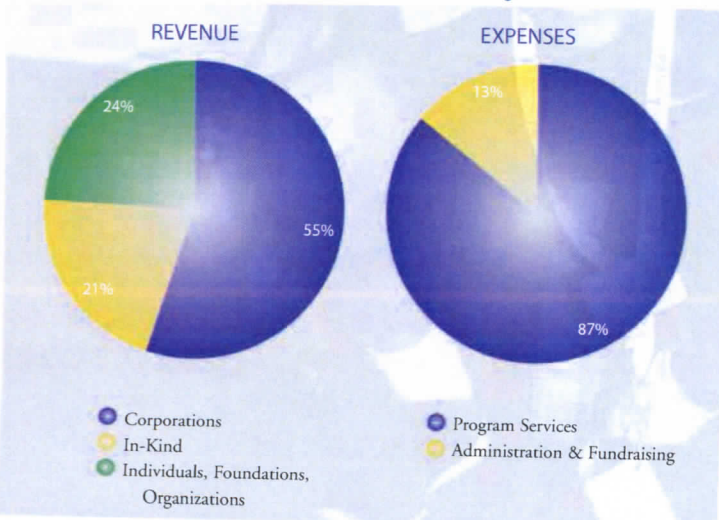
Sunshine Kids Executive Director G.W. Bailey, Naples Mayor John F. Sorey III and other community leaders cut the ribbon to open the Southeast Regional Office of The Sunshine Kids Foundation.

- In 2015, the Southeast Office touched the lives of 188 kids
- In 2015, the Southeast Office held 15 local events with Sunshine Kids
- Also in 2015, the Southeast Regional Office played a role in several Sunshine Kids fundraising events throughout the year

2016 Southeast Regional Goals

- Raise the funds required to host regional events in 2017
- Touch the lives of at least 600 kids in the region
- Host 50 local events with Sunshine Kids

2015 Revenue & Expenses



WE NEED YOUR HELP

The Sunshine Kids Foundation welcomes financial support from individuals, corporations, foundations, civic groups and memorials. As a non-profit, 501 (c) (3) organization in the United States and a non-profit, registered charity in Canada, all donations are tax-deductible. With your support, the Foundation will continue to provide extraordinary group experiences for young cancer patients across North America.

For donation and sponsorship information in Florida, contact Janet Yon by phone at (239) 919-8867 or by email: janet@sunshinekids.org. Visit sunshinekids.org.

Here's How You Can Help.

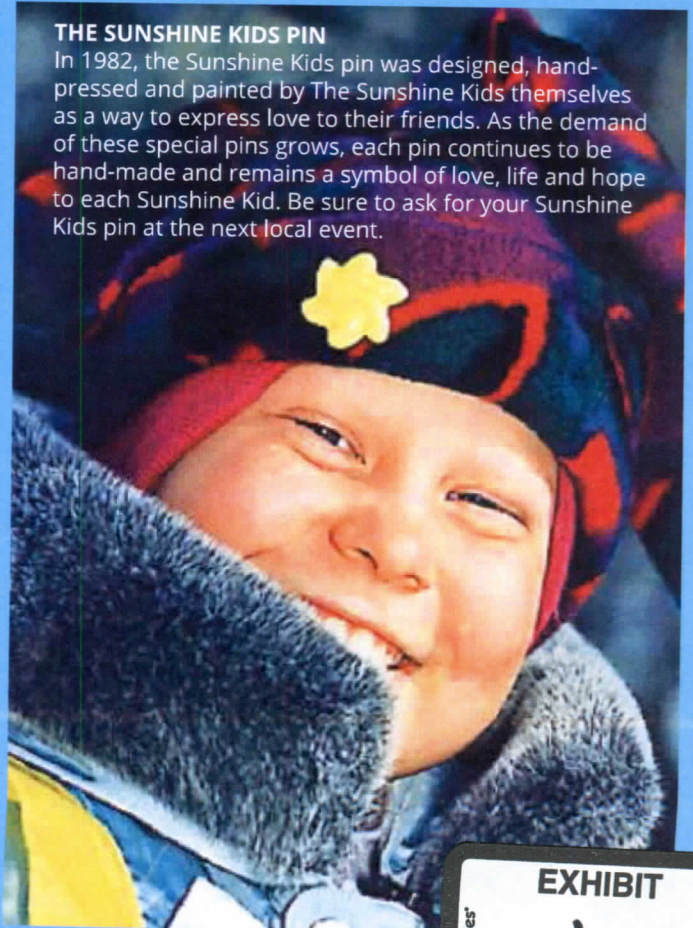
Contact Janet Yon, Southeast Regional Office Special Projects Coordinator:
5137 Castello Drive, Suite 1
Naples, FL 34103

Phone: (239) 919-8867

Email: Janet@SunshineKids.org

THE SUNSHINE KIDS PIN

In 1982, the Sunshine Kids pin was designed, hand-pressed and painted by The Sunshine Kids themselves as a way to express love to their friends. As the demand of these special pins grows, each pin continues to be hand-made and remains a symbol of love, life and hope to each Sunshine Kid. Be sure to ask for your Sunshine Kids pin at the next local event.



EXHIBIT

1

tabbles

BRINGING SUNSHINE TO KIDS WITH CANCER



MISSION TO BRING KIDS TOGETHER

The Sunshine Kids Foundation provides exciting, positive group activities for children with cancer so they may once again do what Kids are meant to do—have fun and celebrate life!

HOW BY PLANNING FUN EVENTS

To provide the most exciting activities, trips and events for as many young cancer patients across North America as possible. Find a list of upcoming events at sunshinekids.org.

WHY BECAUSE CANCER IS LONELY

Thousands of children are suffering from the pain, depression and isolation caused by their cancer treatments. Together we can put smiles back on their faces.



Facts

- Founded in 1982; the National Office is located in Houston, TX
- Regional offices are located in Hartford, CT, Los Angeles, CA and Naples, FL
- All services are provided free-of-charge to young cancer patients and their families
- There are more than 85 participating hospitals in the United States and Canada

Services

- **Hospital Party Programs:** Energetic and creative events designed to brighten the lives of the patients and their families while they are confined to the hospital environment
- **Regional and Local Activities:** Unique activities hosted for kids with cancer of all ages and their families that include sporting events (often with player meet-and-greet opportunities), holiday parties, water-park getaways, teen movie nights, fishing adventures and so much more
- **National Events:** Week-Long adventures for teenagers (12-18) with cancer to experience a once-in-a-lifetime trip while having the opportunity to meet other kids who are also battling a cancer diagnosis

2016 National Events

Jan. 26-Feb. 1	Mardi Gras Fun-Time Fantasy, New Orleans, LA
Feb. 28-March 5	Winter Games, Steamboat Springs, CO
May 2-8	Washington D.C. Adventure, Washington, D.C.
June 6-12	Texas Hill Country Adventure, San Marcos, TX
July 17-23	Summer Broadway Break, New York, NY
Sept. 17-24	California Fun-Time Fantasy, Los Angeles, CA
Oct. 18-23	Haunted Halloween Getaway, New Orleans, LA
Nov. 6-12	Florida Fun-N-Sun Celebration, Orlando, FL

DCBA

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123 N.W. 1st AVENUE
SUITE 214
MIAMI, FLORIDA 33128

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DCBA Assistant Director
Alice Ramirez

I. Short Project Title

Miami Mentorship: Giving Young Lawyers the Best Opportunity to Succeed Personally and Professionally

II. Contact Information

Affiliate Contact and Mailing Address:
Dade County Bar Association Young Lawyers Section
C/O Alice Ramirez
123 NW 1st Avenue, #214
Miami, Florida 33128
(305) 371-2220
Aramirez@Dadecountybar.org

Project Presenters:

Eric Bluestein, Esq., DCBA YLS President-Elect
Isabella Poschl, Esq., DCBA YLS Treasurer

III. Describe Your Affiliate

The Dade County Bar Association, ("DCBA") is one of the largest voluntary bar associations in Florida, with approximately 2,700 members. The DCBA was incorporated in 1920 to serve Miami-Dade County lawyers, to promote the administration of justice, to enhance attorney professionalism, and to cultivate positive relationships among members.

The Young Lawyer Section ("YLS") is a section of the DCBA. All regular, associate and government service DCBA members aged 36 or under are automatically members of the YLS.

The YLS has more than 900 members. The YLS Board of Directors ("Board") consists of a team of talented and driven young lawyers. Board members have regularly attended the Florida Bar YLD AOC.

IV. Summarize the Purpose of Your Request

The purpose of Miami Mentorship is to pair an inaugural class of twenty young lawyers and law students with mentors who will focus on teaching best practices when it comes to networking, etiquette, brand management, social media, negotiation, and interview skills. Many young lawyers graduate from law school

lacking basic skills to help them thrive and become successful. This is a glaring need that the YLS has identified in our community. Through speakers, lectures, and hands-on workshops, Miami Mentorship will empower the participants to hit the ground running as new lawyers.

V. Project Objectives/Description

Miami Mentorship serves to transition aspiring young lawyers from students to practicing professionals. It will focus on four major components: networking; etiquette; brand management, including social media and technology; and interview skills, including how to negotiate salary and other potential job benefits.

Miami Mentorship will be aimed at Young Lawyers, with a percentage of participants being law students. Each mentorship class will consist of approximately twenty participants who, after filling out a questionnaire, will be matched with a mentor based on practice area, years practicing law and the participant's goals for the program.

The networking component will consist of a networking night workshop. This is strategically the first workshop. Participants will learn tips and tricks on how to network along with the importance of follow up (all while getting to know each other). Participants will then go to an actual networking event of their choosing with their mentor by their side to put their newfound skills to work in a safe space.

The etiquette component will focus on courtroom and social etiquette. Participants will receive a basic course in social etiquette during a meal setting. After that, participants will attend a lunch with a member of the judiciary or their mentor to practice their skills.

The brand management component will feature a lecture on how to effectively use social media and technology to build a referral and support network. Participants will be given guidance on ethics rules related to social media, as well as advice on how to maintain a social media presence that is professional, but still allows the participants to show their individuality and personal experiences. With funding from this grant, the YLS hopes to hire Ethan Wall to handle this workshop. He is a highly regarded social media expert in our own backyard.

Finally, the negotiation and interview skills component will help participants navigate job interviews and negotiations. For example, many young lawyers, or graduating law students, focus on salary and never consider other potential matters, such as health insurance, retirement accounts set up by a firm, whether parking in the building is paid for, whether the firm will cover car insurance, the number of sick and vacation days allotted by the firm, or how these items can be used in the negotiation process. After a panel discussion on these topics, participants will be given mock interviews and negotiation situations to learn the most effective ways to advocate for themselves.

Miami Mentorship Program will facilitate the YLS' relationship with young attorneys, increase YLS membership and engage members at an early stage in their career. Participants benefit from developing a mentor/mentee relationship with a lawyer already established in their field. Participants have the added bonus of gaining valuable information they were not provided in law school all while having a mentor by their side to help develop their skills.

Miami Mentorship events and materials will be provided for free to participants. At the end, we will have a “graduation” to celebrate the participants’ work and the generous contributions of the mentors and community partners that made Miami Mentorship a success.

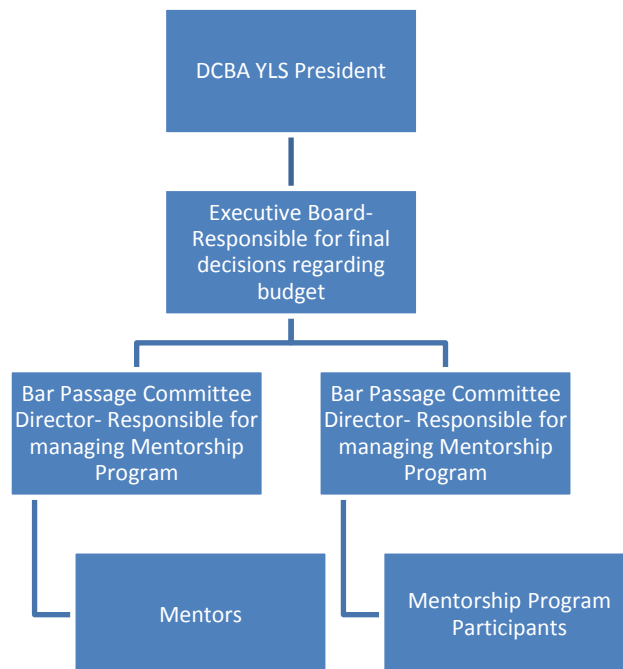
VI. Project Evaluation/Timeline

Applications for Miami Mentorship will be sent out in September/October of 2017, and programming will be from January through June of 2018.

The YLS will define success by: (i) putting together a class of twenty participants and mentors; (ii) launching Miami Mentorship; and, (iii) receiving feedback from participants and mentors once the program concludes. Based on the success of the inaugural Miami Mentorship class, it is the goal of the YLS to put together a new class of participants every year.

VII. Project Organization

Miami Mentorship Program will be managed by what is currently titled the Bar Passage Committee. Bar Passage Committee is one of the YLS’ ten committees. In the past, Bar Passage has provided essay review and mentorship for law school graduates while they study for the Florida Bar. Since the Bar Passage committee already has a presence in South Florida law schools, they would be in the ideal position to manage Miami Mentorship. Bar Passage Committee Directors would oversee the logistics of the Mentorship Program, match participants with mentors, and coordinate speakers and events.



VIII. Budget

Event	Estimated Cost
Networking Night Workshop (and first meeting): Event space rental and light refreshments.	\$500
Networking Night follow up event (each participant on their own with their mentor).	\$0
Etiquette Workshop: Event space rental, lunch, and materials.	\$1,000
Etiquette Workshop follow up event (each participant on their own with their mentor).	\$0
Brand Management Workshop: Event space rental, speaker fee, light meal, and materials.	\$1,000
Negotiation and Interview Skills Workshop: Event space rental, light refreshments, and materials.	\$500
Graduation: Event space rental and light refreshments.	\$500
Name Badges	\$100
Business card holders for participants	\$500
TOTAL	\$4,100

THE FLORIDA BAR YOUNG LAWYERS DIVISION
AFFILIATE OUTREACH CONFERENCE
GRANT APPLICATION

**Escambia Santa Rosa Bar Association Young Lawyers Division:
onbikes Pensacola**

- I. onbikes Pensacola: Protecting Brains and Bikes
- II. Contact Information of Individual to Attend

Robert “Alex” Andrade
(850) 434-3541
aandrade@mhw-law.com
350 W Cedar Street, Suite 100
Pensacola, FL 32502

- III. Description of Affiliate

The Young Lawyers Division of the Escambia-Santa Rosa Bar Association is comprised of approximately sixty five (65) members, and spans the two westernmost counties of Florida. Our affiliate’s past attendance at AOC has been sporadic. When a member of our affiliate has attended, we have not, in the last five years or more, presented a project or requested a grant. We hope to change this in the future.

- IV. Project Summary

onbikes Pensacola (“OBP”) is a 501(c)3 organization founded in 2016 to provide bicycles to children in Pensacola’s foster care and guardian ad litem programs for Christmas. Of OBP’s eight founding board members, four are young lawyers. OBP purchased bikes directly from a manufacturer and built the bikes with the help of the Escambia/Santa Rosa Bar Association, Young Lawyers Division (“YLD”) and other volunteers. OBP then celebrated the delivery of the bikes with a Christmas themed, 5 mile bike ride and concert in downtown Pensacola. YLD was well represented at the bike ride, sponsoring ten(10) YLD members to participate out of the 235 who purchased tickets.

While OBP bought and built 162 bikes for children ranging from 2 to 18, OBP relied on the generosity of Pensacola's Epilepsy Resource Center and sponsors to provide helmets to all 162 children. Epilepsy Resource Center does not have a reliable inventory of helmets every year, or the resources to maintain an annual partnership with OBP.

YLD proposes establishing a dedicated fund to guarantee a readily available inventory of bicycle helmets and bike locks for young cyclists receiving bicycles from OBP. Along with the bike locks and helmets, YLD will provide instructions on the proper safety practices while operating a bicycle and instructions on the proper use and need for the bike lock.

OBP intends to provide between 100 and 150 new bicycles for children in Spring 2017, and to provide at least 200 new bicycles for children in December 2017.

V. Project Objectives/Description

- a. YLD has supported the area's foster care system for many years through its Breakfast with Santa initiative (also known as "Holidays in January"). By providing a source of reliable safety and security equipment for these same foster children, YLD is guaranteeing that the recipients of OBP's bikes are able to ride safely and to secure their bikes wherever they live.
- b. In December 2016, OBP provided 162 bikes to children in foster care, guardian ad litem and Ronald McDonald House. All indications are that OBP will be able to support reasonable growth as the event and organization grows. OBP is currently organizing its Spring 2017 bike build and giveaway. OBP has the resources to build at least 100 new bikes in Spring.
- c. YLD is unaware of any non-governmental organization providing bike locks as well as helmets for free to children in foster care. YLD and OBP are applying for grants through the local State Law Enforcement Trust Fund and through local sports associations to establish the dedicated fund for bike locks and helmets.

- d. Through this program, YLD will be able to strengthen its ties with the area's foster care system, and continue to serve the group it has historically served during the holiday season. OBP, with YLD's support, is providing the means for teenagers in foster care to get to and from school and work, and is allowing children to develop a love of the outdoors and bike riding.
- e. The project will have a direct impact on the children receiving YLD's helmets and bike locks. The indirect impact for YLD and the community go hand in hand with OBP's mission to promote kids playing outdoors, and using their bikes as a means to experience freedom and fun.
- f. Volunteers and recipients participate in the bike build and giveaways free of charge. YLD will provide a safety brochure to include with each bike, describing the proper use of a bike helmet and bike lock.
- g. OBP has a sister program in the Tampa area with the same programs and mission. Young lawyers in the Tampa area might be able to provide the same service in the same capacity. Other affiliates could also replicate the same goals if their area hosts bicycle giveaways through other non-profits.
- h. OBP and YLD are applying for grants through local sports associations and the State Law Enforcement Trust Fund run in Escambia County to supplement the dedicated fund. YLD will continue to seek grant support to maintain the inventory annually without the need to rely on a single source of funding.
- i. The local YLD will be recognized as a continuing sponsor and partner with OBP for every year that the dedicated fund and safety brochure program continues. The brochure provided with each bike will be branded with YLD information. Other branding, such as stickers on the bike and helmet, can be used to recognize YLD's support.

VI. Project Evaluation/Timeline

- a. The criteria for the project's success is twofold: 1) maintaining a reliable source of bike locks and helmets for the foster children receiving bikes for the first time, and 2) providing the necessary

information on the importance of bike safety to many first time bike riders.

- b. OBP and YLD intend for the dedicated fund to serve as a supplement and stop gap to adequately make up for shortages in helmets and bike locks OBP solicits from donors every year. This year, OBP was forced to divert funds from the purchase of bikes to provide 80 helmets for the children receiving bikes to guarantee each bike came with a helmet. Only 85 bike locks were donated by sponsors, and were only provided to the teenagers receiving bikes. As OBP's anticipated number of bicycles increases, the supplemental support of the dedicated fund will serve to make up for deficits in donations from alternative sources.
- c. YLD has identified a reliable, low-cost provider of helmets which serves non-profit groups and school systems exclusively. The helmets are able to be delivered in a shorter time frame than the bikes themselves. Because of the short turnaround, YLD can assist OBP in establishing and operating the dedicated fund to purchase the precise number of helmets and locks needed to match the number and size of the bicycles OBP orders.

VII. Project Organization

- a. Because of the close relationship between YLD and OBP, OBP is committed to establishing a dedicated fund managed by a "bike safety advisory board" whose sole purpose is maintaining cash reserves sufficient to provide the bike safety equipment that accompanies each bike. With YLD's assistance, OBP will continue to seek grant funding each year to provide the necessary safety equipment to accompany each bike.
- b. YLD members have committed to providing at least two members annually to serve on the bike safety advisory board, created by OBP. OBP has committed to incorporating YLD's participation, by name, directly into its amended bylaws.

- c. The bike safety advisory board's mission is to pursue grant opportunities to maintain the dedicated fund for bike helmets and locks.
- d. With assistance from OBP, YLD will develop and print the YLD branded safety brochures to attach to each bike.
- e. Regardless of the amount of funds produced through YLD's participation, YLD will have exclusive rights to create and provide safety brochures to include with each bicycle provided by OBP.

VIII. Budget

The budget for this program is directly correlated to the cost of the helmets and locks themselves, as well as the cost of the YLD branded brochures and stickers. OBP remains committed to serve as the final stop gap to guarantee no bike is given away without a helmet. OBP will continue to serve in that capacity, including accessing its general revenue, regardless of the success of the bike safety advisory board's grant writing program.

Estimated Costs of Safety Equipment for Spring 2017 Bike Build (100 bikes of varying size)				
Item	Quantity	Cost Per	Shipping Per	
Toddler Helmets (1-3 yr old)	10	\$6.95	\$1.50	\$84.50
Small Helmets (3-6 yr old)	30	\$4.95	\$1.50	\$193.50
Medium Helmets (6-11 yr old)	30	\$4.95	\$1.50	\$193.50
Large Helmets (11-18 yr old)	30	\$4.95	\$1.50	\$193.50
Bike Locks	90	\$5.98	0	\$538.2
Total				\$1,203.20

Estimated Costs of Safety Equipment for December 2017 Bike Build (200 bikes of varying size)				
Item	Quantity	Cost Per	Shipping Per	
Toddler Helmets (1-3 yr old)	20	\$6.95	\$1.50	\$169
Small Helmets (3-6 yr old)	60	\$4.95	\$1.50	\$387
Medium Helmets (6-11)	60	\$4.95	\$1.50	\$387

yr old)				
Large Helmets (11-18 yr old)	60	\$4.95	\$1.50	\$387
Bike Locks	180	\$5.98	0	\$1,076.40
Total				\$2,406.40

Estimated Marketing Costs		
Item	Amount	Cost
Stickers	500	\$81
Brochures	500	\$65
Total		\$146



YOUNG LAWYERS SECTION OF FLORIDA ASSOCIATION FOR WOMEN LAWYERS AFFILIATE OUTREACH CONFERENCE 2016 GRANT APPLICATION

The following is the Young Lawyers Section of the Florida Association for Women Lawyers (FAWL) grant application requesting \$3,000, in funding from the Florida Bar Young Lawyer Division Affiliate Outreach Committee.

I. Short Project Title

Girls Where They Are and Reaching for Higher Heights (Girls Where They Are)

II. Contact Information and Presenter

Iris A. Elijah
Chair
Young Lawyers Section
Florida Association of Women Lawyers
P. O. Box 731685
Ormond Beach, Florida 32173
(850) 245-0609
fawlyounglawyers@gmail.com

III. Describe your Affiliate

FAWL strives to propel women lawyers into economic, social and leadership spheres of power. FAWL actively promotes gender equality and the leadership roles of FAWL's members in the legal profession, judiciary and community at large. To achieve these goals, FAWL upholds the highest standard of integrity, honor and courtesy in the legal profession, promotes reform in law, and facilitates administration of justice. FAWL's membership exceeds 2,600 members. Approximately 40% of members are young lawyers.

Last year, FAWL held a live panel discussion and webinar entitled *Creating Your Blueprint for Leadership* during the Florida Bar's Annual Convention on how the techniques discussed by Gindi Eckel Vincent advance women in the legal profession utilizing funds awarded from the AOC grant. In 2014, FAWL applied for and successfully obtained in 2013 an AOC grant for a live panel discussion on *Lean In for Lawyers: how does Sharon Sandberg's advice help us grow in our profession?* This program was a great success and was made possible in part due to the grant. In 2012, FAWL was awarded an AOC grant for a mock trial competition in partnership with the Law Related Education Association for 6th to 8th grade children to peak their interest in the legal system and address gender inequity perception issues in the community.

IV. Summarize the Purpose of your Request

The purpose of *Girls Where They Are* is: (1) to empower and inspire girls from disadvantaged, underexposed backgrounds and experiences by meeting them where they are in their lives and showing them achievement is obtained through hard work and community support; (2) to provide a pathway to success for the girls through an educational and mentoring experience which encourages them to explore the possibility, through academic achievement, of entering the legal profession as their chosen career; and (3) to provide the opportunity to visit local courts, participate in scripted mock trial activities, meet with judges and other legal professions, and engage in exercises on basic critical thinking and problem-solving, legal reasoning, negotiations, and oral advocacy skills.

V. Project Objectives/Description

The objective of this project is to inspire the next generation of diverse lawyers to reach for higher heights despite the current circumstances. *Girls Where They Are* will bring to life for approximately forty (40) girls in 7th grade at Nims Middle School (Nims) in Tallahassee their civic classes with visits to the Supreme Court, lunch with lawyers, and a mock trial exercise at the Division of Administrative Hearings (DOAH).

- The students at Nims are a reflection of the dire statistics on women and children in Leon County. Nims is a Title I school meaning one hundred (100%) of the students receive free breakfast and lunch. "Nims experiences a great deal of mobility with . . . students mostly due to issues related to students from low income families. It is not uncommon for a student to be enrolled in the fall, withdraw, move elsewhere, and re-enroll in the spring." The majority of students at Nims despite the close proximity have never visited the Supreme Court, DOAH, or met an attorney.

- The girls will not receive any handouts or materials, but they will receive a t-shirt and bag that will have the logos of FAWL, YLD, and the Administrative Law Section of the Florida Bar.
- This project will serve approximately forty (40) 7th grade girls from Nims, twenty (20) lawyers from the Leon County legal community who will chaperone or have lunch with the girls, and over fifteen (15) judges from the Supreme Court and DOAH that will speak to the girls or assist with the mock trial exercise.
- Currently, there are no programs in Tallahassee that expose K-12 students from local low income neighborhoods to visit or interact with judges at the Supreme Court or DOAH, or network with attorneys.
- The Leon County community and Florida's legal community benefit from this project because it reinforces the lessons taught in the students' civic course, encourages diverse lawyers to enter the legal profession, and builds positive relationships with the legal community.
- *Girls Where They Are* embodies FAWL's mission of promoting gender equality and the leadership of FAWL members in the legal profession, judiciary, and community at-large by attracting diverse women to the profession and teaching them early they can become a Supreme Court justice, successful attorney, or DOAH judge.
- Additionally, it is pivotal the Young Lawyers Section is hosting this event because the girls will be able to see that they can achieve their goals at a young age notwithstanding challenges such as race or gender. As the program unfolds, topics such as discrimination based on race and gender, how to recognize and overcome other's biases, professional and personal priorities, and finding mentors across racial and gender lines will be discussed. Therefore, not only as the girls enriched, the Young Lawyers Section also understands the importance of being a mentor and the importance of their accomplishments even in the beginning of their career.
- Financial support of this project is also being sought from the Administrative Law Section of the Florida Bar.
- Video will assist any affiliate that has a heart for exposing young girls to the legal profession although costs will differ based on the number of girls participating. Documentation such as liability and media waivers, guidance on engaging with school officials, timelines for successful implementation, and participate evaluations will also be available.

VI. Project Evaluation/Timeline

Due to the age of the participants, a verbal evaluation will be conducted. The evaluation will inquire into how much the girls enjoyed the day, how has the project influenced their professional aspirations, whether the project has clarified their civics lessons, and what have they learned about women in the legal profession. I expect that more girls will want to become involved in law and will be empowered to achieve their goals through hard work. Every girl that indicates an interest in entering the legal profession or is encouraged to work harder to achieve their goals is evidence this project is a success.

The timeline is as follows:

- January 2017 - Coordinate and confirm with Nims, the Young Lawyers Section of the Administrative Law Section of the Florida Bar, Supreme Court, and DOAH project date availability. Begin recruiting local attorneys for lunch with the girls;
- February 2017 – Secure all venues and vendors for local transportation, shirts, bags, and food. Confirm the Supreme Court’s availability for a meeting with Justices Quince and Pariente as well as a tour;
- March 2017 – Create the mock trial case and send to DOAH for review and approval.
- April 2017 – *Girls Where They Are* is held in Tallahassee.

VII. Project Organization

This project will be organized, coordinated, and run by the Young Lawyers Section of FAWL with assistance on the day-of the project from the Administrative Law Section of the Florida Bar.

VIII. Budget

The FAWL Young Lawyers Section requests \$3,000, in grant funding. FAWL currently does not have any funds available for this project. Financial assistance is also being sought from the Administrative Law Section of the Florida Bar. The amount of that assistance is unknown at this time. No additional sponsorship opportunities are available.

The proposed budget for *Girls Where They Are* is:

Expense Category	Proposed Expense
Bus rental for 50 individuals	\$ 900

Food for 75 individuals	\$ 1,000
Recording (video and photography)	\$ 750
T-shirts and backpacks	\$ 500
Supplies such as name tags, pens, and notepads	\$ 200
Total	\$3,350

IX. Exhibits

The exhibits incorporated herein are a summary of purpose, achievements, and student demographics of Nims Middle School and the 2012 Report on the Status of Women and Girls in Leon County which provides the most recent statistics in Leon County, Florida on the poverty rate for women and children, conduct challenges of low socio-economic children, and the discrimination faced by women and children.



Executive Summary

R. Frank Nims Middle School

Leon County School District

Mr. Desmond Cole
723 West Orange Avenue
Tallahassee, FL 32310

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Introduction

Every school has its own story to tell. The context in which teaching and learning takes place influences the processes and procedures by which the school makes decisions around curriculum, instruction, and assessment. The context also impacts the way a school stays faithful to its vision. Many factors contribute to the overall narrative such as an identification of stakeholders, a description of stakeholder engagement, the trends and issues affecting the school, and the kinds of programs and services that a school implements to support student learning.

 The purpose of the Executive Summary (ES) is to provide a school with an opportunity to describe in narrative form the strengths and challenges it encounters. By doing so, the public and members of the school community will have a more complete picture of how the school perceives itself and the process of self-reflection for continuous improvement. This summary is structured for the school to reflect on how it provides teaching and learning on a day to day basis.

Description of the School

Describe the school's size, community/communities, location, and changes it has experienced in the last three years. Include demographic information about the students, staff, and community at large. What unique features and challenges are associated with the community/communities the school serves?

R. Frank Nims Middle School is located on the southside of Tallahassee, Florida, within blocks of Florida Agriculture & Mechanical University and Florida State University. The school is home to 465 students. Nims' demographics are comprised 87% African American, 8% White, 3% Latino/Hispanic American, 2% other. There has been a small increase in enrollment over the past few years. Nims is a Title I school. One hundred percent of students receive free breakfast and lunch under the Provision II status.

Nims experiences a great deal of mobility with our students mostly due to issues related to students from low income families. It is not uncommon for a student to be enrolled in the fall, withdraw, move elsewhere, and re-enroll in the spring. Nims also faces the challenge of keeping students who are zoned to attend Nims. Many parents opt for school choice options at other Leon County Schools, which periodically includes private and charter schools. Currently over 125 students who are zoned for Nims have chosen to attend a school other than Nims.

Nims has one principal, two assistant principals and one dean. Nims is also served by five instructional coaches who work with 38 classroom teachers. One hundred percent of teachers are highly qualified. Nims currently has 2 (5%) teachers ESOL endorsed, 3 (8%) teachers reading endorsed, 17 (45%) with advanced degrees, 7 (18%) first year teachers, 27 (71%) teachers with 1-5 years of experience, 7 (18%) teachers with 6-14, and 4 (11%) teachers with 15 years of year experience. The current principal is serving his second year after previously serving 11 years as a dean and assistant principal (1994-2005) at Nims. The assistant principal for curriculum is completing her second year at Nims. The assistant principal for administration is completing his first year at Nims. The dean of students is completing his third year at Nims.

School's Purpose

Provide the school's purpose statement and ancillary content such as mission, vision, values, and/or beliefs. Describe how the school embodies its purpose through its program offerings and expectations for students.

Dedicated to putting students first, R. Frank Nims Middle School will be known as an award-winning school. Visionary in both plan and accomplishment, R. Frank Nims Middle School will embrace families, volunteers and the community to support its educational programs in a well-maintained, technologically rich facility. Working together with all stakeholders, R. Frank Nims Middle School will provide a loving, compassionate learning community that nurtures and supports exemplary education for every student.

The mission of R. Frank Nims Middle School is to provide a safe and healthy school environment which will help students become responsible and productive members of the school, the community, and the world. Students will be nurtured, respected, celebrated, and loved. Our students will be a reflection of our dedication and determination to provide the highest quality education and maturation opportunities for every student. Nims is working to increase the number of high school credit courses offered as well as the number of students enrolled in these courses.

Students and adults will come together to experience an educational journey that excites curiosity, promotes personal and professional growth, and empowers all to assume leadership roles in the 21st century. Together, working as a team, students and staff will be empowered and inspired to make their dreams come true.

Notable Achievements and Areas of Improvement

Describe the school's notable achievements and areas of improvement in the last three years. Additionally, describe areas for improvement that the school is striving to achieve in the next three years.

Nims Middle School has experienced a great deal of change over the years. The School Improvement Grant (SIG) has allowed us to put resources into teaching and learning. Specifically, SIG has financially supported improved technology; it has paid for instructional coaches, and purchased much needed curriculum, to include Springboard and Carnegie Learning (Math). Through state initiated instructional reviews and similar district-based instructional reviews, a greater focus has been placed on individual student progress monitoring. The data that is collected is used to keenly organize the instruction that is given by coming up with inventive ways to differentiate, remediate, and provide enrichment opportunities.

College readiness is a focus as we prepare students for their future. The core curriculum is deeply entrenched in critical and exploratory thinking. GEAR-UP and AVID programs provides instructional support to enforce these concepts.

We are perpetually striving to raise writing scores. District support has been critical to the growth we plan to see. Small group writing instruction as well as whole group direct instruction in text dependent writing will assist in attaining increased writing proficiency. Nims is using strategic writing strategies in all grades levels, 6-8, and not just solely at the 8th grade level. Writing continuity must continue from the elementary level on through 8th grade. Springboard is being used in all three grade levels to better prepare students to take advanced level courses and adapt to the increasing requirements of a common core curriculum. Each academic department is working feverishly to implement data-driven instruction through frequent formative assessment and teacher-student data collaboration. Departments have also developed common assessments and are working collegially to develop and implement instructional focus calendars based on school data.

The Nims Learning Community continues to look for ways to provide intervention for students struggling to pass or show growth the Florida Comprehensive Assessment Test (FCAT). There has been more of a focus placed on passing FCAT reading. With that focus as a primary focus, Nims uses Junior Great Books, Achieve 3000, and Accelerated Reader to provide support and monitor reading progress. Algebra I instruction is also critical to what we do. Pull-out support, one-on-one instruction, and small group learning stations have all been installed to increase Algebra I End-of-Course exam (EOC) scores.

Additional Information

Provide any additional information you would like to share with the public and community that were not prompted in the previous sections.

During the 2012-2013 school year Nims students increased proficiency in FCAT reading, math, science, and writing.

During the 2013-2014 school year, many more students will be taking Algebra I End-of Course exams than ever before. Additionally, students will be taking Biology and Geometry End-of Course exams this year.

Nims has expanded high school course offerings to include: Spanish I, Earth Space Science, Biology, Geometry, and Algebra I.

During the 2012-2013 school year a Performing Arts Program was added to include: Drama, Girls' Choir, and Boys' Choir. Band was already in existence. Wider selections of elective courses were added because students were performing better on FCAT. This allowed for more flexibility within their schedule; a decrease in the number of 7th and 8th grade student enrolled in intensive (remedial) courses.

Nims also has an award winning Robotics program that we are very proud of.



Report on the Status of **Women and Girls** in Leon County **2012**

EXECUTIVE SUMMARY



Leon County Commission on
the Status of Women & Girls

Executive Summary: Report on the Status of Women and Girls in Leon County - 2012

This Report addresses the Leon County Commission's request for an assessment of the status of women and girls in Leon County. The county's first Commission on the Status of Women and Girls began its work on this very broad mandate by dividing into committees that reflect issue areas of importance: Crime and Justice, Economic Security, Education, Health and Mental Health, Leadership, and Services and Resources. Easily the subject for many years of work and study, this Report, produced over 18 months, represents hundreds of volunteer hours from Commission members and several key community allies as well as untold hours from our small, extremely dedicated staff at The Oasis Center for Women and Girls.

Women and girls comprise 52.4%, or the majority, of Leon County residents. Regardless of this majority status, the female population ranks below males in too many key social and economic categories across the board.

Crime & Justice

The reality for women and girls who are impacted by crime and justice, overall, differs greatly from men and boys.

Violence against women

Violence against women remains a pervasive and significant problem in our community. In 2011, approximately 36% of all murders committed in Leon County involved domestic violence. Approximately 15% of all reported rapes and 22% of all aggravated assaults were classified as "domestic violence." These largely unreported crimes constitute a significant proportion of all of the violent crimes reported in Leon County.

Female inmates

On any given day in Tallahassee, there are an average of 127 women incarcerated in the Leon County Jail and 1,100 in the Federal Correctional Institute.

Legal services

Civil legal services for low income and victimized women in Leon County are severely inadequate.

Juvenile Justice

The number of girls who are arrested for delinquency and who are placed on probation has declined in recent years.

Economic Security

The Economic Security of women and girls is at risk. A community successfully promotes women's economic security when it goes beyond providing for immediate and basic needs by providing for their futures through insurance, investments, and increased access to job training and education. When women and girls are economically secure, they thrive. When they do not, we all suffer, and we all pay a significant cost in real dollars and lost potential. Across the board, women are significantly insecure economically:

Men earn more

Virtually all women earn less for comparable work than men, and African American, Hispanic and Asian women earn less than their white counterparts. Men are disproportionately employed higher wage-earning industries and professions than are women.

Women in poverty

Forty percent of single women with children under the age of 18 and 58% of single women with children under the age of five live in poverty in Leon County. In order to meet the most basic costs of living, a single woman without children in Leon County would have to earn \$9.42 an hour, nearly two dollars over Florida's minimum wage. A woman with two children would need to make \$21.63 an hour or \$45,674 annually, a salary higher than the \$40,079 median income for all families in Leon County.

Women-friendly workplace policies

Regarding local women friendly workplace policies, it is rare that workplaces offer childcare and few employers understand or provide basic workplace policy protections for victims of domestic and sexual violence.

Education

In education, girls' graduation rate reported by Leon County Schools has shown a steady improvement, from 76.2% in the 2005-06 academic year to 80.2% in the 2009-10 academic year, and in all schools there was a slightly higher percentage of girls graduating. Additionally, key findings from this section of the Report show:

Dropout rates

In Leon County, the dropout rate for females of 2.7% during the 2010-2011 school year was higher than the statewide average of 1.9%. While boys drop out of school at slightly higher rates than girls, each gender cites differing reasons for dropping out. The lifetime economic implications are more harmful, severe and long lasting for females.

African American girls expelled more frequently

The majority of females recommended for expulsions are black. As of February 2012 in the 2011-2012 school year, 20 females had been recommended for expulsion—19 black students and 1 white student. The vast over-representation of African American students in this population presents an issue that needs to be

Continued ...

Executive Summary: Report on the Status of Women and Girls in Leon County - 2012

addressed in more detail at the district level.

Race and graduation rates

There is a racial disparity for female graduation rates. Black females had the lowest graduation rate (72.3%) among females in Leon County public schools in 2009-2010 followed by Hispanic females (80.2 %). White and Asian females graduated at significantly higher rates than their black and Hispanic counterparts.

Pregnancy reduces female educational achievement

Despite a slight overall decline in frequency, pregnancy and parenthood remain primary barriers to the educational achievement of females.

Health & Mental

There are significant challenges facing women and girls' health and mental health.

Sexually transmitted diseases

Sexually transmitted disease is a significant problem among women in Leon County where the rates are more than 1.5 times higher than the rest of the state.

Access to health care

Women in Leon County have access to health care at about the same rate as their counterparts statewide; however, fewer non-Hispanic black women report that they have a personal physician than non-Hispanic white women.

Health insurance coverage

There is racial disparity in the number and percentage of women in Leon County reporting any kind of health insurance coverage; 92.9% of non-Hispanic white women reported such coverage in 2010 versus 81.8% of non-Hispanic black women.

Mood and anxiety disorders

At the Apalachee Center, more than one-half of women treated were diagnosed with mood disorders or anxiety disorders (52%) as compared to one-third of the male sample (35%). It is important to understand the relationship between trauma and mood and anxiety disorders.

HIV and racial disparities among women

HIV case rates are 15 times higher among black women than white women in Leon County. In comparison, HIV is 9 times higher among black men than white men.

Leadership

Women lag behind men in terms of access and opportunity in key leadership positions in our community, ranging from State and local government to business. Only in the non-profit sector, where employees are overwhelmingly female, do women comprise the majority of highest paid employees and holders of the highest leadership positions.

Elected state government

Since 1994, only three women have served terms in the Florida House or Senate representing Leon County, and since 2007 there have been no women serving in the Florida State Senate representing Leon County.

Elected local governments

In 1978, Leon County elected its first woman to the Leon County Commission. Thirty-four years later, only six women have held seats on the County Commission. From 1972 to 2012, only seven women have held seats on the Tallahassee City Commission.

Elected School Board

Fourteen women have served on the Leon County School Board since 1965, making up about 37% of the School Board representation since then. There have been no female Superintendents of Schools.

State employees

There are a total of 4,569 leadership positions in the 29 state governmental units evaluated in this report. Relative to their numbers, men occupy roughly 47% more leadership positions than women.

Private for-profit and non-profit sectors

Of the 12 major Tallahassee employers who reported the gender of their highest paid employee, 75% of those top paid employees were male. Women make up about 84% of the professional staff and 75% of the support staff. About two-thirds of the non-profits reviewed identify women as the highest paid employees.

The next phase of the Leon County Commission on the Status of Women and Girls is to address these findings with concrete recommendations for action that will both raise awareness of these wide disparities and significant challenges women and girls face and to help create a community where everyone, regardless of gender, has equal access to education, economic security, leadership, the justice system, health care and so therefore, will have equal opportunities to thrive.



Leon County Commission on the Status of Women & Girls

To learn more about the Leon County Commission
on the Status of Women and Girls, please visit
<http://cms.leoncountyfl.gov/committees/detail.asp?id=123>
or www.theoasiscenter.net. You can also reach The Oasis
Center for Women & Girls by phone at 850-222-2747. To
download the entire Report on the Status of Women and
Girls in Leon County – 2012, please visit
www.theoasiscenter.net.



THE
OASIS
CENTER
FOR WOMEN & GIRLS

FDLA YOUNG LAWYERS COMMITTEE – 2017 YLD AOC GRANT APPLICATION

I. Project Title: Florida Defense Lawyers Association (FDLA) Young Lawyers Committee “High Five Kids’ Pack” Program

II. Contact Information:

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(AOC Presenter)

III. Affiliate Description: FDLA was formed in April 1967 to represent the interests of lawyers in private practice who primarily defend civil matters. Its mission is to enhance the knowledge, skills and professionalism of defense lawyers, while fostering balance in the civil courts through judicial and legislative advocacy. In support of this mission, it hosts the annual Florida Liability Claims Conference in Orlando, FL. This conference brings together attorneys and insurance claims professionals from the entire state, and averages approximately 350 to 400 attendees. The conference is scheduled to take place at Disney’s Contemporary Resort on June 8-9, 2017.

FDLA's Young Lawyers Committee is comprised of over 155 young lawyers throughout the State of Florida. Its goal is to encourage young lawyer involvement in an effort to advance FDLA's mission. The Committee obtained approval as an Affiliate Organization in the Fall 2015 and will be attending the 2017 AOC for the second time.

IV. Summary of Grant Applications: The FDLA Young Lawyers Committee will host an interactive "High Five Kids' Pack" Program at FDLA's Florida Liability Claims Conference on June 8, 2017. This program will benefit the Second Harvest Food Bank of Central Florida. Conference attendees, including members of the Young Lawyers Committee, will be invited to participate.

V. Project Objectives and Description: Second Harvest Food Bank of Central Florida is a private, nonprofit organization that collects, stores, and distributes donated food to more than 550 feeding partners in six Central Florida counties: Brevard, Lake, Orange, Osceola, Seminole and Volusia. One of Second Harvest's primary target populations for food distribution is needy children who do not have access to school cafeterias during the weekends or summer months. Second Harvest distributes food to these children through school distribution, summer food sites, and mobile food pantries at 10 at-risk schools in the Greater Orlando area. The FDLA Young Lawyers Committee is interested in partnering with Second Harvest as a way to give back to the Central Florida region, where it has hosted its annual conference since 1994. FDLA also chose to partner with Second Harvest because it provides a "mobile" service opportunity for large conferences and events.

Second Harvest is the only major food distributor in the Central Florida area. The Committee has a unique opportunity to serve a large number of needy children and families by hosting the "High Five Kids' Packs" program in conjunction with its annual conference. Typically, Second Harvest relies on much smaller volunteer organizations to assemble its "High Five Kids' Packs." By having a large number of volunteers in a single location at the same time, the Committee will be able to package a much larger number of packs to provide to children in need during the summer months.

This project will meet the basic nutritional needs of elementary-aged children during the summer months when they do not have access to free or reduced cafeteria meals. This project is ideal for other young lawyer affiliates to host in conjunction with a large organizational conference.

The project will take place onsite at the Disney Contemporary Resort during the afternoon of June 8, 2017. Volunteers from Second Harvest will bring food supplies onsite to be packaged into individual "High Five Kids' Packs" by conference attendees. Conference attendees will go through a conference room in an assembly line to put together the food packs. Based last year's

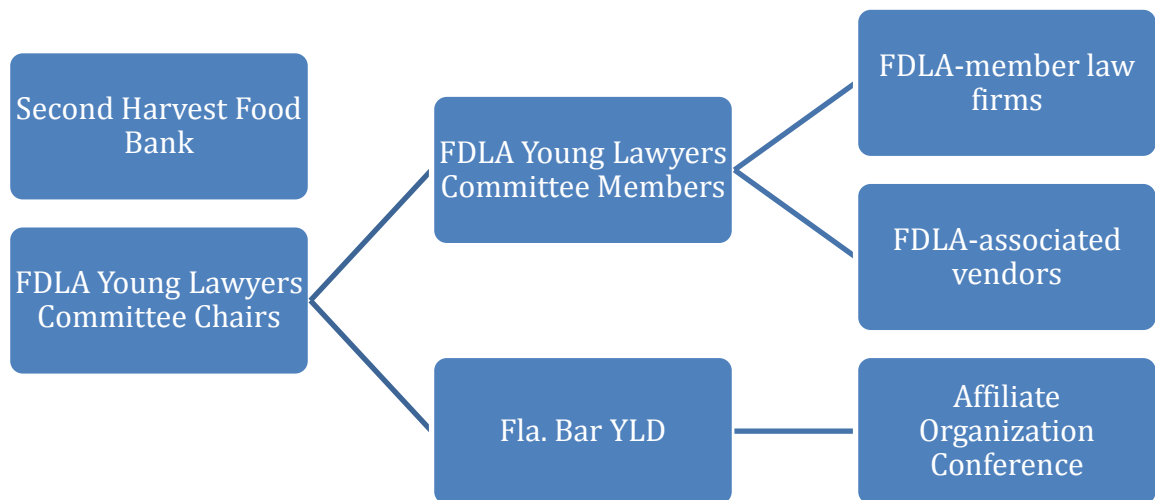
event, the Committee's goal is to assemble at least 400 individual packs to be distributed to children in need.

In addition, FDLA's past president and FLCC chair, Andrew Bolin, Esq., has agreed to allow the Committee to seek donations from member law firms and vendors to sponsor additional packs. The Committee will publicize the following sponsorship tiers in advance of the meeting:

- \$25 – Traffic Court Sponsor Level;
- \$100 – Trial Court Sponsor Level;
- \$250 – District Court Sponsor Level;
- \$500 – Supreme Court Sponsor Level.

VI. Project Evaluation: The Committee will evaluate the success of the project in 3 areas: (1) young lawyer involvement; (2) the number of packs assembled; and (3) money raised for additional kid's pack sponsorship. The Committee plans to engage young lawyer committee members by requesting that they help solicit financial contributions from FDLA-member law firms and FDLA-associated vendors. At a minimum, the Committee plans to assemble at least 400 packs. However, based upon additional fundraising efforts of young lawyer committee members, it will endeavor to complete or fund upwards of 2,000 packs.

VII. Project Organization: This project will be led by the FDLA's Young Lawyers Committee chairs. The Committee will coordinate directly with Jennifer Landress, Stewardship & Special Projects Manager of Second Harvest regarding event details and logistics. The Committee chairs will seek involvement from its members during 2 upcoming conference calls (1/27/17 & 5/25/17). Involvement will include event participation and attendance, along with fundraising for additional packs from FDLA-member law firms and FDLA-associated vendors. All additional funds raised will go to offset the costs of the Committee's aspirational goal of assembling 2,000 packs.



VIII. Budget: Second Harvest provides all supplies to assemble the “High Five Kids’ Packs” based upon reduced-cost donations from area restaurants and grocers. Each pack costs a total of \$5.00 to assemble. All grant money will go to the purchase of supplies for assembly of the packs. At a minimum, the Committee will assemble 400 packs. However, the Committee plans to enlist its members to solicit financial contributions from FDLA-member law firms and affiliated vendors to reach its aspirational goal of assembling 2,000 packs. The Committee is requesting a \$2,000 grant for the cost of assembling 400 packs at \$5.00 per pack.

400 Packs

Packs	Cost per Pack	Total
400	\$5.00	\$2,000.00

2,000 Packs

Packs	Cost per Pack	Total
400	\$5.00	\$2,000.00 (AOC Grant Money)
1600	\$5.00	\$8,000.00 (law firm & vendor contributions)
		\$10,000.00

IX. Timetable:

- **January 27, 2017** – FDLA Young Lawyers Committee Conference Call – discuss fundraising needs to meet aspirational goal of assembling 2,000 packs

- **February 1, 2017 to April 15, 2017** – Committee members solicit financial contributions to reach \$8,000 fundraising goal
- **April 31, 2017** – Finalize event announcement and publicity to include law firm and vendor sponsors
- **May 15, 2017** – Deadline to inform Second Harvest as to number of packs to be assembled
- **May 25, 2017** – FDLA Young Lawyers Committee Conference Call – discuss results of fundraising efforts and confirm member attendance and participation
- **June 8, 2017** – “High Five Kids’ Packs” Program in conjunction with FDLA’s 2016 Florida Liability Claims Conference

X. Exhibits: “Exhibit A” is a preliminary proposal from Second Harvest for the cost of assembling 400 packs. “Exhibit B” is a letter from Second Harvest President/CEO Dave Krepcho acknowledging FDLA for its efforts in hosting the 2016 High Five Kids’ Pack Program.

Kids Pack Program

Our Kids Pack Program provides nutritious meals to needy children who do not have access to school cafeterias during the weekend and summer months.

We started this program because many families struggle to provide meals for their children when they are not in school. These packs will go to these children through school distribution, Summer Food sites, mobile drops targeting at risk families, as well as a variety of other outlets.

The food packs contain a variety of kid-friendly items such as cereal, shelf-stable milk and juice, fruit cups and more. These food packs of shelf stable food are all assembled at our Food Rescue Center by our dedicated volunteers. We are always looking for opportunities to expand this program to more children.

Each Kids Pack includes:

- 8 oz. Chocolate milk
- 6.5 oz Apple juice
- .75 oz Rice cereal Bowl
- Granola bar
- 4 oz. Apple sauce
- 7.5 oz Macaroni O's and Beef
- 7.5 oz Macaroni and Cheese
- 7.5 oz Beef stew



How it works:

Every volunteer will receive a job on the assembly line. Second Harvest staff will handle the instructions and leadership throughout the event. Each pack costs \$5.00

Tentative Volunteer Activity Overview

Food Repack: Assembling these Kids Packs is a fun, impactful activity. It is an easy way to engage in local hunger relief and participants will leave knowing exactly how many lives they have impacted as a direct result of their actions.

EXHIBIT A

Second Harvest Food Bank's team of professionals will take care of ordering product, set up, instructions, event execution, and clean up.

Run of Show

Volunteers will put together packs after a welcome and instructions.

Volunteer Activity - Budget

A donation would assist Second Harvest Food Bank of Central Florida in providing proper weekend and summer nutrition to underprivileged children in our community.

# of packs @ \$5 per pack	Cost of Packs
400	\$2,000

EXHIBIT A



EXHIBIT B

March 30, 2016

Florida Defense Lawyers Association
Attn: Linda L. Jude
PO Box 260037
Tampa, FL 33685

Dear Ms. Jude,

Thank you for bringing hope back into the homes of so many struggling with hunger throughout Central Florida.

Your very generous gift of \$2,000.00 received on 3/18/2016 for the FDLA Young Lawyers Service Project at the 2016 Florida Liability Claims Conference will help us put nutritious meals on the tables of children facing hunger in our community all year long. During the summer many families face the harsh reality of not being able to provide meals for their children when they are out of school. The 400 Kids Packs your group is providing will give hope to 400 children that things will get better. As we count our blessings this year there are many who continue to face the prospect of not being able to feed their families. We thank you for making it possible for each day to be full of hope for more people in need.

We hope you are as proud as we are of the difference that your investment is making. Working together we can continue to transform lives by providing something as simple as life's most basic necessity. While the community's need remains high, you can take some solace in the knowledge that we are touching lives one meal at a time, and closing the gap for so many. If you might enjoy seeing the result of your generosity first hand, please consider scheduling a personal tour of our facility. I would be pleased to meet you and thank you in person.

Thank you again for choosing to be part of the solution to hunger for our neighbors. !"

Sincerely,



Dave Krepcho
President/CEO

If you do not want your gift to be recognized publicly, such as in our Annual Report, please call 407-514-1017.

Important Tax Note: You may keep and use this letter for federal tax purposes. The signature above certifies that you received no goods or services of value in exchange for the generous gift amount referenced. A COPY OF THE OFFICIAL REGISTRATION AND FINANCIAL INFORMATION FOR ORGANIZATION CH1818 MAY BE OBTAINED FROM THE DIVISION OF CONSUMER SERVICES BY CALLING TOLL-FREE WITHIN THE STATE 1-800-435-7352 OR AT WWW.800HELPPFLA.COM. REGISTRATION DOES NOT IMPLY ENDORSEMENT, APPROVAL, OR RECOMMENDATION BY THE STATE. 100% OF YOUR DONATION IS RECEIVED BY THIS ORGANIZATION.



Fighting hunger. feeding hope.





I. **Short Project Title:** Elevate Orlando Outreach Program

II. **Contact Information**

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Onchantho Am, Esq.-Presenter
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III. **Description of GOAABA**

Founded in 2009, the Greater Orlando Asian American Bar Association (“GOAABA”) is a voluntary bar association comprised of approximately 63 members, consisting of attorneys, jurists, and law students. The mission of GOAABA is to represent and advocate the interests of the Asian Pacific American community of the Greater Orlando, Florida area; to encourage and promote the professional growth of the members of the Association; to facilitate client referrals and to broaden professional opportunities for Asian Pacific American attorneys; to foster the exchange of ideas and information among and between the members of the Association and other members of the legal profession, the judiciary and the legal community; and to coordinate legal services to Asian Pacific American communities in the Greater Orlando area. GOAABA is also affiliated with the National Asian Pacific American Bar Association (NAPABA), based in Washington, D.C.

GOAABA’s representatives first attended the Affiliate Outreach Conference in January 2013 and have presented in 2014, 2015, and 2016. In 2016, the Elevate Orlando Outreach Program was awarded a \$1,500.00 grant.

IV. **Summarize the Purpose of Your Request**

This project will allow GOAABA members to educate high school students on subjects related to a career in the legal profession and develop mentor/mentee relationships between attorneys and students.

GOAABA hopes to obtain grant funds to provide t-shirts (with YLD logo) for the high school students for their individual reading/volunteer outreach programs. Our goal is that the t-shirts will be used in our project (Part 1 and 2 described in detail below) with elementary school and high school students, who will in turn wear them in their own mentoring outreach programs with other students.

V. Project Objectives/Description

Elevate Orlando is a non-profit organization designed to provide a unique, comprehensive solution to the issues faced by "At Risk" urban youth and empowering urban youth to become leaders and productive citizens through long-term, relational support. Elevate Orlando's goal for its youth are: (1) graduating from high school with a plan for the future; (2) learning ELEVATE Orlando's 13 character qualities and life skills, as well as implementing them in their lives; (3) pursuing post-secondary education; and (4) leading by serving others and giving back to the community.

GOAABA hopes to obtain grant funds to provide t-shirts (with YLD logo) for the high school students for their individual reading/volunteer outreach programs.

PART 1 OF PROJECT

GOAABA will join the 2017 Central Florida Diversity Mentoring Picnic, on February 11, 2017, at FAMU College of Law, located in Orlando, Florida, and will invite the Elevate high school students to participate in this event. Traditionally, there has been a CLE program about diversity in the legal field that the students can attend and engage in, as well as a possible breakout session for students to ask local area attorneys questions about their legal profession and create mentoring relationships between the attorneys and Elevate students.

PART 2 OF PROJECT

GOAABA will visit Elevate high school programs and discuss with the students about the legal profession and create mentoring relationships. GOAABA may participate in service projects related to the individual reading/service project programs.

VI. Project Evaluation/Timeline

GOAABA will evaluate the project's success by tallying the total number of students who attend the information seminar(s), by counting the number of materials distributed to the students, and monitor the results of any mentoring/mentee relationships that are formed.

The Mentoring Picnic will be held on February 11, 2017. The informational sessions with middle students and/or high school students will be held in Fall 2017.

VII. Project Organization

GOAABA board member, Annie Kwong, will be the chair of this service project. Ms. Kwong will have assistance from GOAABA's board members, and she will also contact leaders of

local voluntary bar associations to seek additional volunteers for the informational/service project programs and to be mentors for the students.

VIII. **Budget**

GOAABA is requesting \$3,500.00 from The Florida Bar Young Lawyers Division to cover the cost of this project. The amount of t-shirts available to be funded for Elevate Orlando will vary as this non-profit serves over 1,000 students and only a portion of this grant will be able to fund all the high school, middle school, and elementary school students' t-shirts.

YLD Grant Request:

Description	Amount
Elevate Orlando t-shirts. The t-shirts will also be used by students while presenting presentations to elementary school students and for service projects.	\$3,500.00
	\$3,500.00

Estimated Costs:

Description	Estimated Amount
T-shirts for elementary school Elevate students (amount to be determined approximately \$8.00 each per t-shirt)	\$1,000.00
T-shirts for high school Elevate students (amount to be determined)	\$2,500.00
	\$3,500.00

No grant funds will be used for food. If any food is provided, GOAABA will seek approval of such costs from its board. The venue will be at area schools, and as a result, there will be no costs for venues.

GWEN S. CHERRY BLACK WOMEN LAWYERS ASSOCIATION,

**AOC PROJECT GRANT APPLICATION and
2017 SMALL/SOLO ASSISTANCE GRANT**

PROJECT TITLE
<i>Solo Practitioners Rainmakers Academy</i>
CONTACT INFORMATION
Sherria Williams, YLD Co-Chair Gwen S. Cherry Black Women Lawyers Association Post Office Box 012631 Miami, Florida 33101 info@gscbwla.org Carolyn Martin, YLD Co-Chair Gwen S. Cherry Black Women Lawyers Association Post Office Box 012631 Miami, Florida 33101 info@gscbwla.org
AFFILIATE DESCRIPTION GWEN S. CHERRY BLACK WOMEN LAWYERS ASSOCIATION
The Gwen S. Cherry Black Women Lawyers Association (GSCBWLA), formerly the National Bar Association Women Lawyers Division Dade County Chapter, was formed in 1985. The association's mission is to address the concerns of women lawyers as they relate to the social, economic, political and moral needs of the community. For over twenty-four years, the association has been a network of attorneys dedicated to community service and the professional development of its members. The association has placed a strong emphasis on community service through its community seminars, free neighborhood legal clinics and programs educating and empowering youth and the mentorship of law students. In 2005, the association voted to be renamed in honor of community activist Gwendolyn Sawyer Cherry, who was the first Black female attorney to practice in Dade County and the first Black female legislator in the State of Florida. Throughout the association's existence, it has grown and its reach has expanded. Although it began as a Dade County bar association, GSCBWLA currently represents over 350 men and women law students, lawyers and judges throughout the State of Florida.
PURPOSE OF REQUEST
Equal access to the judicial system is an important concept for all people. There are plenty of people who need a lawyer and can't afford one. In theory, that leaves a huge gap of under-served legal consumers. The legal aid foundations are constantly requesting for members to participate in its pro bono programs.

With over 67% of the Florida Bar is made up of solo practitioners and small firms, which also reflects the landscape of the Gwen S. Cherry Black Women Lawyers Association's membership. The delivery of legal services has changed, which allows more attorneys to venture out as a solo practitioner and/or as a member of a small law firm. Plenty of lawyers are looking and considering the opportunity to build a legal practice.

The *Solo Practitioners Rainmakers Academy* is designed to bridge the gap in 2 areas important to the legal community. As a student in the academy members will go through "bootcamp" for how to successfully build, run, and manage a law practice. Upon acceptance into the academy, students will sign an oath to take one pro bono case (from a designated list of pro bono organizations) for the year in which they are enrolled into the academy.

The Academy will have small workshop type session, or series of sessions, with an emphasis on starting a legal business, ethics, advertising, sharing office space, and the nuts and bolts of running a practice.

Sample Topics: Starting a law practice, Trust accounting, General accounting procedures, Client relationship building and marketing, Conflict checking procedures, Calendaring and docketing systems, Personnel policies and procedures, Succession and continuation planning (estate planning), The business of law and law as a business, Law firm technology, Social media and marketing, Websites, SEO and blogging, Setting up a virtual practice, Cloud computing, and many others.

PROJECT OBJECTIVES

- **What needs does the project address? Why are these needs important to your Affiliate? To what groups will the project provide services (young lawyers, the community at large)?**

This project will address the need for more pro bono assistance by practicing attorneys and the lack of resources attorneys face when deciding to venture out into becoming a "solo practitioner." Those desiring legal services will be directly benefitted by this project as well as the young lawyers who are enrolled in the academy.

- **How many people will the project serve?**

Solo Practitioners Rainmakers Academy is designed to accommodate 10-20 attorneys who are interested and/or motivated to learn more about properly preparing to become a solo practitioner and/or a member of a small law firm.

Each year the students will provide pro bono assistance, therefore assisting 10-20 local families each year.

- **What other projects in the area provide similar services to the same group(s)? When and with what success? How is your project different/similar? Will your group work with any other organizations in implementing this project?**

There are national programs aimed to help and assist solo practitioners additionally, the Solo and Small Practice Group of the Florida Bar holds a conference in November. There is nothing locally that is available for our members.

- **How will the public and/or young lawyers benefit from the project?**

Young lawyers will be provided the tools from experienced attorneys on how to successfully start, run and manage a law practice. While the community and legal aids will benefit by more attorneys

assisting with pro bono cases.

To apply for the program, candidates must:

1. Be admitted to practice in Florida;
2. Be a member of Gwen S. Cherry Black Women Lawyers Association
3. Have a commitment to access-to-justice for those in need;
4. Be willing to engage in at least one (1) pro-bono and low-bono service within 1 calendar year of involvement;
5. Work well in intimate settings with a diverse group of individuals;
6. Be committed to learning how to establish a solo-firm or small-firm practice; and

• What impact will the project have in the local or legal community?

Solo Practitioners Rainmakers Academy will educate young lawyers in the importance of assisting organizations with pro bono opportunities.

• Will handouts or other materials be sold or provided to participants?

Yes, for each lesson in the academy the speaker(s) will provide handouts, links to virtual resources, and homework.

• Is this an easy project for other young lawyer affiliates to replicate?

The outline will be easy to replicate, however it may be beneficial for other affiliates to have different presenters.

• From what other sources are you seeking funding for this project?

Gwen S. Cherry Black Women Lawyers
Lawyer Services/Products Sponsors
The Florida Bar
The Small & Solo Practitioner Section of the Florida Bar (Hopefully awarded an assistance grant)

• If you are awarded YLD funds, how will you recognize the YLD's support of your project?

YLD will be recognized on its flyer promoting this program, at the 1st meeting of the students, as well as at the graduation ceremony.

PROJECT EVALUATION

Effectiveness of Project will be measured in reviewing the results of a before and after survey/test given to the student at the beginning and at the end.

This academy will be a success when our students start and successfully manage a small law practice.

PROJECT TIMELINE

January - Application available for Rainmakers Solo Academy

February – Applications for Rainmakers Solo Academy **DUE**

March – Rainmakers Solo Academy Begins Sessions 1

April – Rainmakers Solo Academy Begins Sessions 2

May - Rainmakers Solo Academy Begins Sessions 3

June - Rainmakers Solo Academy Begins Sessions 4

June - Rainmakers Solo Academy GRADUATION**PROJECT ORGANIZATION**

Gwen S. Cherry Black Women Lawyers Association will be responsible for the programming of this event. The Pro Bono organizations that will benefit from the cases will be responsible for the cases relating to the pro bono case. The students enrolled will provide a “self-report” once they have completed accepted the required pro bono case.

BUDGET**EXPECTED EXPENSES**

Food (Meeting)	\$2,000.00
Printing of Student Booklets	\$300.00
Notebooks/Journals for Students	\$500.00
Graduation Awards	\$1,000.00
Certificates for Speakers	\$200.00
Marketing/Flyer Promotion	\$150.00
Banner for Academy	\$150.00
TOTAL	\$4,300.00

EXPECTED REVENUE

Florida Bar, YLD	\$1,500.00
GSCBWL	\$1,000.00
Solo and Small Firm Section (in kind resources)	(TBD)
Lawyer Products/Services Sponsorships	\$1,000.00
Solo/Small Firm Sponsors	\$500.00
TOTAL	\$4,000.00

EXHIBITS

- A- Proposed Application for *Solo Practitioners Rainmakers Academy*
- B- Sample Session Itinerary

EXHIBIT "A"

GWEN S. CHERRY BLACK WOMEN LAWYERS ASSOCIATION APPLICATION FOR RAINMAKERS ACADEMY

Basic Information:

Name: _____

Home Address: _____

City, State, Zip: _____

Home Phone: _____ Cell Phone: _____

E-mail address: _____ Year of JD degree: _____

Law School Attended: _____

Date of admission to Florida Bar and Florida Bar number(s):

Other bar admissions and dates (if applicable):

The following documents must be submitted with this application:

1. A current résumé.

Please initial each statement below indicating your agreement:

_____ If I am selected as a participant in Rainmakers Solo Academy, I agree to abide by and remain compliant with all the rules governing the program.

_____ If I am selected as a participant; I will accept at least one (1) pro bono case from one of the Academy's designated Pro Bono Organizations on or before my graduation from the Rainmakers Solo Academy.

Printed Name: _____

Signature: _____

Dated: _____

EXHIBIT “B”

PROPOSED INTINERARY “SESSION 1”

Solo Practitioners Rainmakers Academy

PRACTICE REQUIREMENTS, ACCOUNTS, AND LICENSING

1. Professional Liability Insurance Itinerary

- a. Places to call:
 - i. “Start Strong Program”
 - ii. \$100,000/\$300,000
 - iii. Things to know first: Letterhead, what areas of practice, conflict checking, calendaring
- b. Consequences of being insured
 - i. If you go bare - Disclosure

2. Establish Business Entity & Start Firm

- a. Pros/Cons
 - i. Sole proprietorship
 - ii. Partnership
 - iii. Corporation
 - iv. LLC
 - v. LLP
- b. After decision
 - i. Fill out correct paperwork
 - ii. Get proper tax ID for business account

3. Banking, Timing, and Billing

- a. Accounts
 - 1. Find one local
 - a. Check out on-line access
 - b. Look for apps for quick scanning of checks
 - 2. Pull IOTA tax ID # to take to the bank
- b. Business account
 - i. Same bank as trust fund is ideal
 - ii. Own checks for this account, also
 - iii. Credit card
 - iv. Scanning checks and fund transfer options
 - v. Make sure you have your tax ID with you & photo ID
- c. Time and Billing
 - i. Your own system using something like Quicken or Excel
 - ii. Other options (Allison has some contact info, if you want it)
 - 1. CLIO
 - 2. Cosmoplex
 - 3. LexisNexis firm manager
 - 4. WestLaw Time and Billing
- d. When and how to move earned fee from trust account to business account

- e. Paying filing fees

4. Case Management

- a. Program options
 - i. CLIO
 - ii. Granat
 - iii. LexisNexis
 - iv. Westlaw
 - 1. Conflict check
 - 2. Calendaring
 - 3. Tasks
 - 4. Checklists/reminders

5. Using the Law Library

- a. Joining
- b. Location
- c. Law school library

6. AND/OR Legal Research Engines

- a. Law.net
- b. Westlaw
- c. LexisNexis
- d. CEB
- e. Bloomberg

7. Interviewing Clients

8. Retainer—

- a. Hourly
- b. Flat fee
- c. Contingent
- d. Deposit
 - i. When earned

9. Zoning and Other Business License Requirements

- a. Business license
- b. Zoning permit

Short Project Title:

2017 YLD Robert J. Simms High School Mock Trial Competition

Contact Information:

Melissa Mora, Esq. – Melissa.Mora@ahss.org

Nick Williams, Esq. – NWilliams@foley.com

Kim Hamill, Esq. – KHamill@derrlawfirm.com

The President Elect of the Hillsborough County Bar Association's Young Lawyers Division, Melissa Mora, Esq., will present our project at the AOC.

Describe Your Affiliate:

The Hillsborough County Bar Association's Young Lawyers Division ("YLD") is open to lawyers who are less than 36 years old or have less than 5 years of experience as an attorney. The Hillsborough County Bar Association ("HCBA") has 3800 members and its YLD division has 926 members. The HCBA is proud to have one of the largest and strongest young lawyers' divisions in the state. The YLD's success is rooted in our membership and the support each of our dedicated young lawyers provide in all facets of the YLD. The mission of the YLD is to support the initiatives and goals of the HCBA, promote professionalism and ethical conduct, provide guidance and support to new lawyers, provide educational opportunities for our members, organize programs and events of interest to young lawyers, and encourage community involvement.

The HCBA YLD has been represented at many past AOC's and has been grateful for the support of the Florida Bar in many of its initiatives.

Summarize the Purpose of Your Request:

The Hon. Robert J. Simms High School Mock Trial Competition ("Competition") is organized annually by the YLD in conjunction with the Florida Law Related Education Association, Inc. ("FLREA"). Each year, high schools within Hillsborough County compete for the right to represent Hillsborough County at the state-level high school mock trial competition organized by the FLREA, from which the winner progresses to represent the State of Florida at the national competition. Sitting state and federal Judges preside over the Competition rounds and local attorneys serve as jurors and score the competitors' performances. The experience is extremely rewarding for the students, teachers, parents, judges and attorneys who participate.

The Competition has been historically funded by the YLD and private donations. There are no facilities expenses, but the YLD provides breakfast (pastries, bagels, coffee, etc.) and lunch (sandwiches, chips, beverages) to the participating teams and volunteers. We also provide plaques to the best attorney and best witness, and a trophy to the winning team. We also award a scholarship each to the best overall student-attorney and the best overall student-witness, as well as a stipend to the winning team to defray expenses of travelling to the state level competition. In our discussions with coaches of prior years' winners, the cost of traveling to the state competition can be a significant burden for the students and their parents, many of whom hail from low-income areas.

Project Objectives/Description:

The Competition benefits local high school students as well as the local legal community, by promoting legal and civic education in high schools. Each participating school is provided a local attorney, who dedicates time to coaching the school's competition team. Each attorney-coach works with the school administration or teacher-coach to coordinate practice times and prepare the students for the Competition. Six schools have registered for the 2017 Competition for a total of approximately 40 student participants. Attorney-coaches frequently serve as mentors for these students, whether on a short-term or long-term basis. The Competition provides legal insight, fosters ethical discussions, promotes teamwork, and inspires students. The Competition can be replicated in other counties through coordination with the county YLD division, circuit judges and local schools. In fact, we have turned to other competition programs in South Florida with some of the largest school participation in order to grow our local Competition program. Most recently, a neighboring bar association has looked to the practices of the YLD in starting its own local high school mock trial competition.

Though preparation takes months, both for the students and organizing committee, the Competition takes place on a Saturday in February. Upon arrival, competitors are required to sign in and affirm that they have read and understand the Competition's Code of Conduct, which emphasizes the hallmarks of proper legal practice, such as collegiality, professionalism, and candor. This year, the Competition will also provide T-shirts to competitors to serve as a keepsake and promote the participation of other schools and students in future years.

While other presentation and debate competitions exist, the Competition is the only opportunity for Hillsborough County students to participate in mock trials scored by practicing attorneys and presided over by actual sitting judges. The YLD annually provides \$250.00 to support the Competition. Last year, local firms also donated an additional \$500.00 to support the Competition. Individuals on the YLD subcommittee also donated money to cover additional Competition expenses. The Competition first offered the scholarships and stipend, described above, during the 2016 Competition. As participation increases, the funds necessary to host the Competition increase. The YLD would like to offer a cash prize to the winning school's teacher-coach in appreciation for and recognition of the substantial time commitment required of the teacher-coach. Again, the YLD would like to provide participants with T-shirts, which have not previously been provided.

Project Evaluation/Timeline:

The YLD Law Related Education Committee/Robert J. Simms Mock Trial Sub-Committee has already initiated coordination of the Competition, which will occur on Saturday, February 25, 2017. In 2015 and 2016, the competition had a total of two and three participating teams. We hope to grow this competition each year. Again, six teams have already registered for the 2017 Competition. The success of the project will be measured on the number of teams participating, the success of the teams in the competition, the mentorship relationship developed between the students and their attorney coaches, and feedback from school administrators and volunteer judges.

Project Organization:

The Robert J. Simms Mock Trial Competition is the sole responsibility of the YLD. The HCBA staff assists with the project, however, details and logistics are handled and managed by a sub-committee of the YLD Law-Related Education Committee. The sub-committee is specifically organized to coordinate this event.

The HCBA and the YLD Board both advise the committee and are kept advised throughout the planning process.

The YLD Law-Related Education Committee/Robert J. Simms Mock Trial Sub-Committee is charged with the following duties as it relates to the Competition:

- Responsible for organizing event, coordinating with local high schools and teaching staff;
- Securing attorney “coaches” to volunteer as coaches/mentors for high school mock trial teams;
- Securing Hillsborough County judges to serve as mock trial judges on the day of event; and
- Coordinate catering, t-shirts, and prizes for students.

The YLD Board Members assist with the Competition by

- Assisting committee in organizing and marketing event to attorneys, judges and local schools;
- Securing sponsors; and
- Volunteering on day of event.

HCBA Staff assist by

- Working with the HCBA and YLD Board Members in organizing the event.

Budget:

Please see the attached 2017 estimated budget for our event.

The YLD is hoping to receive a grant in the amount of \$750.00 from the AOC.

Exhibits:

Please find the attached exhibits:

1. Budget for 2017 Competition
2. High School Handout for 2017 Competition
3. Tentative Competition Day-Of Agenda for 2017

The Honorable Robert J. Simms Hillsborough County High School Mock Trial Competition

USES		Estimated 2017 Cost	Actual 2016 Cost*
Food			
	Breakfast (Coffee, bagels, donut holes)	\$ 150.00	\$ 78.37
	Lunch (Sandwiches & Veggies)	\$ 275.00	\$ 144.41
	Miscellaneous Supplies (utensils, drinks etc.)	\$ 50.00	\$ 63.99
Awards			
	Best Attorney Plaque	\$ 42.95	\$ 42.95
	Best Witness Plaque	\$ 42.95	\$ 42.95
	1st Place Trophy	\$ 34.50	\$ 34.50
	Best Witness Scholarship	\$ 100.00	\$ 75.00
	Best Attorney Scholarship	\$ 100.00	\$ 75.00
	Winning Team Sponsorship	\$ 300.00	\$ 150.00
	Teacher-Coach Award	\$ 100.00	\$ -
Promotions			
	Signs	\$ 75.00	\$ 50.21
	Banner	\$ -	\$ 105.16
	T-Shirts	\$ 300.00	\$ -
TOTAL		<u>\$ 1,570.40</u>	<u>\$ 862.54</u>

**The 2016 Competition had approximately half the participants
as are registered for the 2017 Competition.*

2017 HONORABLE ROBERT J. SIMMS HIGH SCHOOL MOCK TRIAL COMPETITION

Overview

What is the Honorable Robert J. Simms High School Mock Trial Competition?

The competition places students in the role of attorneys in a real-life trial setting. Students are provided a “case problem,” including the facts of the case, competition rules, and simplified rules of court. Then, teams of students “try” the case, including presenting opening statements and closing arguments, questioning witnesses, introducing evidence, and arguing the law.

Who competes in the competition?

Each competing school puts together a team of 6-8 student advocates and witnesses in order to “try” the case in front of local attorneys and judges.

What awaits the team that wins the Honorable Robert J. Simms competition?

The winner advances to the Florida State competition organized by the FLREA. Ultimately, the winner of that competition earns a place in the National High School Mock Trial Competition.

Who organizes the competition?

For more than a decade, the Hillsborough County Bar Association Young Lawyers Division has organized and sponsored a mock trial competition for high-school students. This competition is part of the Florida Law Related Education Association’s (“FLREA”) state-wide competition.

When is the competition?

The competition will take place on Saturday, February 25, 2017. The deadline to register for the competition is November 18, 2016.

Where is the competition?

The competition will be held at the George E. Edgecomb Courthouse, 800 E. Twiggs St., Tampa, Florida 33602.

Notable Benefits to Students

- Enhances the Law Studies curriculum by providing a “hands-on” learning module that transforms abstract concepts into concrete experiences through practical application
- Fosters important life skills, including teamwork, public speaking, critical thinking, and reading comprehension
- Promotes open ethical dialogs by presenting challenging questions in both the case problem and the process of competing
- Bolsters students’ college applications through a reputable, recognized scholastic competition

- Connects students with members of the legal community who serve as mentors and role models for teams

Notable Benefits to Teachers

- Provides easy to use lesson plans for classroom instruction
- Creates access to local attorneys and judges with authentic “real-world” experiences to reinforce classroom instruction
- Helps convert passive learners into active participants

Relevant Links

- [Florida Law Related Education Association](#)
- [Hillsborough County Bar Association’s Young Lawyers Division](#)
- [National High School Mock Trial Competition](#)

Available Resources¹

Case Problem Packets

Video Tutorials

Free Attorney Coaches from Hillsborough County Bar Association

Curriculum Maps and Lesson Plans

Instructional Training

For More Information

Please contact Nick Williams, nwilliams@foley.com, 813-225-4172.

¹ Registration with the Florida Law Related Education is required for some resources.

2017 HONORABLE ROBERT J. SIMMS HIGH SCHOOL MOCK TRIAL COMPETITION
SATURDAY, FEBRUARY 25, 2017
COMPETITION DAY-OF AGENDA
(subject to change based on teams participating)

7:30 a.m.-8:15 a.m.: Continental breakfast provided.
Location: Lunch area 2nd floor of courthouse.

7:30 a.m.-8:15 a.m.: Student teams check-in.*
Location: Table on 2nd floor/top of escalators.

8:00 a.m.-8:15 a.m.: Round 1 jurors/attorney-judges and presiding judges check-in.*
Location: Table on 2nd floor/top of escalators.

** We will have a table set up with committee members facilitating check in for the teams, judges, and jurors. Please be sure to pick-up your CLE certificate of attendance.*

8:15 a.m. – 8:25 a.m.: Presentation to Teams, Coaches, Attorney-Judges and Presiding Judges regarding Competition Rules

8:30 a.m.-10:30 a.m.: Round 1

Team A (Plaintiff) vs. Team B (Defendant)
Location: TBA
See Volunteer List for assigned jurors & judge

Team C (Plaintiff) vs. Team D (Defendant)
Location: TBA
See Volunteer List for assigned jurors & judge

Team E (Plaintiff) vs. Team F (Defendant)
Location: TBA
See Volunteer List for assigned jurors & judge

10:25 a.m.- 10:40 a.m.: Round 2 jurors/attorney-judges and presiding judges check-in.*
Location: Table on 2nd floor/top of escalators.

10:45 a.m.-12:45 p.m.: Round 2

Team B (Plaintiff) vs. Team C (Defendant)
Location: TBA
See Volunteer List for assigned jurors & judge

Team D (Plaintiff) vs. Team E (Defendant)
Location: TBA
See Volunteer List for assigned jurors & judge

Team F (Plaintiff) vs. Team A (Defendant)

Location: TBA

See Volunteer List for assigned jurors & judge

1:00 p.m.-1:30 p.m.: <i>Location:</i>	Lunch provided. <i>Lunch area 2nd floor of courthouse.</i>
1:30 p.m.-1:45 p.m.: <i>Location:</i>	Final Round jurors/attorney-judges and presiding judges check-in. <i>Table on 2nd floor/top of escalators or 6th floor courtroom.</i>
2:00 p.m.-4:00 p.m.:	Final Round
4:15 p.m. (tent.): <i>Location:</i>	Final Awards Presentation (following Final Round) Courtroom 1, Sixth Floor

**HISPANIC BAR ASSOCIATION OF CENTRAL FLORIDA (“HBACF”)
2017 AOC GRANT PROJECT APPLICATION and
Application for Additional Funding from the Florida Bar Solo &
Small Firm Section**

- I. **Short Project Title:** Speed Mentoring: Early Career Success for Law Students
- II. **Contact Information:** Provide the name, mailing address, telephone number, and email address of a contact person or persons at your Affiliate. The mailing address should be the address where The Florida Bar should send any award funding. Additionally, in this section, please identify the individual(s) who will present your project at AOC on January 14, 2017.

For the purposes of this grant and project, the appropriate HBACF contact is Sandra K. Artreche, HBACF Young Lawyers Section Committee Chair. Sandra K. Artreche will be presenting the grant proposal at the 2017 Affiliate Outreach Conference.

Sandra K. Artreche
Siemens Corp.
4400 North Alafaya Trail
MC Q1-239
Orlando, FL 32826
Telephone: (407) 461-3268
E-Mail: sandra.artreche@siemens.com

- III. **Describe Your Affiliate:** Please provide a brief description of your Affiliate, including: The total number of members of your Affiliate, if known. The past attendance of your Affiliate at AOC. The names of the last three AOC Projects for which your Affiliate has received funding and the amount of the funding (if applicable).

The Hispanic Bar Association of Central Florida (“HBACF”) is a non-profit organization celebrating twenty-five (26) years of service in 2017. There are currently over two hundred (200) members of which approximately one hundred (100) are young lawyers or student members. The HBACF has attended the AOC for the past eight (8) years. This project has not been previously presented at an AOC by the HBACF.

- IV. **Summarize the Purpose of Your Request:** Provide an organized and well-conceived project summary.

The purpose of this request is to implement a Speed Mentoring Program for second and third year law students. The HBACF will host biannual speed mentoring events. Speed mentoring is a series of short, focused conversations about different areas of the law, including the possibility of solo practice, specific career questions, helpful practice tips, networking and job search advice. Each Law Student will meet with a number of experienced attorney mentors or area judges in ten (10) -minute time slots. When directed, mentees will proceed to their mentor’s table. At the start and end of each Speed Mentoring round, a bell will ring. Mentees will then proceed to the next mentor table. There will be one minute to switch and prepare for the next round.

Refreshments and networking will follow an hour of interval discussion.

This would be a biannual event held at the Fall and Spring law school semesters. Central Florida is home to two (2) law schools: Florida A&M School of Law ("FAMU") and Barry University Dwayne O. Andreas School of Law ("Barry"). The HBACF will coordinate with each law school's Hispanic American Law Students Association ("HALSA") to ensure that the law students are aware of the events. This project will also allow the HBACF to further develop mentor/mentee relationships between attorneys and students.

V. **Project Objectives/Description:** Describe the project in detail and address the following questions:

1. What needs does the project address? Why are these needs important to your Affiliate?

This project will address the ever growing need of law students to form connections with practicing attorneys and judges to optimize the ability to pass the bar, find a job and become part of the legal community, upon graduation. It also provides a support network and opportunity to find a mentor and build friendships with judges, attorneys and, other law students.

2. To what groups will the project provide services?

This project will serve law students in Central Florida and members of the HBACF.

3. How many people will the project serve?

The project will serve approximately 40 students or more. Attorneys and students will also have the opportunity to create mentor/mentee relationships.

4. What other projects in the area provide similar services to the same group(s)? When and with what success? How is your project different/similar? Will your group work with any other organizations in implementing this project?

Although there are other mentoring projects spearheaded by other Affiliate Bars, including the Orange County Bar, to our knowledge there are no other projects similar to the speed mentoring project proposed by the HBACF targeted to law students.

5. How will the public and/or young lawyers benefit from the project?

These mentoring events not only benefit and impact the law students, but also have a significant positive impact on the community by helping provide law students a vehicle to finding jobs and interacting with more seasoned attorneys who can guide them upon graduation. This event will be free of charge to law students, and will likely serve as an example for other organizations.

6. What impact will the project have in the local or legal community?

The HBACF expects the speed mentoring events to result in finding employment leads for law students, as well as establishing bonds with specific members of our legal community.

7. Will handouts or other materials be sold or provided to participants?

The HBACF will coordinate with law school staff and HALSA leadership to distribute marketing materials to the law students, both in the form of paper flyers and electronic media. In addition, packages with mentor biographies will be provided. No materials will be sold.

8. Is this an easy project for other young lawyer affiliates to replicate?

Once the speed mentoring events are implemented it will be easy for other young lawyer affiliates to replicate. An agenda will be created and posted on the HBACF website so that other affiliates may view it.

9. From what other sources are you seeking funding for this project?

The HBACF will be seeking contribution from the two local law schools. Specifically, HBACF is requesting \$500.00 from each law school for a total of \$1,000.00.

10. If you are awarded YLD funds, how will you recognize the YLD's support of your project?

IF YLD awards funds for the project, recognition to YLD will be provided in all marketing materials. Should the YLD have additional ideas for how the HBACF can recognize its contribution, the HBACF is open to suggestions.

VI. Project Evaluation/Timeline: Please provide a timeline for implementation of your project and the results you expect to achieve. Explain how you will measure the effectiveness of your project. Describe the criteria for success of the project.

The HBACF will measure the effectiveness of the project by having the HBACF liaison to each local law school HALSA survey the law school HALSA members after the event. The criteria for success or failure will include opinions from the student attendees, opinions from the practitioner attendees, and the results of HBACF survey to each HALSA chapter. From those results, HBACF will assess the success and determine improvements for next year's event. The HBACF will also provide a closing report upon completion of the project to the YLD.

VII. Project Organization

The project will be chaired by the 2017 Young Lawyers Section Chair, Sandra K. Artreche. The chair will report to the HBACF executive board for approval of all budgeting, and organizations of the speed mentoring events. To assist in implementing and carrying out the speed mentoring event, a committee will be formed of HBACF YLS members.



VIII. Budget: Develop a preliminary line item budget of monies needed to complete your project. State whether additional funds can be obtained, if necessary, to achieve the project

objectives and continue the project in the future. Please provide information on the projected sources for all funds. If you are providing sponsorship opportunities, please provide a summary of those opportunities. Show the total cost, the amount requested from the YLD and contributions from all other sources (cash or in-kind).

If you budget for expenditures to cover staff or attorney time, meeting space, alcoholic beverages, or travel reimbursement, you must show income outside of the YLD funds to cover these expenses as YLD funds cannot be used for these expenditures.

Budget Item Description	Amount
Materials with Resources for Law Students (2 events @\$500 per event)	\$1,000.00
Invitations/Postage (2 events @ \$500 per event)	\$1,000.00
Nametags/Supplies/Marketing/Photographer (2 events @ \$750 per event)	\$1,500.00
Venue and Refreshments (2 events @ \$1,000 per event)	\$2,000.00
TOTAL	\$5,500.00

The chart above summarizes the preliminary budget for this project. To the extent grant funds fall short and/or not eligible to cover specific expenses, the difference will be sought from sponsors, the local law schools, charitable contributions and contribution from the HBACF's general budget.

Additional Funding from the Florida Bar Solo & Small Firm Section

In addition, the HBACF is seeking the additional funding from the Florida Bar Solo & Small Firm Section. This project will help law students who are seeking solo practice by enabling law students' opportunities to network with solo practitioners who will be part of the mentor lawyer panel.

- IX. **Exhibits:** Please attach any exhibits supporting your Affiliate's project grant application. However, given copying costs, please only include essential exhibits with your application.

None.

- XI. **Page Limitation:** Applications should not exceed five (5) typed pages, not including exhibits.
- XII. **Project Presentations:** To be eligible for funding, each Affiliate must present the project at AOC on January 14, 2017. Each Affiliate will have 3-5 minutes to present their project and field questions from the grant decision committee. The YLD Board of Governors encourages creative, innovative and fun presentations. A projector is available for your presentation. If you plan to use technology (PowerPoint, videos, etc.), you must provide the materials to Tom Miller (tmiller@flabar.org), on or before **January 6, 2017**.
- XIII. **Follow-up:** Affiliates are encouraged to submit a closing report upon completion of the project. This report should inform the YLD of the success of the project and the use of the YLD funds.

The HBACF will provide a closing report upon completion of the project to the YLD.

**The Jacksonville Bar Association
Young Lawyers Section
Grant Application
For
Chips 4 Change
2017 Charity Poker Tournament**

The Jacksonville Bar Association Young Lawyers Section
Grant Application

I. Short Project Title: Chips 4 Change

II. Contact Information:

Cyndy Trimmer
One Independent Drive, Ste. 1200
Jacksonville, FL 32202
ctrimmer@dmphlaw.com
904-807-0185

John Wallace
245 Riverside Ave., Ste. 150
Jacksonville, FL 32202
jwallace@llw-law.com
904-353-6410

III. Affiliate:

The Jacksonville Bar Association Young Lawyers Section (“YLS”) is the largest section of the The Jacksonville Bar Association (“JBA”) with over 750 members consisting of young lawyers under the age of 35 or who have been practicing for less than five years. The YLS is dedicated to providing a diverse array of programs and projects designed to benefit young lawyers, all members of the bar, and the community. These projects go beyond the traditional networking happy hour and include core programs such as Afternoon at the Courthouse, Charity Golf Tournament, Holidays in January benefiting foster children, Charity Chili Cook-Off, Charity Poker Tournament, Ribault High Young Lawyers mentoring program, breakfasts with local judges, a robust sports league, and Noon in June (a program designed for summer law clerks). In addition, the YLS works closely with the board for the JBA to help coordinate their programming.

Chips 4 Change is just one of the amazing programs the YLS puts on every year. While the YLS has been coordinating the Charity Poker Tournament for the past few years, this is the first year we are seeking a grant.

The YLS normally sends several representatives and has been consistently active at past AOCs. For instance, last year, fifteen Jacksonville YLS members attended AOC.

The last three projects for which the YLS received funding are as follows:

Holidays in January, January, 2017, \$500.00 grant

Afternoon at the Courthouse, November, 2016, \$500.00 grant

Chili Cook-Off, February, 2016, \$1,500.00 grant

IV. Summarize the Purpose of Your Request:

All funds awarded to the YLS will be used to help organize the 2017 Charity Poker Tournament, dubbed Chips 4 Change, which will benefit Yoga 4 Change, a local 501(c)(3). The mission of Yoga 4 Change is *to heal and empower veterans, incarcerated individuals, vulnerable youth, and those dealing with substance abuse through a purpose-driven yoga curriculum*. Proceeds from Chips for Change will be used to expand the school program benefiting local youth as well as programming for veterans.

The Jacksonville Bar Association Young Lawyers Section
Grant Application

Last year's Charity Poker Tournament, Cards for K9s, raised over \$9,000.00 for K9s for Warriors, another local 501(c)(3) pairing veterans suffering from PTSD, traumatic brain injury and military sexual assault with trained service animals usually rescued from shelters. The funds from this grant will be used to offset the cost of the Tournament so that more of the proceeds can go directly to Yoga 4 Change.

Chips 4 Change is open to everyone. Last year, 120 players competed. The Charity Poker Tournament is held at bestbet Jacksonville, a large state-of-the-art poker venue. This venue is excellent because due to its large volume, both the YLS and the benefited charity receive great exposure. The Charity Poker Tournament also features local "celebrity bounties" from the community and is advertised on local sports radio and television, bringing added exposure to both the YLS and the benefited charity.

V. Project Objective/Description:

The Charity Poker Tournament has grown to become the YLS's second largest charitable event. The Tournament enjoys the support from many local law firms, local businesses, members of the judiciary and the general public. This year, we anticipate having 150 players, which will be a 25% increase from last year. All funds raised will benefit Yoga 4 Change. Additionally, the Tournament will raise awareness of Yoga 4 Change, which is of equal importance given the relative youth of the charity.

Founded in 2014 by a disabled Naval Helicopter Pilot, Yoga 4 Change brings a purpose-driven yoga curriculum to veterans, incarcerated individuals, vulnerable youth, and those suffering from substance abuse. The organization is built upon the belief that the community can achieve demonstrative change in its four student groups by decreasing their stress and anxiety levels while also teaching them healthy ways to self-regulate their emotions and impulses.

The money raised at Chips 4 Change will directly aid the charity in expanding its offerings to vulnerable youth at local public schools throughout Jacksonville. This valuable service teaches children coping mechanisms and ways to constructively harness emotions and to control impulses. By so doing, Yoga 4 Change helps reduce the incidence of violence and other destructive behavior by vulnerable youth. These are extremely important to the YLS because of both the need for change in the Jacksonville community and the fact that many of these youth, if not reached, will eventually end up in the legal system. Our commitment to impacting the youth of Jacksonville is evidenced by a number of our other projects, including Holidays in January and the Ribault Future Lawyers mentoring program that we conduct in partnership with the Jacksonville Public Education Fund. Any remaining funds will be applied to the programming for veterans in the community.

We expect the funds raised will enable Yoga 4 Change to provide approximately 200 additional hours of instruction. A typical class is approximately 45 minutes to an hour, and 10 to 15 students make up a class. Thus, we expect the funds raised to allow Yoga 4 Change to reach an additional 2000 to 3000 students. Again, these funds will be concentrated toward at risk youth, one of four categories of students Yoga 4 Change seeks to reach.

We are unaware of any other similar programs serving the Jacksonville community. There are other charitable poker tournaments, but none benefit Yoga 4 Change. Further, we are unaware of

The Jacksonville Bar Association Young Lawyers Section Grant Application

any other organizations providing similar instruction to youth in our area. This uniqueness is part of what led to the selection of Yoga 4 Change as this year's Charity Poker Tournament beneficiary.

Chips 4 Change takes significant planning in order to execute to its full potential, but is easily replicated by other affiliates. The requirements for a successful poker tournament are (1) a suitable venue; (2) solicitation of local "celebrity bounties" to play in the tournament; (3) marketing to both the legal community and the public at large, with particular emphasis on supporters of the benefited charity and on various local poker organizations; and (4) active participation of the benefited charity.

The assistance of a grant will enable the YLS to offset costs associated with the Tournament, which include fees to the venue for tables, dealers, and wait staff, prizes given to those players who make the final table as well as those who knock a celebrity bounty from the tournament, heavy hors d'oeuvres served to the participants, and will allow a greater share of the proceeds raised by the Tournament to go to Yoga 4 Change.

Other sources of funding are registration fees, which are \$50.00 per player, rebuy fees, which are \$20.00 per rebuy, and both monetary and in-kind donations. In-kind donations are solicited from various local businesses, airlines, Las Vegas casinos, and the venue itself. Additionally, monetary donations and sponsorships have been solicited from local businesses and law firms.

Should the YLD award a grant, the YLD will be recognized with both promotional materials as well as in remarks on the day of the event. Additionally, the YLD will be recognized in handouts that will be available to participants at the Charity Poker Tournament.

VI. Project Evaluation/Timeline:

We expect to have completed this project by early spring 2017. We have secured the venue and have received tentative commitments from a number of local celebrities, including NBA Hall of Famer Artis Gilmore and radio personality Mark Kaye. We are currently in the process of securing additional celebrity bounties, as well as table sponsorships from law firms and local businesses.

We expect to raise over \$10,000.00 for Yoga 4 Change, which would be a 10% increase over last year's Tournament. The metrics we will use in evaluating the Charity Poker Tournament's success are (1) number of event attendees; (2) number of tournament participants; (3) number of "re-buys" (a player is allowed to buy back into the tournament when he or she is knocked out; this is a significant source of revenue for the Tournament); and (4) gross and net revenue.

VII. Project Organization:

The Charity Poker Tournament Committee of the YLS is charged with this event. The committee consists of a Chair and two Vice Chairs, all board members of the YLS. There are twelve additional committee members who have been charged with specific tasks such as solicitation of celebrity bounties, social and local media marketing, solicitation of firm and business sponsorships, and participant drivers. Additionally, Yoga 4 Change is an active participant assisting with marketing including media appearance, and will be providing day-of support through their network of volunteers.

The Jacksonville Bar Association Young Lawyers Section
Grant Application

VIII. Budget:

REVENUE		BUDGET
	Advance entries*	\$7,000.00
	Day of entries	\$200.00
	Rebuys	\$4,500.00
	Misc. donations	\$450.00
	bestbet donation**	\$1,500.00
	Grant Request	\$2,000.00
Total Revenue		\$15,650.00
Expenses		
	Food	\$2,500.00
	Drink***	\$1,500.00
	Table Gratuity	\$850.00
	Miscellaneous	\$150.00
Total Expenses		\$5,000.00
Total Profit		\$10,650.00

*Based on 140 entries at \$50/entry.

**Donation figures based upon past donations.

*** To be paid from non-YLD funds.

Lee County Bar Association Young Lawyers Division
2017 AOC Grant Application

- I. **Short Project Title:** Lee County YLD Service Tryathlon
- II. **Contact Information:** Kayla Richmond, President of the Young Lawyers Division of the Lee County Bar, is the contact person and lead presenter for the grant application.
- Kayla Richmond, Esq.
Henderson Franklin Starnes, & Holt, P.A.
1715 Monroe Street
Fort Myers, FL 33901
Direct Phone No.: (239) 344-1156
Direct Fax No.: (239) 334-1566
Email: kayla.richmond@henlaw.com
- III. **Description of Affiliate and Past Attendance at the AOC:** The Young Lawyers Division of the Lee County Bar Association (the “Lee YLD”) is a growing organization made up of about 60 active young lawyers dedicated to furthering their professional growth and developing the skills necessary to become leaders within the Lee County Bar Association (“LCBA”) and the community at large. The Lee YLD places great emphasis on improving the community through philanthropic activities that focus on children. The Lee YLD is governed by a seven-person board and has consistent monthly meeting attendance of 20 members. The Lee YLD rotates meeting and social event locations throughout Southwest Florida to accommodate our members and support a broad spectrum of the community.
- This will be the sixth consecutive year that the Lee YLD has attended the Affiliate Outreach Conference and submitted a grant application. In 2013, the AOC Grant funds received by Lee YLD helped fund a S.T.E.M. (Science, Technology, Engineering, and Mathematics) program at Child Care Southwest Florida, an organization that provides day care services to lower-income families in Lee County. In 2014 and 2015, the AOC Grant Funds received by the Lee YLD were used to partner with Voices for Kids of Southwest Florida (“VFK”) and its “Bedz for Kidz” program. This program provides beds and related items for children in the Lee County Guardian ad Litem Program. In 2015, the Lee YLD’s \$3,500 AOC Grant was combined with an additional \$1,500.00 raised by the Lee YLD, for a total contribution of \$5,000.00 to VFK. In so doing, the Lee YLD met the \$5,000 project goal stated in its 2015 AOC Grant application. This past year, in 2016, the Lee YLD used its \$2,900 AOC Grant to assist in funding an inaugural yearlong Tryathlon event. During this extremely successful event, young lawyers teamed with children in foster care and their foster families to participate in three “competitive” sporting events throughout the year – bowling, mini-golf, and fishing. The Tryathlon event culminated in an awards ceremony where the Lee YLD presented fishing trophies and each child received a duffle bag with the Tryathlon emblem. This duffle bag could be used for school supplies, or for moving personal items between foster homes. We hope when the children see the Tryathlon logo on their bag, they continue to feel a sense of community and accomplishment from participating in our project.
- IV. **Summary – Purpose of Request:** The purpose of the Lee YLD’s 2017 AOC Grant request is to obtain funding to support and expand the “Lee County YLD Tryathlon”. This year we seek to continue and build on last year’s success partnering with the Children’s Network of Southwest Florida (“Children’s Network”). This year we are adding in

community-service style events so that the kids can be introduced to the idea of volunteering in a fun setting, and giving back their community.

The three events which comprise the Tryathlon will occur in the first, second and fourth quarters of 2016. The Children's Network will assist the Lee YLD in recruiting families to participate in the Tryathlon. The three planned events – bowling, miniature golf, and a beach cleanup day – are intended to be relaxed yet competitive so that the participants can all have fun while trying new experiences. Continued participation in all three events will be emphasized in order to recognize the value of committing to a series of tasks. Ideally the children will also be able to form lasting friendships with one another and perhaps mentor relationships with Lee YLD members that extend beyond participation in the Tryathlon. Like last year, members of the Lee YLD and the LCBA will have opportunities to participate at the organizational level and as volunteers at the actual events.

The new twist on the Tryathlon for 2017, is the service aspect. While the purpose of the Tryathlon is to provide fun and new opportunities for the foster care children, we think we can maintain these elements by incorporating low-stress, fun community-volunteering activities into the series.

The Tryathlon is intended to increase the wellness and quality of life for foster families in Southwest Florida. It is intended to encourage friendships among the children through their participation in these activities. The event will also provide Lee YLD Members with opportunities to serve as role models and have fun interacting with the community.

AOC Grant funding will enable the Lee YLD to increase event capacity and invite a greater number of foster families to the Tryathlon, as last year several of our events had a waiting list. It will also enable us to provide small prizes in connection with the first two events, and a commemoration prize, like the duffle bag, to all participants during our celebratory/series ending event. The Lee YLD will pay for non-covered Tryathlon expenses through sponsorships, its traditional fundraising efforts (periodic sales, drives, and raffles), and with LCBA funds budgeted for the Lee YLD.

- V. Project Objectives/Description:** The Lee YLD Tryathlon is made up of bowling, miniature golf¹, and a beach cleanup day organized with the Children's Network. We had great partners last year for bowling and mini-golf facilities, Gator Lanes and Castle Golf, and we plan to reach back out to these facilities to host this year's events. Both facilities provided a discount for the group, and a good place to gather and facilitate the project. For the beach cleanup day, we plan to work with Keep Lee Beautiful, an organization that regularly hosts groups for community beautification events.

The Tryathlon events are being organized in this manner to appeal to a broad spectrum of participants. We had a fantastic turn out last year with more than 30 children at each event. We plan to expand events to allow more participation and encourage Lee YLD and LCBA bar members and their families to participate in each of the events as well.

¹ Miniature golf may be interchanged with an event at Lee County's Calusa Nature Center. An event held at the is location would consist of a volunteer portion, assisting the facility in feeding their animals, cleaning up, building habitats; and fun-educational portion of arts and crafts, outdoor games on the property, meeting the animals and a video. Confirmation of the final event will be confirmed at the Affiliate Outreach Conference in January.

One element of the Tryathlon that we had not included in our budget last year was t-shirts for all participants. We had these made up in various sizes from toddler to adult and provided to all participants at the first event. Participants received extra points for remembering to bring their t-shirts to all events. The t-shirts created a cohesive group appearance, which raised our visibility in the community with members of the public stopping to ask about our event, and also assisted in making the foster children feel part of a group, despite what may have occurred in their home lives between events.

1. What needs does the project address? Why are these needs important to your Affiliate? To what groups will the project provide services (young lawyers, the community at large)?

The Tryathlon is meant to improve the wellness of all event participants. The three events will encourage community involvement by both allowing YLD members to serve the Children's Network but encourage a "giving back" experience for the foster care children through the service/volunteer aspect of the event. The spelling of Triathlon with "Try" underscores that participation and perseverance are the main themes of this project. By organizing multiple events and promoting repeat attendance, we hope to demonstrate the value of committing to a common task and forming new relationships with the other people involved. The Lee YLD Members will also be able to act as role models for the children who participate.

2. How many people will the project serve?

Last year, the Tryathlon served approximately 55 children, including a core group of those who did all three events, as well as children who attended one or two of the events. We hope to grow this number to 75 children, subject to funding and sponsorships. Including participants and Lee YLD and LCBA members, total number of participants will likely reach 100 persons in 2017.

3. What other projects in the area provide similar services to the same group(s)? When and with what success? How is your project different?

We do not know of any other "multi-part" project organized by a professional organization like the Lee YLD and a community organization similar to the Children's Network. There may be other instances of single events that foster community interaction by mixing or pairing participants from similar types of organizations, such as charity golf or fishing tournaments. The Tryathlon is distinguishable in that it provides for continual interaction among the participants from the Children's Network and Lee YLD over an extended period of time.

At the past year's event, we heard from multiple foster parents that there were not many free, family-friendly events in which they could participate as foster families. The Tryathlon offered a fun way for the families to relax together on the weekends and try something new with the children.

This year's event also is unique in encouraging youth volunteerism. We are not aware of any other programs that allow foster care children to connect with their community at volunteer events organized specifically for their participation.

4. How will the public benefit from the project?

The public's relations with the Southwest Florida legal community will benefit because the Tryathlon represents a sustained effort by the Lee YLD (and LCBA) to improve the

lives of families in this area. Disadvantaged members of the community will be provided with a series of free, healthy, and inspirational activities. Repeat attendance will ideally allow participants to form friendships and mentorships that last beyond completion of the Tryathlon. Youth participants will be exposed to additional positive role models and their families can interact with representatives of the legal community and perhaps obtain a referral to necessary legal services. Finally, the community will benefit from the volunteer event and the beach cleanup efforts. The Lee YLD also believes the beach cleanup will allow children to feel connected to their community and foster pride in their ability to create a positive impact.

Finally, the continuation of the Tryathlon will strengthen the great partnership between the Lee YLD and the Children's Network and will continue forging cross-organizational involvement and support in the future. A new relationship will also be formed between the Lee YLD and Keeping Lee Beautiful. Connecting professional organizations with charitable organizations allows for a strategic union to better impact and address the needs of our community.

5. What impact will the project have in the community?

The Tryathlon will impact the community by providing healthy, fun activities that increase quality of life for area residents. We hope to provide a yearlong project that is a positive experience for these youths, that encourages them to grow, feel loved, and has a positive impact on their future and their eventual participation in the community as young adults, and then adults.

The Tryathlon will also help develop positive public relations among the participating organizations, sponsors, and community at large. Finally, the Tryathlon will showcase the Lee YLD and the Children's Network as community contributors as part of the beach cleanup event.

6. Will the materials, if any, be sold or provided to participants?

The Lee YLD will cover attendance and provide all materials to participants in the Tryathlon. Depending on available funding and the outcome of negotiations with event sponsors, we anticipate providing beach supplies, covering the cost of participation in bowling and mini-golf, providing each participant with a t-shirt and awarding prizes for Tryathlon participation at the conclusion of the event.

7. Is this an easy project for other young lawyer affiliates to replicate?

The concept is simple to understand and replicate but the level of planning and involvement over the course of the year is substantial. A dedicated affiliate organization could replicate and/or improve upon the Tryathlon model as our own evolving event model has demonstrated.

- VI. Project Evaluation:** The success of the Tryathlon will be evaluated based on the level of general participation, repeat participation both between the events and from year-to-year, and post-event feedback from Lee YLD participants, the Children's Network, and participants involved.
- VII. Project Organization:** The Lee YLD has the largest role in the Tryathlon because it is responsible for organizing the different event components and obtaining local sponsors. Like last year, the Lee YLD will rely on three separate project committees that will each have primary responsibility for the planning of an individual event. We will also have Lee YLD Members who volunteer and/or participate on the days of the individual events. The

Lee YLD has partnered with the President of the Children's Network and her staff to perform outreach to families to participate in the Tryathlon and help maintain lines of communication with the families in between individual events. The Lee YLD will also have a local venue sponsor for each event. The LCBA has committed to making budgetary funds available to the Lee YLD in order to reduce some of the fundraising pressure and instead allow for the investment of our time into the Tryathlon itself. Members of the LCBA will be invited to participate in Tryathlon events.

VIII. Project Budget: Lee County YLD Tryathlon

<u>Tryathlon Project Budget</u>	<u>Amount</u>
Tryathlon Event 1 (Bowling)	
Lanes / Bowling Shoes:	\$600.00 ²
(discounted flat rate; 7 lanes for 3 hours)	
Prizes:	\$150.00
Food & Refreshments:	\$300.00
Tryathlon Event 2 (Miniature Golf)	
Rounds of Golf:	\$472.50 ³
(group rate of \$6.75 per person/round x 70):	
Prizes:	\$150.00
Food & Refreshments:	\$300.00
Tryathlon Event 3 (Beach Clean-up)	
Beach Supplies (bags, extra towels, sunscreen):	\$400.00
Participation Prizes (similar to duffle bags last year):	\$800.00
Food & Refreshments:	\$300.00
T Shirts for all participants	\$500.00
Subtotals	
Total Event Costs:	\$1,472.50
Total Prize Costs:	\$1,100.00
T-shirts	\$500.00
Total Refreshment Costs**	\$900.00
Total Tryathlon Budget	\$3,972.50
<u>Tryathlon Project Funding</u>	<u>Amount</u>
AOC Grant Request	\$3,072.50
Lee YLD Budget/Reserves**	\$900.00
Total Tryathlon Funding	\$3,072.50

Additional funds necessary will be raised by the Lee YLD through bake sales, raffles, and other historically successful fundraising efforts

² This is based on the rate obtained for last year's Tryathlon. We anticipate the rate this year to be similar.

³ This estimate was also based on last year's rate with an increased projected attendance. Should this event be interchanged with an event at the Calusa Nature Center, the budget remains similar with the following expenses: outdoor equipment, clean-up equipment, building equipment for animal habitats, outdoor games, arts and crafts supplies, food and refreshments.

- IX. Timetable:** The Lee YLD will analyze anticipated funding and expenses by early February 2017. Project organization will emphasize the earliest events first until we have secured sufficient funding for the entire Tryathlon. The first event is going to take place in March 2017, the second event is likely to take place in May, and the third event, is likely to take place in September 2017.

We are already into the planning stages and are excited for the kick-off of our project in 2017. We thank the Florida Bar YLD for the opportunity to present this grant application at the AOC and for the consideration and assistance in making this project a success.

Thank you,

Kayla E. Richmond

Kayla Richmond, Esq.

Stock Up for College with Take Stock in Children of Manatee County

2017 Grant Application Presented by:

The Manatee County Bar Association, Young Lawyers Division

I. Project Title

The Manatee County Young Lawyers Division ("YLD") is proud to present the STOCK UP FOR COLLEGE WITH TAKE STOCK IN CHILDREN OF MANATEE COUNTY for consideration by the YLD Board of Governors.

II. Contact Information

- Project Chairs

Bryony Swift
Porges, Hamlin, Knowles & Hawk,
P.A.
941-748-3770
1205 Manatee Avenue West
Bradenton, FL 34205
Email: bgs@phkhlaw.com

Melissa Casanueva, Presenter
Porges, Hamlin, Knowles & Hawk,
P.A.
941-748-3770
1205 Manatee Avenue West
Bradenton, FL 34205
Email: mrc@phkhlaw.com

III. Describe Your Affiliate

- The Manatee County Bar Association has approximately 60 attorneys that qualify for membership in the YLD, with approximately 30 attorneys actively participating in regular YLD events. The Manatee YLD have attended the past eight (8) AOC conferences and will attend the 2017 AOC conference as well.
- The last three AOC Projects Manatee County Bar Association has received funding for are the following:
 - 2016 AOC Grant - Expansion of Art Creations for the Courthouse for \$1,200.00
 - 2015 AOC Grant – Art Creations for the Courthouse for \$3,500.00
 - 2014 AOC Grant – Project Light for \$1,500.00

IV. Summarize the Purpose of Your Request

The Manatee YLD promotes community involvement among its members, and serves the needs of numerous local non-profit organizations. Take Stock in Children of Manatee County is a charity that selects, challenges and encourages children from low income families to achieve academic and personal success through an achievement and mentoring program led by partnerships between Manatee County schools, local businesses, agencies and individuals. Students apply for admission to the program in sixth or seventh grade, and, along with their parent or guardian, sign a contract to remain drug-free, crime-free, maintain good grades, maintain good behavior, attend program seminars, and meet with a mentor on a weekly basis through high-school graduation.

Students who successfully complete the program, are rewarded with a postsecondary college scholarship.

This year, the Manatee YLD will partner with Take Stock in Children of Manatee County to assist likely scholarship recipients who will be graduating in the Spring of 2017 “Stock Up For College” and host a mentorship seminar for these scholarship recipients to learn about graduate school applications and experiences. By working with Take Stock in Children of Manatee County, the Manatee YLD will directly contribute to the future success of Manatee County high school seniors, which in turn directly benefits Manatee County with an educated workforce, thereby breaking the cycle of poverty. The “Stock Up For College” program includes both a presentation of grad-school inspiration and information, as well as the presentation of school supplies that these students will need to attend college, which a tuition scholarship does not cover.

V. Project Objectives/Description

This project addresses the needs of the community and supports students’ commitment to pursue the dream of obtaining a college degree. Take Stock in Children selects young, motivated middle-school students with proven financial need, then it inspires and challenges them by giving them the opportunity to achieve their educational aspirations. Once selected, students, along with their parent or guardian sign an agreement to remain drug-free, crime-free, maintain good grades, maintain good behavior, attend program seminars, and meet with a mentor on a weekly basis, on the school campus, during the school day. Ninety-six percent of the Take Stock in Children students graduate high school, attend college, and enter the workforce.

Take Stock in Children helps motivated students meet their potential by providing low income students with a tuition scholarship to attend college, if they successfully complete the program. We want to focus on the thirty students who are expected to graduate from the program in 2017, to inspire these future leaders to set new goals. Additionally, we hope to create and foster a positive connection between this next generation of community leaders and Manatee County’s legal community. This connection could help these lower income students realize that a legal career is an obtainable goal. These needs are important to our affiliate because as young lawyers we want to guide and encourage these students to follow their dreams, or open their eyes to new goals.

This project will provide services to many different groups of people. Most importantly, this project will help low income high school seniors meet local young attorneys in a mentorship setting to learn about graduate school applications and experiences. Secondly, these students will get to “Stock Up for College” with items that are not provided by their scholarship. Additionally, this project will serve those students’ families by ameliorating the financial strain of sending their children to college. Furthermore, this project will facilitate connections between the Young Lawyers and the mentors, administrators and business leaders who participate in the Take Stock in Children of Manatee County program.

Thirty (30) students who are currently seniors in high school are expected to successfully complete the Take Stock in Children of Manatee County program this year. Our goal is to help these 30 students “Stock Up for College” by providing inspiration to set new goals, as well as providing items they will need for college. As such, this project will directly affect those 30 students and their families. Members of the Manatee County YLD will attend a mentorship seminar event where YLD members will present their past experiences with graduate admissions, graduate programs and graduate internships. Through this presentation, the Manatee YLD will attempt to inspire these 30 graduating seniors to continue setting goals, continue challenging themselves and to continue upon the path to success. Thereafter, the 30 graduating students will be presented with “Stock up for College” supplies. There will be no handouts or other materials.

Our goal is to support and inspire these local seniors in a way that will help them succeed in college. The Manatee YLD members will be the featured speaker at the mentorship seminar for these scholarship recipients to learn about graduate school applications, admissions, internships and other grad-school experiences. Further, this experience can help motivate members of our Manatee YLD to donate time by becoming a mentor at Take Stock in Children of Manatee County.

Take Stock in Children of Manatee County will provide the location for the mentorship seminar and Manatee YLD members will donate their time to attend and speak to these students. The entirety of the funds from the grant will provide the items that will be included in “Stock Up for College”, which are the only sources of funds for this project. “Stock Up for College” would be easy for other affiliates to replicate.

VI. Project Evaluation/Timetable

Project Evaluation. The true success of this program will be measured the future successes of Take Stock in Children of Manatee County participants. Additionally, success of this project will be determined through lasting connections created between Manatee YLD members and the Take Stock in Children of Manatee County students, administrators, mentors and other contributors. In addition, success of the project can be evaluated by continued involvement of Manatee YLD members as mentors with Take Stock in Children of Manatee County program.

Project Timeline. In the spring of 2017, Manatee YLD will finalize the mentorship seminar date with Take Stock in Children of Manatee County. Thereafter, Manatee YLD members will select and purchase supplies depending on the budget. Then, at the mentorship seminar, the Manatee YLD members will present personal graduate school experiences and give guidance on grad school entrance exams and application processes. Thereafter the seniors will be presented with “Stock Up for College” items. This session will be hosted prior to the end of the current school year.

VII. Project Organization

This project will be executed by a special committee of the Manatee County YLD, with the assistance of the Executive Director of Take Stock in Children of Manatee County, Diana Dill.

Diana Dill will coordinate with the committee of the YLD regarding which date works for the mentorship seminar and the best format for the session. The special committee of the YLD will prepare a presentation for the mentorship seminar. A few members of the committee will purchase items so all thirty students will receive an equal amount of college supplies. Our goal is to provide a tablet for each student, as well as pens, notebooks, and a rolling carry-on-size suitcase for each student.

VIII. Budget

The below preliminary line-item budget represents the costs necessary to carry out the “Stock Up for College” project through the mentorship seminar.

Anticipated Income

AOC Grant (Requested)	\$5,000.00
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Anticipated Expenses

Items for Stock up for College	\$5,000.00 (\$166.67 per student)
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TOTAL EXPENSES:	\$5,000.00
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IX. Exhibits

No exhibits for this presentation.

MARION COUNTY YOUNG LAWYERS SECTION

2016 AOC PROJECT: “INTERFAITH SUMMER CELEBRATION”

I. Short Project Title and Description

“INTERFAITH END OF SCHOOL ICE CREAM PARTY”

The MCYLS is seeking financial assistance for its 2017 philanthropic project to celebrate the end of school and to collect food items for children living at, and receiving services from, Interfaith. This event would give children living at the Interfaith emergency shelter, who rarely have the opportunity to participate in parties and celebrations that are just for them, a chance to spend a fun and special afternoon with our young lawyers. It would also serve as an opportunity for our membership to donate food items to the Interfaith pantry for distribution to children receiving other services from the agency.

II. Contact Information

Hillary Musselman (President, Marion County Young Lawyers Section)
Office of the State Attorney
110 NW 1st Ave, Suite 5000
Ocala, FL 34475

III. Description of Affiliate

The Marion County Young Lawyers Section (MCYLS) is composed of approximately 35 active members. The MCYLS has attended every AOC since 2005, receiving grant funding each year. In recent years, the MCYLS has received funding for its annual Great Debate Tournament, for its Boys and Girls Club of Marion County Honor Program, and for last year's Back to School Ice Cream Party.

IV. Project Summary/Purpose:

The MCYLS is seeking financial assistance for its 2017 philanthropic project to celebrate the end of school with children living in the Interfaith emergency shelter and to collect food donations for children who do not have access to meals normally received through the free or reduced price meal program in school cafeterias when school is in session. This program would allow our young lawyers to spend a fun afternoon celebrating the at risk children in our community who do not regularly have the chance to participate in parties and celebrations.

V. Project Objectives/Description

The MCYLS is committed to positively impacting the lives of Marion County residents, particularly local youth. This commitment has been a cornerstone of prior AOC projects. In 2010, AOC funding allowed the MCYLS to begin the Great Debate Tournament, which enjoyed great success and served to further the educational experiences of Marion County high school students. The MCYLS continues to hold its Great Debate Tournament in addition to one other major philanthropic endeavor chosen by the membership as its AOC project.

This year's MCYLS AOC Project will foster a relationship between the MCYLS and at risk

youth living at the Interfaith emergency shelter. Through hands-on mentoring, young lawyers will set a positive example for the children. In turn, Marion County young lawyers will gain a better appreciation of the difficult circumstances in which many area youth are living. The objective of the project is to remind children living at Interfaith that they are not forgotten and to give them an afternoon that celebrates them and makes them feel special. It is also to help ensure that children who are at increased risk during summer months have enough food to eat.

Children living in shelters rarely have the opportunity to participate in celebrations and are frequently left out of many of the traditional milestones and rights of passage that other children enjoy. Meanwhile, children not living at the shelter but still receiving services from Interfaith are more likely to go hungry during summer months because they do not have access to the free or reduced school lunch program. Summer is also a traditionally slow time for charitable donations and many food pantry programs suffer as a result.

During the summer celebration the MCYLS will provide ice cream with a do-it-yourself topping bar for children and their families as well as games for the kids and donated food items to leave for the shelter.

The MCYLS firmly believes that this project is easy for other young lawyer affiliates to replicate. The concept is simple and could be implemented at any shelter where children reside. It will celebrate the children and remind our lawyers of the challenges children face during the summer and throughout the year.

VI. Project Evaluation

The MCYLS hopes this project will remind at risk children that they are not forgotten and that they community cares about them.

Success will be determined based on the number of children present. MCYLS membership includes several young lawyers who are regularly involved with Interfaith and can remain informed of the after-effects and responses by the children. MCYLS hopes to build support for this program over time and to increase celebration days and interaction with the children.

VII. Project Organization

The current MCYLS President, Hillary Musselman, is heading its 2017 Interfaith Summer Celebration. A five-member Interfaith Summer Celebration Committee will be formed.

X. Budget

Budget is contingent on the number of children who will be present. It is estimated that there will be approximately 15 children and adults at the celebration. Our request is for \$200 to cover food and games and gift bags for the children. All food pantry donations will be collected from our membership.

Total Expenses

Games: \$50

Food and drink: \$100

Paper goods: \$25

Gift bags: \$25

XI. Timetable

The MCYLS members are ready to introduce the Interfaith Summer Celebration in June 2016. Our committee will begin meeting in late February to coordinate a day and time for the celebration. We will meet again in April 2016 to plan activities and confirm preparations for food and gift bags. The celebration will take place in June.

AOC Grant Application on Behalf of Miami-Dade FAWL Young Lawyers' Committee

I. Short Project Title: Salary Strategies for Young Lawyers: An Event to Benefit Dress for Success Miami

II. Contact Information:

- Claire Armagnac (will be present at the AOC). Email address cca828@gmail.com. Phone number 203-313-2689.
- Maite Garcia (will be present at the AOC). Email address maitecgarcia@gmail.com. Phone number 847-217-4940.
- Elisa D'Amico. Elisa is our affiliate's treasurer. Grant award funding should be mailed to her at
K&L Gates LLP
Southeast Financial Center
200 South Biscayne Blvd., Suite 3900
Miami, Florida 33131

III. Describe Your Affiliate:

- Miami-Dade FAWL as a whole has close to 500 members. The Young Lawyers' Committee does not have members separate and apart from Miami-Dade FAWL, but rather makes its events open to all Miami-Dade FAWL members.
- Our Affiliate has attended for at least the last three years

IV. Summarize the Purpose of Your Request: Miami-Dade FAWL has members who range in experience level from junior associates, to senior partners, and chief corporate counsel. We want to host an event where a group of more experienced female attorneys engage in a panel discussion regarding experiences that they or others in their field have had when engaged in salary negotiations. The goal would be for them to share advice with younger female attorneys who attend the event. The event would take place during evening hours and would feature hors oeuvres and drinks. We will ask attendees to bring a monetary or in-kind donation for the charity Dress for Success Miami in exchange for entrance into the event. Per its website, the mission statement of Dress for Success Miami is, "to empower women to achieve economic independence by providing a network of support, professional attire and the development tools to help women thrive in work and in life."

V. Project Objectives/Description:

- What needs does the project address? Why are these needs important to your Affiliate? To what groups will the project provide services?
 - The needs served by this project are two-fold. The first is the need for our members, young lawyers specifically, to be prepared as they make lateral moves and advance their careers. The second is the need for

non-lawyers and other underprivileged women to have the skills and attire necessary for entry into the workforce, which is the service provided by Dress for Success Miami.

- These needs are important to our Affiliate because we work to increase equality between genders in the legal profession. Helping young lawyers learn strategies to help close the gender-based wage gap is an excellent place to start.
- The project also provides services to the women who benefit from Dress for Success's programs.
- How many people will the project serve?
 - Based on the attendance at similar events in the past, we anticipate that approximately 150 people will attend the event and benefit from the panel discussion. Dress for Success Miami, established in 1994, has served over 35,000 women.
- What other projects in the area provide similar services to the same groups?
 - To our knowledge, Miami has no other charities or projects specifically targeted at women entering or re-entering the workforce. One homeless shelter solicits donations of work-appropriate clothing, and the Miami Job Corps provides job training. Neither one of those programs is specifically designed to help women though.
 - We also do not know of any other Miami voluntary bar associations that offer a seminar like this for young attorneys.
- How is your project similar/different?
 - The charity-drive portion of our project is different from what other projects in Miami offer because it benefits Dress for Success, a program specifically designed to help women.
 - The seminar portion of our project is unique because none of the other voluntary bar associations in Miami have had an event targeted at preparing women for salary negotiations.
- Will your group work with any other organizations in implementing this project?
 - We will open this event to members of other voluntary bar associations in hopes of increasing attendance and, in turn, increasing the number of charitable donations.
- How will the public and/or young lawyers benefit from the project?
 - Young lawyers will benefit from the project by hearing advice from more senior attorneys. The women served by Dress for Success Miami will benefit directly from the donations, and the public will benefit as Dress for Success prepares more women for the workforce.
- What impact will the project have in the local or legal community?
 - Our hope is that the event will open a dialogue regarding the gender-based wage gap and that it will directly benefit the young lawyers who attend the event. We also anticipate that the donations made to Dress for Success Miami will benefit the community as a whole.
- Will handouts or other materials be sold or provided to participants?

- No
- Is this an easy project for other young lawyer affiliates to replicate?
 - Yes, if they have senior members who are willing to participate in a panel discussion about these issues.
- From what other sources are you seeking funding for this project?
 - We have contacted a financial planning group called MassMutual to see if they are interested in sponsoring the alcoholic beverages at the event in exchange for advertising. We will also see if the Miami-Dade FAWL board will authorize spending for the alcoholic beverages at the event.
- If you are awarded YLD funds, how will you recognize the YLD's support of your project?
 - We will announce that YLD provided funding. Additionally, if a PowerPoint presentation accompanies the event we will also include at least two slides thanking YLD for its support. YLD will also be thanked in email advertisements of the event.

VI. Project Evaluation/Timeline: We would like to host this event in the spring of 2017. We will measure the success of the project based on attendance at the event and based on the number of donations collected for Dress for Success. Based on the attendance rates we have seen at similar events, we anticipate that approximately 150 people will attend.

VII. Project Organization: The members of the Miami-Dade FAWL Young Lawyers' Committee will plan and organize the event ourselves. We all have experience planning similar events. Dress for Success Miami is a non-profit organization and is not government-funded. We will consult with the YLD Board of Governors while planning the event if doing so is a predicate for receiving funding.

VIII. Budget: We are seeking \$2500 to cover the expenses of advertising, renting a large-enough event space for the event, and providing hors oeuvres to attendees.

IX. Exhibits: None

XI. Page Limitation: Met

XII. Project Presentation: We will provide a PowerPoint presentation prior to January 6, 2016.

XIII. Follow-Up: We will submit a report upon the project's completion if awarded funding.



ORANGE COUNTY BAR ASSOCIATION
Young Lawyers Section
880 North Orange Avenue
Orlando, Florida 32801
Phone 407.422.4551 Fax 407.843.3470
www.orangecountybar.org

**To: Margaret Good, mgood@matthewseastmoore.com
Tom Miller, tmiller@flabar.org**

RE: Affiliate Outreach Conference Grant Application

I. SHORT PROJECT TITLE

“Wills for Heroes”

II. CONTACT INFORMATION

Brett Renton
OCBA YLS President
Shutts & Bowen LLP
Email: BRenton@shutts.com
Phone: 407-835-6791

III. DESCRIBE YOUR AFFILIATE

Members of the Young Lawyers Section (“YLS”) of the Orange County Bar Association (“OCBA”) are members of the OCBA and must be under the age of 35 or practicing law fewer than five years, whichever comes last. There are approximately 750 members of the YLS. The YLS of the OCBA have sent representatives to past AOC’s.

IV. SUMMARIZE THE PURPOSE OF YOUR PROJECT

The YLS Wills for Heroes Event is to provide free estate planning to those in public service, such as fire fighters, emergency medical personnel, police officers, sheriff deputies, and members of any branch of the armed services. These individuals are in great need of estate planning, even more than the average person, as they are often placed in situations on a daily basis that could result in injury or death. Their families, in the event of a tragedy, are left to put together the pieces, and sometimes do not have enough information to locate, access, or transfer the assets they need to survive.

At the event, we will offer estate planning tips, assistance in completing a Last Will and Testament, Living Will, and Durable Power of Attorney, including providing witnesses and notaries to ensure the documents are properly executed. Services will be provided to the public service officers and their spouses.

V. PROJECT OBJECTIVES/DESCRIPTION

This project has three main goals:

- 1). Community Outreach: Provide a community service while informing the community of the existence of the YLS, its objectives, and its goals to provide services and fill the needs of the members in our community.
- 2). Start a conversation about the importance of estate planning.
- 3). Provide free estate planning to public servants, veterans, and their families.

Qualified Event Participants:

Any employee of a local government organization that provides emergency services to the citizens of Central Florida; any member or veteran of the armed services, including Army, Navy, Marines, Air Force, Coast Guard, or Reserves; and their spouse. The YLS will specifically invite by invitation the following organizations: Orange County Sheriff's Office, City of Orlando Police Department, Winter Park Police Department, UCF Police Department, Orange County Fire Rescue, City of Orlando Fire Department, Florida Highway Patrol.

Recognition of the Florida Bar YLD:

All written and digital advertising, pamphlets, or emails will include recognition of the Florida Bar Young Lawyer Division, and its generous support of our program if the grant is received, including use of the Florida Bar YLD Logo alongside the OCBA YLS Logo.

VI. PROJECT EVALUATION/TIMELINE

If we provide even one family in our community with the advice and estate planning assistance they need, we will consider it a success. However, we hope to be able to provide this service to every member of our community who needs it. The YLS plans to host the Wills for Heroes event in March of 2017. It is expected that this event will become an annual event to help meet the needs of individuals and their families who work to help keep us all safe. We will follow the timeline below to implement our goals:

Expected Timetable for planning Event:

December: Community Service Committee will obtain space, begin advertising and outreach to government and community service organizations for dissemination of event information to employees and unions.

January: Obtain Form Banks for Wills, Living Wills, and Power of Attorney for use at event.

February: Training for volunteers to event; purchase of all remaining materials, snacks, water, etc.; Event reminders will be sent to all local government and community service organizations.

March: Wills for Heroes Event.

VII. PROJECT ORGANIZATION

The YLS Community Service Committee will be responsible for planning, organizing, and executing the Wills for Heroes Event. We will utilize members of the OBCA, OCBA YLS, and attorney volunteers to work the event, assist participants in completing estate plan documents, witness and execution of those documents, and provide advice to participants and their spouse about

estate planning and asset protection in probate. The Community Service Committee will be responsible for

- Obtaining a Venue
- Advertising the Event
- Contacting local government agencies and unions
- Securing Legal document templates
- Training volunteers
- Supervising the event
- Obtaining refreshments
- Setting up and running of the event

VIII. BUDGET

Marketing: Invitations and Brochures: \$ 350.00

Legal forms and materials, including printing and copies: \$ 400.00

Venue: \$ 1,200.00 or in kind donation

Food and Refreshments: \$ 550.00

Malpractice Insurance: \$ 600.00¹

Asking for from YLD : \$ 2,500.00

¹ Estimate, working to minimize and hopefully eliminate cost.

OSCEOLA COUNTY BAR ASSOCIATION

2017 AFFILIATE OUTREACH CONFERENCE GRANT PROJECT APPLICATION

“United Osceola: Immigration, Policy and Law”

I. Short Project Title:

“United Osceola: Immigration, Policy and Law”

II. Contact Information

Jose C. Campa

State Attorney’s Office 9th Judicial Circuit

2 Courthouse Square, Suite 3500

Kissimmee, FL 34741-5487

(407) 742-5200

JCampa@sao9.org

Jose C. Campa will be the presenter at the 2017 AOC.

III. Describe Your Affiliate

The Osceola County Bar Association (the “OCBA”) has approximately 120 members. The OCBA’s activities have centered and will continue to center on promoting educational and professional development of Osceola County. Membership has been opened to members of the Florida Bar, individuals supporting the legal profession, and members of the public whose position and dedication to the Osceola County community leads to beneficial interaction with the local legal profession. Our diverse membership includes private practice attorneys, government attorneys, and members of the judiciary. Throughout the year, the OCBA has hosted a variety of events and lunches. OCBA members participated in last year’s AOC Grant Project. That project is currently gathering high school students to carry out the project’s goals.

IV. Summary

Osceola County, Florida (the “County”) is home to an increasingly diverse population, with residents from many places. Many County residents come from other countries, and some struggle with complex and ever-changing immigration laws. The purpose of this project is to educate and assist immigrants in the County as they navigate the immigration process and help them address immigration issues they may be facing. To achieve this goal, the project will be divided in two phases. The first will include presentations by individuals with firsthand knowledge of immigration enforcement and the law. These presenters will include immigration attorneys, ICE agents, and ICE attorneys. These presentations will give our members a better understanding of the status of the law and how to help those individuals who may be uncertain about their legal status. The second phase of the project will deal with applications.

The OCBA will partner with local non-profit legal aid organizations to help both documented and undocumented immigrants navigate the legal system and to aid them with any immigration-related issues they may have.

V. Project Objective/Description

This project will address the concerns of many residents of the County. The County attracts many undocumented workers and other immigrants due to the high number of employment opportunities in the hospitality and tourism industry. The population in the County is growing rapidly. As more and more jobs come to Central Florida, the population of immigrant workers will also continue to increase. This project can assist many residents of the County.

The County currently has a few organizations that provide legal aid and pro bono services. The OCBA will partner with Latino Justice and Mi Familia Vota to accomplish the project's goals. Latino Justice opened an office in Florida two years ago. For over 40 years, Latino Justice has worked to protect the rights of Latinos throughout the country and in Puerto Rico from its New York City headquarters. The Orlando office of Latino Justice currently has two attorneys. The organization is currently working on several critical civil rights areas including immigrants' rights and access to higher education, workers' rights, and voter rights restoration. Latino Justice is working closely with Mi Familia Vota to help with comprehensive immigration reform, education, workers' rights, and other issues that affect immigrant populations, particularly those who are undocumented. This project can assist these organizations by helping to provide the manpower necessary to meet the needs of this growing community.

Additionally, this project has the potential to decrease costs to our court system. Many OCBA members are employees of the State Attorney's Office and Public Defender's Office. In County Court, many of the cases handled are due to undocumented workers driving without a valid driver's license. Reducing the number of undocumented workers driving without a driver's license would decrease the number of criminal cases handled by the State and reduce costs for the court system.

The YLD will be our primary source for funds for this project. The OCBA will ask for donations from the legal community if additional funds are needed. The YLD will be recognized as the supporter for the project.

VI. Project Evaluation/ Timeline

This project will provide much needed help within the County. Success will largely be determined by the number of individuals we can help with their immigration questions. We are confident that our help will greatly alleviate our local legal aid societies. Many of our members are fluent in both English and Spanish. Having bilingual speakers will assist with breaking the language barrier between attorneys and Spanish-speaking clients. The success of the project will not necessarily depend on the number of individuals we can help become legal residents but on the number of individuals whose questions we can answer and concerns we can address.

The project will begin with the presentation by selected speakers. These presentations will take place in the first four months. The second phase will take place during the following four to five months. This second phase will include providing pro bono assistance and working with local legal aid organizations.

VII. Project Organization

The current OCBA YLD Chair Jose C. Campa will be the primary contact for this project. Other board members will provide assistance with the project. In obtaining speakers, the OCBA will reach out to local immigration attorneys. Additionally, members of the OCBA have friends on the federal bench. United States Magistrate Judge Thomas Smith of the Middle District of Florida is a close friend of a board member. The OCBA will coordinate with him to potentially get someone from the judiciary to come and speak about deportation procedures. Additionally, a member of the OCBA is married to Stephen Billyer, an agent of the Department of Naval Criminal Investigative Services. Agent Billyer has contacts with other federal agencies such as DEA, ICE, and the FBI. Agent Billyer has graciously offered to contact ICE agents and get someone to speak about current and future immigration policies and enforcement.

The OCBA is also reaching out to local legal aid organizations to offer our services. One such organization is the Community Legal Services of Mid-Florida ("CLSMF"). OCBA members Erika Friedlander and Celia Thacker Dorn have worked with local clinics in the past. Their contacts with these organizations will help the project reach a larger number of individuals.

I. Budget

Expenses:

- Program materials \$500
 - o Informational pamphlets
 - o T-shirts for volunteers
- Room rental \$750
 - o Room to be used for the speaker series.
- Assisting Legal Aid \$2,000
 - o This money will be used to assist Legal Aid with the following:
 - Cover Filing fees for those with financial needs.
 - Taxi/bus transportation for those individuals with no valid driver's license.
 - Paper

II. No Exhibits

III. This Grant Application has a total of 3 pages.

Short Project Title: Lawyers Go Green! (“LGG”)

I. Contact Information:

Ashley Wilson, President
Gray Wilson Group at Keller Williams Realty Jupiter
118 Day Lily Dr.
Jupiter, FL 33458
561-632-1454

Olivia Liggio, Co-Chair of Lawyers Go Green
Liggio Law
1615 Forum Pl Ste 3B
West Palm Beach, FL 33401-2316
561-616-3333

Chase Nugent, Co-Chair of Lawyers Go Green
Lytal, Reiter, Smith, Ivey, and Fronrath
PO Box 4056
West Palm Beach, FL 33402-4056
561-346-9402

II. Describe Your Affiliate:

The Young Lawyers Section of the Palm Beach County Bar Association (“PBCYLS” or “YLS”) offers numerous opportunities and programming for its members to meet other lawyers, further their practice areas and serve the community both within and outside of the legal practice. There is no age limit to join YLS, and we welcome members from all practices and backgrounds.

The YLS is a section of the Palm Beach County Bar Association. Its president has a seat on the Board of Directors for the Palm Beach County Bar Association, and represents the YLS interest to the board for the entire year, which includes full and complete voting rights. There are currently approximately 400 YLS members.

The YLS meets on the second Tuesday of each month over lunch at the Bar Office. The board members usually form the committee chairs. In addition to our monthly happy hours and networking receptions, the PBCYLS hosts or co-hosts, on average, 15-20 special events each year including a: 5k Race; Habitat for Humanity; Bench Bar Section; Easter/Passover Event; Café Joshua; Fishing Tournament; No Shave November; Side Bar Series; Multiple CLE presentations; Take Your Child to Work Day; Family Movie Night on the Green; Various Pro Bono Projects; Lunch with the Judges; Golf Tournament; Back-to-School Supply Drive; Silent Auction Fundraiser; and Holiday Party for Children in Foster Care.

Each year, the AOC is attended by our local board of governor representatives, as well as the President or President Elect and a representative to speak about our AOC project proposal. In the past three years, we have been awarded the following AOC grants from the YLD:

Mentor/Mentee Project. In 2015, PBCYLS was awarded \$1,500. In addition to the award of money from the YLD, the PBCYLS contributed approximately \$700 in funds to ensure that this project was successful. The PBCYLS selected Palm Beach Lakes High School Law Magnet Program students to attend a series of mentoring events with YLS members. These students earned their way into the law magnet program and show a great deal of potential, yet remain high risk due to their socio-economic background. The participants were asked to submit an application and 12-15 students were selected as mentees. This project included: 1) A mentoring session and presentation at the high school, which discussed various career options both within and outside the practice of law; 2) A field trip to the Legal Aid Society of Palm Beach County-- Here the students were able to meet with over 15 attorneys from various programs. A mock debate was held by Legal Aid's foreclosure attorneys; and 3) A field trip to the courthouse which included touring the facilities, watching motion calendar and meeting with several judges for lunch in an informal panel discussion. In addition to these events, YLS members met with the mentees before and after the events to advise and discuss with them important topics such as: applying for college, the financial aid process, and how to balance family stress with career and educational goals.

Real Life Series: In 2014, the PBCYLS was awarded an AOC grant to host a series of seminars to teach new attorneys about the various real life skills needed to succeed when establishing a well-balanced life and career. These three sessions included panel discussions which addressed: 1) Career choices; 2) Financial decisions; and 3) Student debt. Panelists were brought in from within and outside of the area and engaged young lawyers in an open discussion about these topics. Refreshments were served and relationships were further built between YLS members and the mentor panelists.

III. Summarize the purpose of your request

This year, PBCYLS is requesting \$1,500 to help us implement a new project titled Lawyers Go Green. PBCYLS intends to lead the way for law firms in Palm Beach County to Go Green. Specifically, this project will encourage and incentivize law firms to take manageable and affordable actions such as: 1) reduce paper use; 2) eliminate disposables in kitchen areas and conference rooms; 3) Reuse equipment and supplies such as binders, file folders, and ink cartridges; 4) Purchase sustainable products; 5) provide commuter incentives; and 6) reduce energy usage.

IV. Project Objectives/Description

Going green helps the environment by reducing the amount of pollution that enters the soil, water and air. By using alternative energy sources and avoiding the burning of fossil fuels,

recycling and reducing waste and driving more efficiently, fewer pollutants are released into the environment.

In addition to the positive environmental impact that these actions have for the environment, there are potential cost saving benefits available to business that implement green practices. For example:

- Florida businesses are eligible for a sales tax exemption for using solar energy systems, equipment, machinery and other renewable energy technologies. The Solar Energy System Incentives Program allows Florida companies to take rebates, and the Renewable Energy and Energy-Efficient Technologies Grants Program provides grants for Florida companies using solar and renewable energy sources to run the business.
- The IRS allows businesses that use company cars such as hybrids to take an alternative motor vehicle credit on federal taxes. The federal government also allows businesses to take a tax credit of up to 30 percent for the use of solar and wind energy.
- Going green can improve the overall efficiency and expenses associated with running a business. For example, reducing unnecessary waste can trim operating costs for the business, for example. Turning off lights in vacant offices can save energy, save on utility costs and increase the company's bottom line. Printing less cuts down on paper usage, and can lower the budget spent on printing materials. Refilling ink cartridges instead of throwing them away is another money-saving practice, since it saves money on the purchase of new cartridges, and it also reduces the amount of plastic thrown away from the cartridge and packaging. Offering hybrid vehicles to company employees can also save money for companies that refund employee mileage on fuel prices.

This project will provide education and services to law firms and attorneys throughout Palm Beach County, which is estimated to be approximately 7,600. There are no other similar projects taking place like this in Palm Beach County. However, the YLS has and can study other State Bars that are implementing these kinds of projects. For example, the California State Bar has implemented sustainability guidelines that the YLS will use as a model. (See Exhibit "A" attached).

To implement this project, the YLS will initiate partnerships with the Florida Bar's Environmental and Land Use Law Section, Palm Beach County Environmental Coalition, and Florida Power and Light. We will partner with these organizations to co-sponsor education events, create and draft educational materials for PBC law firms and attorneys, and seek knowledgeable panelists who can speak at a CLE on how to go Green and the benefits of doing so.

If we are awarded YLD funds, we will recognize YLD's critical support of this project on all promotional materials, programming events and on social media through the use of tagging the YLD in our online promotions on Facebook, Instagram and Twitter. Additionally, the YLS will maintain a summary of its activities and coordination thereof, to increase the replication

potential for this project in other local and state bars. The objectives of this project are two-fold. First, to accomplish the reduction of environmental waste by encouraging the six efforts outlined in Section III. Second, to educate law firms and small businesses about the financial benefits of going green.

V. Project Evaluation/Timeline:

October 2016: PBCYLS adopts decides to implement the Lawyers Go Green Initiative after conducting a round table discussion of important issues facing our profession, community and environment.

November 2016: Complete benchmark research to replicate similar projects and activities within our local bar; Begin promoting initiative on social media sites.

December 2016: Apply for AOC Grant in order to help facilitate costs (see below).

January-February 2017: Initiative partnerships with the Florida Bar's Environmental and Land Use Law Section, Palm Beach County Environmental Coalition, and Florida Power and Light; draft Go Green Guidelines for law firms, which includes easy-to-adopt Go Green Standards; Promote these standards in the Palm Beach County Bar Associations Newsletter, as well as on social media sites and at YLS events.

March-April 2017: Plan and have networking reception at Busch Wildlife Sanctuary in Jupiter to educate Palm Beach County Bar Association members about the Go Green Initiative; Educate attendees and announce the first inaugural YLS Lawyers Go Green! Award standards—the winner of this award will be selected and announced in December of 2017.

May-August 2017: Plan and host CLE event for law firms and small businesses about how to go green and the benefits of doing so, both environmentally and financially.

September-December 2017: Evaluate the success of the project by determining the number of individuals and law firms who: 1) received education on going green, and 2) implemented Go Green practices; Review submissions for YLS Lawyers Go Green! Award and select winner. Donate money to the environmentally friendly organization of the winner's choosing.

VI. Project Organization:

Carla Tharp Brown, Executive Director of the Palm Beach County Bar Association: Provide support as needed to YLS members in the implementation of Lawyers Go Green. This includes: securing venues; reviewing proposed venue budgets, as well as proposed expenses; and assisting in securing sponsorships for events.

Lynne Poirier, Communications Director of the Palm Beach County Bar Association: Work with YLS members to disseminate information in media outlets, including, drafting press releases,

advertising on social media, and submitting information to the Palm Beach County Bar Association's Newsletter as well as the Florida Bar News

Mikki Johnson, Staff and Communications assistant of the Palm Beach County Bar Association: Work with YLS members to create promotional fliers and advertise the event on the Palm Beach County Bar Web site.

YLS President & President Elect: Oversee Committee Chairs and Members to ensure progress and compliance with AOC Grant.

Co-Chairs (2): Plan and Implement project goals and activities as outlined above.

Committee Member (3): Work with Co-Chairs to provide support and volunteer efforts to accomplish goals and activities.

VII. Budget:

Item/Event	Expected Expense	Source *BOLD WHERE AOC GRANT FUNDS REQUESTED
Create Promotional Materials to disseminate to law firms electronically Advertise event	\$200	Creation of Promotional Materials: In kind labor and effort of Co-Chairs and Committee Members—No cost Advertising: AOC Grant Funds
Networking Reception at Busch Wildlife Center	\$1,500	Sponsorships and PBCYLS membership fees
CLE Event regarding the benefits of Going Green for law firms and small businesses	\$500- Lunch \$700- Panelists (including possible travel) \$1,200	Lunch: Sponsorships and membership fees Panelists: AOC Grant
Donation to Environmentally friendly organization selected by award recipient; Purchase trophy for recipient	\$500- Award <u>\$100- Trophy</u> \$600	AOC Grant (Any additional funds not used above would be contributed toward award to environmental friendly organization)
TOTALS	\$3,500	\$1,500 from AOC Grant \$2,000 from PBCYLS

MODEL LAW OFFICE SUSTAINABILITY GUIDELINES

Implementation of the Model Law Office Sustainability Guidelines below will help State Bar members minimize the environmental impacts of law practice.

EDUCATION

- Educate all new and existing employees and firm members about the sustainability policy.
- Invite and promote speakers on sustainability and conservation during firm training.
- Maintain communication with the building owner regarding sustainable management of the office building.
- Monitor and record rates of water and energy use and solid and hazardous waste generation for analysis and comparison.
- Inform customers of the office's efforts to run a green business.
- Provide option for employee giving through Earth Share or other organizations dedicated to promoting sustainable practices, especially if the firm has a workplace donation program.

REDUCE PAPER USE

- Use 100% post-consumer, chlorine-free recycled paper in all copiers and printers. Change the default option for all copy and print jobs to double-sided printing, and direct internal and external copying services to automatically copy double-sided as well.
- Direct employees to save paper printed on one side for use in printing drafts, making note pads, or other purposes when appropriate.
- Place boxes for paper used only on one side next to central printers. Employees can gather this paper to use in their desktop printers, for notes, or for other purposes.
- Eliminate legal-sized paper, pouches, and files and replace with letter-sized items.
- Implement data and document software, such as iManage Documents, Interwoven Worksite, or MDY FileSurf, to store documents electronically. Train employees in the use of such programs to maximize their effectiveness.
- Keep electronic pleading clips and files through the use of scanned documents.
- Tailor court and agency filing procedures to use the least paper that courts allow and file electronically whenever possible.
- Conduct correspondence via electronic means whenever possible.
- Receive and route faxes electronically.

- Process documents electronically whenever possible, using the scan option on copier when appropriate, instead of printing hard copies.
- Keep mailing lists up-to-date.
- Encourage sharing of phone and reference books (e.g., dictionaries, statutes) or use of online sources.
- Distribute hard copies of phone directories only upon request.
- Use only toilet paper and paper towels that have at least 50% post-consumer recycled content. The label “post-consumer” signifies that the material has been used by a consumer and then returned for recycling; without that qualifier, “recycled” materials could be manufacturing scraps that never in fact left the plant.
- Direct janitorial staff not to replace toilet paper rolls before they are completely empty.

ELIMINATE DISPOSABLES

- Provide durable, non-disposable plates, cups, glasses, and utensils in kitchen and conference rooms.
- Provide pitchers with tap water, rather than bottled water, in conference rooms.

REUSE EQUIPMENT AND SUPPLIES

- Establish an internal reuse center for supplies such as binders, red wells, and file folders.
- Purchase remanufactured cartridges for laser printers and send old cartridges for reuse.
- Sell or donate old office equipment, furniture, and supplies for reuse.
- Arrange for vendors to take old equipment and furniture when it is replaced and donate it to schools or non-profits or give it to a local recycler.
- Select flooring materials that allow for worn or damaged areas to be replaced/refurbished without replacing flooring for the entire space.
- Salvage or recycle building materials, fixtures, and furnishings removed from the site.

REDUCE TOXIC CHEMICALS

- Purchase kitchen cleaners of low toxicity and high biodegradability.
- Use cleaning supplies certified by Green Seal or meeting the US EPA’s Design for the Environment standard. Some conventional cleaners contain chemicals that can harm humans upon inhalation or aquatic life after water treatment.
- Train janitorial staff regarding the benefits of non-toxic cleaners.
- Use only architectural sealers, primers, and paints meeting Green Seal requirements, found at www.greenseal.org/certproducts.htm#paints. Use interior adhesives and sealants that have low levels of toxic emission and meet the volatile organic compound (“VOC”) limits of the South Coast Air Quality Management District, Rule #1168.
- Avoid polyvinyl chloride (PVC) or vinyl in floor or wall coverings. (The components,

additives, and byproducts of PVC (vinyl chloride, phthalates, and dioxins) may cause cancer.

- Avoid composite wood products if possible. If not, try to use Greenguard certified (www.greenguard.org) products or obtain a “no-urea-formaldehyde” statement from the manufacturer.
- Install low-emitting carpet and carpet padding bearing a CRI Air Quality Plus label, indicating compliance with Carpet and Rug Institute standards for thirteen potentially toxic chemicals.
- Stock unbleached paper towels, napkins, and restroom paper products for at least 50 percent of supply. Paper bleached with chlorine may contribute to dioxin in waterways.
- Purchase bathroom soap containing no antimicrobial agents. With proper hand washing, these agents do not increase cleaning, but they may contribute to the production of antibiotic-resistant bacteria.
- Use organic fertilizers and pesticides for landscaping.
- Encourage use of two-stroke engine equipment for landscape maintenance. Instead, utilize propane, electric, or manual equipment wherever possible.

REDUCE WATER USAGE

- Use faucets with aerators (1 gpm or less) and low-flow showerheads (2.5 gpm or less). Install low-flush (1.6 gallons per flush) or dual flush toilets. For comparison, conventional toilets require 4.5 gallons per flush.
- Install waterless urinals or urinals using no more than 1.0 gallons per flush. Do not water the lawn. Grass will re-sprout in the spring.
- For landscaping, use plants that require no watering, or use low volume drip irrigation.
- Capture rainwater for reuse in irrigation or toilets.

REDUCE ENERGY USAGE

- Sub-meter your office for electricity use. Generally, a tenant does not its electricity consumption and sub-metering provides that information.
- Purchase kitchen appliances with the EPA Energy Star label or equivalent energy efficiency features. All other products purchased are Energy Star qualified, when applicable.
- Turn off individual computers and printers daily.
- Turn off, or put in standby mode, all shared copiers and printers at the end of each day.
- Install timers or create procedures for turning off lights when not needed.
- Install an individualized lighting control system in office areas and organize hallway lighting in banks of switches, so sections of lighting can be turned off as needed.
- Adjust ambient light levels in offices to 1.4 watts per square foot by eliminating bulbs or lowering their wattage, and offer task lighting to provide adequate light where necessary.
- Upgrade linear fluorescent lighting to T-5s or T-8s with electronic ballasts. Install compact fluorescent lights where appropriate.

- Light exit signs with LED or cold cathode (neon) technology.
- Purchase blocks of new wind energy (or other green or renewable energy) for at least
- 6 percent of electrical usage. When customers purchase these blocks, the utility will use the revenue to purchase green tags. The generator that sells electricity can also sell the green tags, thus receiving a premium for green power.
- Upgrade windows and window-shading devices to minimize winter heat loss and summer heat gain.
- Install occupancy-based controls for heating and cooling.
- Discourage or limit use of air conditioning after hours.
- Carefully test, adjust, and balance the HVAC system to verify that it is functioning as designed, and upgrade if necessary to a variable air volume system and/or an economizer. Select only filters with a MERV (minimum efficiency reporting value) rating of 8 or higher for the HVAC distribution system.
- Conduct an energy audit that includes lighting systems and HVAC systems. Alternatively, enlist local electricity provider to conduct a “scoping walkthrough” to identify energy efficiency opportunities.
- Encourage reduction of business travel through promotion of teleconferencing and other strategies. For unavoidable business travel, encourage reduction of carbon emissions through the use of high-mileage cars, for example.
- Participate in the ABA Eco-Challenge Energy Star program. From the ABA website:

Energy Star is a joint EPA-DOE (Department of Energy) program that encourages energy conservation by improving the energy efficiency of a wide range of consumer and commercial products, enhancing energy efficiency in buildings, and promoting energy management planning for businesses and other organizations. A law office may enroll in this program and qualify for recognition as an Energy Star Partner by committing to implement an energy management strategy. A law office that participates in Energy Star qualifies as a Law Office Climate Challenge Partner. A law office that achieves the 10 percent amount of reduction will be recognized as a Law Office Climate Challenge Leader.

To join as a partner, the law office must sign and submit a “partnership letter” that indicates the law office will specifically:

- Baseline, track, and benchmark our organization’s energy performance by using tools such as those offered through Energy Star;
- Develop and implement a plan to reduce energy intensity;
- Educate its staff and the public about its partnership in Energy Star, and highlight its achievements with recognition offered through Energy Star.

Participation in the Energy Star program and the use of Energy Star resources is free-of-charge. Furthermore, participating as an Energy Star Partner will present an opportunity for some law firms to receive recognition from EPA if they demonstrate significant reductions in their energy use.

When it has achieved measurable reductions in energy usage, the law office should report those reductions to Energy Star. The ABA will recognize as a Law Office Climate Challenge Leader a law office that achieves at least a ten percent reduction in energy, in the case of an organization that owns its own building, or electricity, in the case of a tenant organization. (See <http://www.abanet.org/environ/climatechallenge/energystar.shtml>)

PURCHASE SUSTAINABLE PRODUCTS

- Use copy and printer paper and file folders that contain a minimum of 30 percent post-consumer recycled content.
- Use letterhead, envelopes, and legal pads contain 100 percent post-consumer recycled content.
- Use paper towels contain 100 percent post-consumer recycled content.
- Develop a system whereby products with recycled content are automatically purchased whenever available, without needing approval from management, at a cost of up to 15 percent more than the same item without recycled content.
- Buy only organic, shade-grown coffee. These requirements ensure the growers have not used pesticides and forests were not razed to grow the coffee beans.
- Purchase coffee, sugar, creamer, salt, and pepper in bulk, rather than in single-serving containers.
- Purchase only Energy Star qualified office equipment when available. Use building materials and furnishes made of durable (15-year life minimum) natural materials. Natural materials include wood, ceramic tile and terrazzo, linoleum, and wool carpet.
- Use wood that has been either salvaged, certified by Forest Stewardship Council, or harvested from a rapidly renewable species such as bamboo or cork.
- Avoid purchasing synthetic carpet, ceiling acoustical panels, drywall, or insulation. If that is unavoidable, ensure they have the highest recycled content available.
- Build only with materials manufactured, assembled, or harvested within 500 miles of the office location.
- Notify suppliers about the firm's purchasing policy.

USE SUSTAINABLE SERVICE PROVIDERS

- Require soy-based ink, which emits fewer pollutants than petroleum-based ink, for outsourced print jobs.
- Maintain policy regarding caterers:
 - Hire event planners that have expertise in sustainable events.

- o Use organically grown food to protect soil health and prevent synthetic fertilizers and pesticides from entering streams and groundwater.
- o Use locally grown food when available to save transportation fuel, support local farmers, and avoid chemicals that prolong shelf life.
- o All packaging should be reusable, recyclable, or biodegradable.
- o Serve lunch family style on a non-disposable platter.
- o Serve lunch in brown paper bags with some recycled content and no print.
- o Paper bags use fewer resources than rigid boxes. Brown paper avoids the dioxins created from bleaching. No print avoids unnecessary dyes. Recycled content reduces the amount of virgin fiber needed and bags can be recycled with mixed paper when emptied.
- o If individual food items need to be wrapped, use paper rather than plastic.
- o Paper wrap and bags free of food can be recycled with mixed office paper. Additionally, they are biodegradable.
- o Include no disposable plastic utensils.
- o Include only unbleached napkins, made of 100% post-consumer recycled content.
- o The firm provides washable utensils, pitchers of water and washable cups, and recycling containers for cans, bottles, and mixed paper.

RECYCLE

- Enlist technical assistance, which is sometimes provided by metro-area cities, in designing a business recycling and waste reduction system.
- Recycle fluorescent lights, batteries, old paint, and scrap metal including wire, as they contain heavy metals which can be harmful if released into the environment.
- Compost organic materials.
- Create a plan for recycling waste generated by tenant improvements and recycle at least 60 percent of tenant improvement construction waste.
- Make arrangements with the garbage hauler to collect all the items it is required to collect upon request and provide space for short-term storage of those items.
- Establish a procedure for recycling any recyclable items not accepted by the garbage hauler, such as Tyvek envelopes, batteries, and plastic bags.
- Provide recycling boxes at each workstation.
- Make available containers for bottles, cans, newspapers, magazines, and cardboard,

and implement a system for their recycling.

PROVIDE COMMUTER INCENTIVES

- Provide a subsidy of at least 50 percent for bus passes.
- Provide monetary incentives for bike commuters, such as annual bike maintenance service, bike storage lockers, and/or shower facilities up to the cost of the bus subsidy.
- Permit employees to charge firm for cab fare when working beyond public transportation commute times.
- Do not provide free parking for any personnel.
- Purchase one or more car-sharing memberships.

DEVELOP SUSTAINABLE INFORMATION/TECHNOLOGY PRACTICES

- Adopt “No Landfill” policy with the disposal of all IT assets: remarket, donate, and/or recycle.
- Purchase desktop and notebook computers from manufacturers who meet the minimum requires of the Electronic Product Environmental Assessment Tool (<http://www.epeat.net/>).
- Purchase low voltage processor for standard desktop, notebook and servers.
- Make sure power saving setting are enabled on all IT assets it there are now auto power down options.

USE AND ENCOURAGE OTHERS TO USE GREEN MEETING GUIDELINES

- Analyze the venue’s practices and work with them to improve.
- Minimize use of paper by using electronic correspondence and CDs.
- Provide recycling bins for paper, plastic, and other materials.
- Print paper advertising and other materials on recycled stock.
- Use locally sourced foods and beverages, minimize use of disposable flatware and cups and bottled water; take leftovers to local food shelters when possible.
- Encourage exhibitors to avoid wasteful printed matter and giveaways. When necessary, opt for products made of recycled content for giveaways.
- Consider making the event carbon neutral by enabling attendees to purchase offsets or purchase an offset on their behalf.
- Facilitate car-pooling and ridesharing via a message board or other means since the largest impact is typically due to attendees traveling to the event by car or by air.
- Educate attendees about the steps that have been taken to green the event and encourage them to take the same steps in their personal and professional lives.

SUSTAINABILITY-RELATED PUBLIC SERVICE

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- Provide pro bono services to environmental groups or groups promoting or facilitating sustainable practices.
- Volunteer to assist other legal providers with implementing sustainable practices.
- Volunteer to teach other legal providers about sustainability practices.

PARTICIPATE IN PROGRAMS THAT ENCOURAGE BEST PRACTICES

- Gain certification from or comply with guidelines of the Bay Area Green Business Program or similar local organization. From the BAGBP website:

To be a green business, first you must bring your operations into compliance with all environmental regulations. Then go beyond compliance to meet the general practices and targeted resource conservation and pollution prevention measures summarized below.

1. Monitor and record rates of water and energy usage and solid and hazardous waste generation.
2. Provide three on-going incentives or training opportunities to encourage management and employee participation.
3. Inform your customers about your business' efforts to meet the Green Business Standards.
4. Assist at least one other business in learning about the Green Business Program and encourage them to enroll.

Water Conservation

1. Conduct an indoor/outdoor water balance or assessment.
2. Implement all applicable simple conservation measures.
3. Implement 3 of the suggested or industry specific water conservation measures.

Solid Waste Reduction & Recycling

1. Conduct a waste reduction assessment of solid waste streams.
2. Implement solid waste reduction and recycling measures:
 - Reduce paper waste in 5 different ways.
 - Incorporate waste reduction methods into your business in 5 ways.
 - Segregate and recycle or reuse 5 types of materials from your solid waste streams.
 - Purchase 3 recycled or used materials/products for your business.

Energy Conservation

Have your local energy utility or an energy service company conduct a commercial energy assessment.

Perform regular maintenance on heating, ventilation and air conditioning (HVAC) system.

Implement 2 alternative technologies and 5 behavioral changes.

Pollution Prevention

1. Conduct an assessment of your facility to identify pollution prevention opportunities.
2. Implement pollution prevention measures:
 - Implement 6 good housekeeping and operating practices.
 - Implement 3 material, product, technology or process changes.
 - Reuse or recycle hazardous materials/wastes in 3 ways.
 - Prevent contamination of storm water and runoff by implementing 4 measures. Implement at least 3 measures with the goal of reducing vehicle emissions.

There is great flexibility in how the standards can be achieved. The Green Business Program Checklists provide additional information and suggested implementation measures. Measures previously implemented will be considered towards achievement of standards. Participants can request alternatives or exemptions for measures which are not feasible for their company.

[<http://www.greenbiz.ca.gov/BGStandards.html>]

- Participate in the ABA Eco-Challenge “best practices” for paper management. From the ABA website:

Law offices tend to be paper-intensive, which leaves a meaningful carbon footprint because the production and disposal of paper consumes substantial amounts of energy and generates significant quantities of greenhouse gas emissions.

Law offices can undertake simple and effective best practices to improve office paper management, including:

- Assure that at least approximately 90 percent of all types of copier, printer, letterhead, and bond paper, as well as business and manila envelopes purchased have at least 30 percent post-consumer recycled content. As a practical matter, a law office can implement this practice by adopting a policy that 100 percent of its future purchases of copier/printer paper have at least 30 percent post-consumer recycled content.
- Recycle at least approximately 90 percent of discarded mixed

office paper (defined as all types of white copier and printer paper, bond and letterhead paper, note paper, colored paper, and envelopes). As a practical matter, a law office can implement this practice by establishing an office-wide policy of recycling these materials and assuring that all office personnel have ready access to recycling bins.

- o Institute a policy of double-sided printing and copying for drafts and internal documents. As a practical matter, a law office can implement this practice by setting copiers and printers on double-sided as the default mode and by making reasonable acquisitions of software and attachments as needed to enable double-sided as the default mode.

A law office that adopts at least two of those three best practices will qualify as a “Law Office Climate Challenge Partner.”

Law offices may choose to participate in the Law Office Climate Challenge by adopting generally the same best practices for office paper management as described above, or by doing so through participation in EPA’s WasteWise program, which in turn offers benefits of additional recognition and technical assistance. WasteWise is a voluntary program that encourages organizations to reduce municipal solid waste, including paper waste.

To participate in WasteWise, an office must register with WasteWise and then adopt policies to implement at least two of the following three best practices for office paper management:

- Purchase office paper with at least 30 percent recycled content
- Recycle discarded office paper
- Use double-sided copying and printing at least for drafts and internal documents.

Offices that do so will be recognized by the EPA and ABA and will garner further recognition if their programs result in significant decreases in paper usage and waste. For more information, see <http://www.abanet.org/environ/climatechallenge/overview.shtml> and <http://www.abanet.org/environ/climatechallenge/wastewise.shtml>.

- Participate in EPA’s Green Power Partnership Program. From the ABA website:
A law office can participate in Green Power by agreeing to purchase a minimum amount of megawatt hours of green power products, which are electric power products generated by certain types of new sources of renewable energy. The required minimum amount is calculated by reference to a percentage of the organization’s annual electricity use, and ranges from 10% if the organization’s annual electricity use is relatively low to 2% if the organization’s annual electricity use is relatively high. EPA

recognizes organizations that buy at least the minimum amount as “Green Power Partners.” Partners who purchase additional green power in specified amounts or more qualify for membership in the Green Power Leadership Club. Any organization can participate in Green Power, regardless of whether renewable energy is available through that organization’s utility provider.

The ABA will recognize a law office that achieves recognition as a Green Power Partner or a member of the Green Power Leadership Club as either a Law Office Climate Challenge Partner or a Law Office Climate Challenge Leader, respectively. In addition, the ABA will recognize as a Law Office Climate Challenge Leader a law office

whose electricity usage is too small to allow the office to qualify as a member of the Green Power Leadership Club, but that covers a sufficiently high percentage of its electricity usage with a green power purchase.

<http://www.abanet.org/environ/climatechallenge/greenpower.shtm>

PINELLAS COUNTY CHAPTER FLORIDA ASSOCIATION FOR WOMEN LAWYERS
YOUNG LAWYER DIVISION'S AFFILIATE OUTREACH COMMITTEE
2017 PROJECT GRANT APPLICATION

Short Project Title:

“Stem”ulating Young Minds: Promoting a Foundation of Science, Technology, Engineering and Mathematics

Contact Person:

Megan Hurchalla
Hurchalla Law, PLLC
PO Box 56325
St. Petersburg, Florida 33732
megan@hurchallalaw.com

Presenter:

Megan Hurchalla and Jennifer Edwards

III. Describe Your Affiliate:

The Pinellas County Chapter of the Florida Association for Women Lawyers (PFAWL) is devoted to actively promoting the advancement of women in the legal profession and furthering the common interests of its members by encouraging camaraderie and learning. PFAWL's chapter has approximately 130 members, the majority of whom are young lawyers and law students. PFAWL's Young Lawyer Division was established in the fall of 2012. This is the fifth year PFAWL's Young Lawyer Division will be attending an AOC. Last year, PFAWL was awarded funding for its work/life balance initiative, where PFAWL collaborated with women in other professions to create a series of videos with tips on how to achieve a work/life balance.

IV. Summarize the Purpose of Your Request:

PFAWL's project was inspired, in part, by the gender bias movement. Nationwide, there is a push to have more young ladies enter career fields in the science, technology, engineering, and mathematics arenas. This is where our brainstorming began, but with rapidly changing technology, however, PFAWL believes that all children, regardless of gender, race, ethnicity, or any other factors should be aware of these growing fields. With this project, PFAWL will inspire and educate elementary children in the areas of science, technology, engineering, and mathematics. Specifically, we want to plant a seed in the mind of today's youth that learning is fun, by sparking their imagination and curiosity, and explain that these skills are translatable to any career that they can dream of. We hope the school board will allow us to post photos of the fairs to our website and social media outlets, and inspire others to reach out to our community.

V. Project Objectives/Description:

Background of STEM

Locally and nationwide, an initiative has been launched to promote the education of students in the areas of science, technology, engineering, and mathematics. The United States Department of Education developed a STEM initiative because “it’s more important than ever for our youth to be equipped with the knowledge and skills to solve tough problems, gather and evaluate evidence, and make sense of information.”¹ The world is evolving rapidly, and in order for the United States to remain a top leader, we have to keep up. The best way to do this is to make sure that our children are educated at a young age about these technologies.

Unfortunately, many school systems do not have a STEM initiative in place; as a result, only about 16% of graduating high school seniors decide to pursue a college degree in a STEM related field, and only half of those go on to actually have a career in that area.² The impact of this is that, globally, the United States is falling behind in these innovative fields that drive not only progress, but the economy.

Fortunately for Pinellas County, the school board has begun a STEM initiative. Pinellas County offers STEM Academies. These academies are comprised of 20 students per academy, and there may be multiple academies in a school. While this is a great first step at getting STEM in front of our children, this is still voluntary. It is an after school activity, this may not be conducive to a parent’s schedule. Also, as it is voluntary, in some schools, children may not want to participate in or even know that this program is available. By bringing STEM in during the school day and allowing EVERY child to have access to the activities will help to promote these STEM academies in Pinellas County and move us towards a stronger STEM initiative – one that PFAWL hopes will end up as a permanent staple in the classroom, and not just a voluntary after school activity.

STEM is more than just a focus on science, technology, engineering, and mathematics; it is a way of teaching leadership problem solving skills. There are predominantly three types of learning: auditory, visual (including reading and writing), and kinesthetic.³ STEM lends itself to each of these different ways, allowing children the opportunity to learn the same skills even if they have individual styles of learning. STEM, taught in the classrooms allows the students to learn in an auditory and visual manner, but for the kinesthetic learner, the classroom may not be the way to learn STEM. By providing a Makers’ Fair and bringing STEM activities into the school, PFAWL intends to meet a need that the school system may not be currently able to provide.

¹ U.S. Dept. of Education, Science, Technology, Engineering and Math: Education for Global Leadership, ed.gov, <http://www.ed.gov/stem>, (last visited December 1, 2016).

² U.S. Dept. of Education, Science, Technology, Engineering and Math: Education for Global Leadership, ed.gov, <http://www.ed.gov/stem>, (last visited December 1, 2016).

³ LearningRx, Types of Learning Styles, [learningrx.com](http://www.learningrx.com/types-of-learning-styles-faq.htm), <http://www.learningrx.com/types-of-learning-styles-faq.htm>, (last visited December 1, 2016).

A Day at a Makers' Fair

PFAWL will utilize volunteers from the PFAWL organization, as well as students from Stetson University College of Law. Before the day of the event, each volunteer is required to fill out a form provided by the Pinellas County School Board, in order to volunteer and enter the school. We will promote the activity about one month in advance, in solicitation of volunteers, allowing volunteers enough time to fill out and return the forms to a PFAWL YLD committee member. A week before the event, a PFAWL YLD committee member will be responsible for turning all of the volunteer forms over to the school. If we are unable to host the event during school hours, a PFAWL YLD committee member will be responsible for making, printing, and giving fliers to the school at the time the volunteer forms are presented. These fliers will be sent home with every child to make the parents aware of the event so that we may have as much attendance as possible. Additionally, if the event were to be held after school, we would encourage the parents to come as well.

On the day of the fair we will have two to three activities available depending on the age of the participants. Kindergarten through second grade will have two activities, with the idea that it will take them a little more time to understand the activity and complete it. Children in the third through fifth grades will have three activities to participate in. We anticipate dividing the children into groups of no more than 10-15, depending on the number of participants. This will give the volunteers at each station a manageable number of students to work with. Each station will be set up with one of the two or three activities and the volunteer will talk them through the activity. The students will then be tasked with completing the activity as a team. This will give each student the opportunity to get their hands on, interact with, and learn about the various types of activities that make up STEM. It will allow them to experience problem solving and team building, in a small setting that is fun and promotes imagination. These activities are geared to stimulate the imagination of children and take the “boring” stigma away from science, technology, engineering, and mathematics.

Currently, the activities that we are exploring for kindergarteners through second grade include coding and engineering. The first activity, the coding caterpillar, is an exercise where they will be tasked to make the caterpillar crawl in a direction they have preselected. The caterpillar is comprised of segments; each segment sends a different instruction to the head of the caterpillar about the direction it is supposed to go. They will have to put the caterpillar together in the correct order, in order for the caterpillar to crawl in the direction they decided on before beginning the project. The second activity PFAWL anticipates providing for kindergarten to second grade level students involves engineering with magnetic shapes. This activity involves picking a design from the instruction manual and following the directions to create what they have chosen. The kit includes magnetic shapes (rectangles, triangles, squares, etc.) and instructions on building various things from a ball to a house and many other unique designs. This is a fun activity because it will also allow the children’s creativity to come into play. They will be able to follow the instructions to figure out how the magnetic pieces work, and then they can design anything they can dream up. This will inspire creativity, but also a basic introduction to engineering.

Currently, the activities that we are exploring for third through fifth grade level students include: coding, circuits, and video game design. The first activity, the ozobot, which will be demonstrated during the presentation for the grant, involves coding a miniature robot to perform various tasks. The ozobot has an instruction manual containing 20 activities the robot can perform. The students will pick one of these activities and, using colored markers contained in the kit, draw out the code on a blank sheet of paper. If they have drawn out the code correctly, the ozobot will perform the activity they have instructed from the manual. The second activity is a snap circuit activity. This activity uses the pieces in the kit for the students to be able to construct over 300 different projects ranging from doorbells to radios, among others. This is a great exercise in, not only working together, but electronic engineering and circuitry without the hazards of having to solder or use open flames. Finally, the last activity that PFAWL anticipates providing is a video game creation software. This activity, Bloxels, uses colored blocks placed into a grid. This grid is connected to a tablet. Each block codes a different appearance or activity that is translated into the game. It allows the students to create a very basic video game, but introduces them to software engineering, as well as sparking their imagination and creativity.

Each activity is designed to last about fifteen minutes, but with the various instructions the activities can be used over and over again expanding on the same concepts but in different ways. We anticipate that we will need to have repeating stations. Our goal is that every child be able to experience each activity for their age group. If that means we have to have three stations for each activity, that is what we would like to do. This means we would likely have a total of 9 to 12 stations (if we repeat each activity three or four times) for the third to fifth graders, and 4 to 6 stations (each activity repeated two or three times) for the kindergarten to second graders. Additionally, at the end of the fair we will donate all of the equipment used during the fair to the school so that students may use it whenever they would like. We would also like to purchase books for the school library on STEM activities that students can do at home. These books provide instructions for kids create different things using STEM principles from basic things they will hopefully have at home. Hopefully, this will not only foster their creativity, imagination and interest in STEM but a closer relationship with their parents.

PFAWL is extremely excited about and dedicated to this project. We hope that our enthusiasm for this need has been reflected and we appreciate any and all funding that will help us to reach out to our community to foster this growth and education.

VI. Project Evaluation:

We plan to host our first Makers' Fair between March 2017 and May 2017. The first fair will give us an opportunity to make sure we have enough time and equipment, so we can make improvements, if necessary, when travelling to other schools. The additional three to four fairs will take place between May and November 2017. The project will be considered successful if we can inspire even just one student to continue with their education in STEM. We hope, that

through the use of fun activities and donation of equipment and books related to STEM ultimately we will inspire many more.

VII. Project Organization:

This project's events will be organized by the PFAWL YLD Committee members. The committee members have already begun working with the director of STEM in Pinellas County Schools, Laura Spence, to work out the logistics of when, where, and which schools to target for the project. We have also obtained quotes from and hope to work with the local community outreach coordinator for STEM programs, Liz Dunn, at Barnes & Noble for the purchase, instruction, and donation of STEM equipment.

VIII. Budget:

We are requesting the AOC grant funds to cover the cost of 5 Makers' Fairs. Thank you very much for your consideration.

STEM Makers' Fair (Rates by Liz Dunn for Barnes & Noble)	
STEM equipment for use at the Makers' Fair	\$850
STEM books to donate to the school library	\$125
1 Makers' Fair Total:	\$975
	x 5
Total 2017 Grant Request (5 Makers' Fairs):	\$4,875

IX. Timetable:

The first Makers' Fair will take place at Maximo Elementary School, in Pinellas County, on May 8, 2017, pending funding. We anticipate that the final four fairs will take place between September 2017 and November 2017; however, we have also discussed doing one or two fairs over the summer months, June 2017 through August 2017, with the Pinellas County school board and the STEM academies.

**SARASOTA COUNTY YOUNG LAWYERS DIVISION
2017 AOC GRANT APPLICATION**

Drafted by: Erin H. Christy, President-Elect

I. Short Project Title: Effective and Ethical Business Development for Lawyers CLE

II. Contact Information: Holly Lipps, Executive Director
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III. Describe your affiliate: The Sarasota County Bar Association Young Lawyers Division (the "SCBA YLD") is made up of approximately 210 members. The SCBA YLD historically attends the AOC Conference and strives to send at least one board member and one active committee member each year. Most notably, the SCBA YLD recently received substantial AOC funding for a Civics Project to serve 7th grade students by creating a multimedia website (www.Civics7.com) which directly illustrates and addresses the mandatory benchmark criteria for civics curriculum in Florida public schools.

IV. Project Objects/Descriptions:

The objective of this project is to create a CLE that addresses the practical, effective, and ethical ways to develop business as a lawyer in Florida. With a growing number of young lawyers "hanging their own shingle," business development is an essential piece of the business plan. Stress to meet client demands as a solo practitioner, or within a larger firm, often prioritizes staying in the office rather than creating or accepting opportunities to network. The CLE would focus on time management, business development techniques, and the ethics of marketing under The Florida Bar and be open to all SCBA members, but sponsored by and especially promoted to SCBA YLD members.

Because legal marketing is specially regulated under The Florida Bar, there are no local groups offering a business development training specifically geared toward lawyers. Lawyers have special ethical concerns to be considered that not all professionals face. As a result, young lawyers may attend seminars relating to business development generally, but those programs do not address time constraints on lawyers or the restrictions regarding ways to market and network. Worse, they may give advice that would be unethical for attorneys to follow. This CLE will be geared specifically toward attorney business development

The SCBA YLD will interview candidate speakers to ensure the speaker has experience with law firms and understands the ethical guidelines provided by The Florida Bar. The CLE would take place over a lunch hour or after work hours with an opportunity for Q&A with the speaker and we will ask the speaker to provide a take away hand out that serves as a sort of check-list attorneys can use as guidance after the seminar. We'd use funding to pay for the consultant speaker's time to prepare specifically for the SCBA YLD, understand the opportunities in the Sarasota area for networking, and also provide an auction/raffle for a one-hour session with the consultant to engage in a specific business development plan.

We believe this program will be successful and a model that could be replicated easily by other affiliates.

VI. Project Evaluation/Timeline: We'd implement this CLE in the Fall of 2017 and provide a survey at the CLE to allow attorneys an opportunity to provide feedback about the program. This CLE will be a success if attorneys leave the program understanding better how to manage their time in order to take advantage of networking opportunities and leave with a few points of action to better grow their business in an ethical way.

VII. Project Organization: This project will be overseen by incoming SCBA YLD President Erin Christy as part of a kick-off to the SCBA 2017-2018 bar year. A committee of 3-4 people will be created to organize and manage the event and submit ethics CLE for approval by The Florida Bar.

VIII. Budget: For the most effective CLE, we'd prefer to pay a professional for their time to prepare remarks specifically geared toward our community and provide a handout that will help the information "stick" after the CLE. We'd also like to raffle time with that same consultant to an attendee. The average rate for a consultant for business development for professionals is \$150/hour. The budget for the speaker is approximately \$1,000. We are requesting \$1,000 from the YLD for the speaker and will recognize the YLD as a sponsor of the event.

We will also seek other sponsors to help offset venue and food costs. We have many local businesses that provide sponsorships including, among others, our local Community Foundation of Sarasota. We will also seek funding from The Florida Bar Solo & Small Firm Section. If additional funding is received, we will speak with the consultant about the opportunity to provide more than one raffle for one-on-one training.

SHORT PROJECT TITLE

YOUNG LAWYERS FOR THE SANFORD RESCUE OUTREACH PROGRAM

CONTACT INFORMATION

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Christina Soberon-Llort and Justin P. Schafer will be presenting the SCYLD Rescue Outreach Program initiative at the Affiliate Outreach Conference ("AOC") on January 14, 2017.

OUR AFFILIATE

The Seminole County Young Lawyer's Division ("SCYLD") was founded in 2007 with two distinct purposes: to provide service to the Seminole County community through the efforts of its young attorneys; and to promote the development of attorneys new to practice, instilling in those new attorneys a level of knowledge and professionalism so important to attorneys throughout the state. The organization had over 27 members who were practicing attorneys for the 2015-2016 membership year, as well as additional members from Central Florida's local law schools. As of the date of this application, the SCYLD has approximately 27 members for the 2016-2017 membership year.

The SCYLD Rescue Outreach Program is a continuation of an initiative began three years ago with the Rescue Outreach Mission of Sanford. Each of those years the grants awarded by The Florida Bar Young Lawyers Division have been an integral part of our success in furthering the goals of the Rescue Outreach Mission.

PROJECT SUMMARY

For 2017, the SCYLD is continuing its relationship with the Rescue Outreach Mission of Sanford ("the Mission"), a human resources agency in Seminole County, Florida that provides a safe, supportive and healing environment in which disadvantaged or homeless people receive the assistance they need to return to self-sufficiency. The Mission also provides mentorship to the adults and children it serves, whose road to self-sufficiency often times requires the development of both practical and professional skills. Through partnering with the Mission, the SCYLD will provide mentoring to both adults and children at the mission, as well as volunteer opportunities

to the SCYLD's members to help disadvantaged Seminole County residents whom the Mission serves.

PROJECT OBJECTIVE AND DESCRIPTION

About the Rescue Outreach Mission of Sanford

The Mission is located at 1701 W. 13th Street in Sanford, Florida, and was founded in 1986 by Mother Blanche Bell Weaver, the pastor of the Rescue Church of God, who saw desperate people in her community living without the basic essentials. With the support of her church and its members she set out to help those in need.

The Young Lawyers in Seminole County are acutely aware of the housing crisis that plagues many of the residents in our county. Florida is still recovering from the economic recession; sadly homelessness in our community has become more frequent and of longer duration. There are more than 4,000 homeless persons in Orange, Osceola and Seminole Counties on any given night. The recession has added new faces to this issue – with families with minor children increasingly losing their housing. As the only organization of its kind for a radius of 25 miles, the Mission serves a wide geographic area with many needs, pulling residents from primarily Seminole County but also a portion from Orange County. The longer a family or person remains homeless, the more dysfunctional they tend to become. Without the benefit of the Mission's "Opportunities & Hope" program, many families and individuals risk becoming chronically homeless. This creates an even larger burden to society.

The Mission aims to assist homeless people return to self-sufficiency by providing emergency resources such as food, shelter, clothing and counseling, and by offering comprehensive case management and referral services to help clients find needed resources beyond those the Mission provides.

Our project serves in excess of 84 homeless people in Seminole County at any given point in the year. The Mission has two shelter facilities. One 36-bed shelter serves homeless women and women with children, including those needing shelter and safety from domestic violence. The other 48-bed shelter houses homeless men. As part of their case management, shelter residents work toward personal goals, including employment, a crucial step to becoming more financially stable and independent so they can move into permanent housing.

The SCYLD Rescue Outreach Program and the General Needs the Program Addresses

The SCYLD has partnered with the Mission, specifically to assist the needs of the people it serves identified during the Mission's in-take process, and addressed in the case management plans developed for the Mission's residents.

During the Mission's in-take process, each person is interviewed to determine the cause of his or her homelessness. The Mission assesses the individual's goals, job skills, education level, health, substance abuse and disability issues (if any), and other factors that contribute to their

employment potential. Each case is reviewed weekly to determine progress toward planned goals.

Often times, the case management plans developed by the Mission involve issues related to the development of a resident's professional skills, or helping the child of a resident achieve stability at his or her school. For example, many residents have never worked in a professional environment and need coaching regarding interviewing skills, basic computer skills, professional dress and presentation skills. Additionally, many residents come to the Mission with children whose schooling has been disrupted by the lack of stable housing, chronic hunger, and a resulting need for extra academic help to just to get back on track.

PROJECT ORGANIZATION AND TIMETABLE

After touring with the Mission's facilities and meeting one-on-one with the Director of the facility, the SCYLD has proposed the following volunteer program to assist the Mission and its residents:

Bi-Monthly Youth Mentorship Sessions

The SCYLD will hold bi-monthly youth mentorship sessions for children of residents currently housed at the Mission. These sessions will be more informal in nature and will allow for children of the Mission to have both exposure to professionals in the community, as well as an opportunity to receive mentoring in academic challenges that the children are facing. The SCYLD would also like to provide at each of these sessions school supplies for the children being mentored.

8th Annual Rescue Run Corporate 5K

This year marks the Mission's 9th Annual Rescue Run Corporate 5K. The run is expected to take place around the second weekend of March, 2017, and is one of only two corporate race events in Seminole County. The run ends with a wellness BBQ truck and awards presentation for the fastest CEOs and top 3 finishers in all age groups. The event offers camaraderie, competition, fitness, music, food and fun for over 1,200 participants expected.

Supporting this event has become a tradition for both the Seminole County Bar Association and the Seminole County Young Lawyers Division. The run serves as the biggest direct advertisement to members of the community for the Mission – and it does wonders to raise issue awareness and attracts many new volunteers. To further these goals the SCYLD is asking for \$500 to contribute to the Rescue Run for 2016, which will be used to marshal community support through the marketing avenues established by the Mission, including social media and internet marketing.

BUDGET

For both project categories, the following budget is contemplated:

Youth Mentorship

School supplies	\$500.00
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8th Annual Rescue Run Corporate 5k

Contribution to Raise Awareness for the Mission	\$500.00
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TOTAL BUDGET	\$1,000.00
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Additional funds can be obtained through membership dues and fundraisers to supplement the costs of promoting awareness about the plight of Seminole County's large homeless community, as well as for additional materials for use in the SCYLD's mentorship efforts.

PROJECT EVALUATION

At the completion of the projects listed in this application, SCYLD leadership would meet with the Director of the Mission, as well as the Mission's case managers, to discuss the effectiveness of these programs, as well as whether the programs assisted residents in achieving the related goals under their individual case plans. This meeting would also act to define the scope of future projects based on the changing needs of residents as addressed by case managers in residents' case plans. Although these projects are on-going in nature, the SCYLD believes that a continued evaluation of our contributions will ensure that we are maximizing the effectiveness of our service to the residents of the Mission.

CONCLUSION

Given the economic climate and the associated hardships faced by all residents of Florida, the SCYLD believes the programs presented under this Application, as well as a partnership with the Mission, will provide the members of the SCYLD a meaningful opportunity to give back to the Seminole County community where the attorneys of the SCYLD practice. The SCYLD is excited to assist the Mission in its continuing efforts to serve Seminole County's disadvantaged residents.

Respectfully submitted,

Justin P. Schafer & Christina Maria Soberon-Llort
Seminole County Young Lawyers Division

I. Short Project Title

Corn Hole For A Cause

St. Johns County Bar Association, Young Lawyers Section
Corn-Hole Tournament @ St. Johns County Pier Pavilion
Benefiting the St. Johns County Legal Aid Office

II. Contact Information

St. Johns County Bar Association
PO Box 211
St. Augustine, FL 32084
SJCBA YLS@gmail.com

Heather Maltby and Brittany Fraser will present at AOC.

Megan Wall
St. Johns County Legal Aid
222 San Marco Avenue
St. Augustine, FL 32084
(904) 827-9921

III. Describe Your Affiliate

The St. Johns County Bar Association ("SJCB") has 150 active members. In 2015, we formed a Young Lawyer Section ("YLS") and became an affiliate of The Florida Bar Young Lawyers Division ("YLD"). There are approximately 30 members of the YLS. There are an additional 150+ young lawyers who live or work in St. Johns County. In 2016, the YLS held their first annual Cornhole For A Cause and raised over \$2,000 for St. Johns County Legal Aid. Additionally, we presented six CLE Seminars ("Lunch & Learns") and a professionalism roundtable with the local judiciary. The SJCB YLS will continue to grow and expand in 2017 incorporating a Health and Wellness Paddleboard and Yoga event and a Woman and Minority event to the activities we began last year. The YLS became an affiliate of The YLD to grow affiliate membership while promoting the purposes of The Florida Bar. This is the second time we have attended or presented at AOC.

IV. Summarize the Purpose of Your Request

Legal aid funding and quality of life are two important issues facing members of The Florida Bar. Our project will address both. The project will bring awareness to the underfunding of legal aid. We hope to raise \$3,000 or more for the benefit of the St. Johns County Legal Aid Office. Our donation will help the local legal aid office address important legal issues facing low income citizens in our community. Our project will also bring young lawyers together, grow affiliate membership,

and improve the work/life balance of those that attend. The purpose of our request is to obtain funding for promotional items which will help grow affiliate membership.

V. Project Objectives/Description

Our project directly addresses the underfunding of legal aid at the local level. Participants will also be encouraged to assist the St. Johns County Legal Aid Office by providing pro bono and low bono legal aid services this year.

Our project will also improve the work-life balance of young lawyers in our area. The event will provide a fun filled evening for our members and their families along with local attorneys which will help foster new professional relationships and strengthen existing ones. Our project will also promote the YLD and help grow affiliate membership. Our event is designed to serve up to 100 participants (64 tournament participants). Invitees will include young lawyers, members of the judiciary, current students or recent graduates of Florida Coastal School of Law, and their families.

We have already secured St. Johns County Pier Pavilion as our venue. The pier facilities include a splash park, volleyball courts, beach access, restroom facilities, and the pier itself. It is a family and pet friendly venue which we hope will increase the overall number of participants and guests from last year. We will have access to the pavilion for a nominal rental fee on Saturday April 22, 2017. We will suggest that guests also bring beach chairs or blankets to sit on while spectating.

There are no other projects in the area that provide a similar service to the targeted groups. Two local law firms host fundraising events for local area legal aid (a St. Patrick's Day themed party and a golf tournament). This is the only event hosted by the local bar association and the only event intended for young lawyers and law students to become more involved in their legal community in a fun environment.

This event will benefit the local community because it will help provide access to justice for low income groups in our area. Monetary donations will help the local legal aid chapter operate. Additionally, young lawyers will be encouraged to provide pro bono legal services.

No materials will be sold. Participants will be encouraged to make a \$50 donation to participate in the tournament. Those not wishing to compete in the tournament will be encouraged to make donations for spectating and to cover costs of food provided.

This is an easy project for other affiliates to replicate.

VI. Project Evaluation

Our goal is to raise \$3,000 or more for the St. Johns County Legal Aid Office. The effectiveness of our project will be measured by the ultimate donation as well as by the number of event participants. The success of our project can further be measured by the number of young lawyers

who become new members of the affiliate chapter. In 2016 we raised over \$2,000 for the St. Johns County Legal Aid Office and hope to expand on that amount this year.

VII. Project Organization

Registration Team

- 2 people will register guests and distribute admission tickets plus promotional items

Set Up Team

- 4 people will set up the pavilion tables/chairs and corn-hole boards

Tournament Team

- 2 people will organize the tournament bracket, keep time, and distribute trophies

Catering Team

- 4 people will oversee food service/delivery and clean up

VIII. Budget

a. Income

Tournament Participants	54 x \$50 =	\$2,700	(sponsors get 2 free participants)
Spectators	36 x \$15 =	\$ 540	(children < 5 – free; 6-12 = \$5)
<u>Sponsorships</u>	5 x \$300 =	<u>\$1,500</u>	
TOTAL		\$4,740	

b. Expenses

	<u>Cost</u>	<u>Source</u>
St. Johns County Pier Park Pavilion	\$159.75	Sponsor
Corn Hole Board Rentals (8 @ \$30 per board)	\$240.00	Grant
Table Rentals (5 tables @ \$8 per table)	\$40.00	Grant
<i>*(1) Registration, (2) food & bev, (2) silent auction</i>		
Table Rental Guests (5 tables @ \$9 per table)	\$45.00	Grant
Chairs (40 @ \$1.50 per chair)	\$60.00	Grant
Promotional Items / YLS shirts (@ \$10 per person)	\$1,000	Grant
Musician	\$300	Grant
Drinks/Cups/Plates/Forks/Ice/Trash Bags	\$100	Grant
Trophy for Winning Team (2 @ \$15 each)	\$30	Grant
Prize for Winning Team	\$300	Grant
<i>*each winner gets custom cornhole set @ \$150 each</i>		
Attendee Wristbands/Food Tickets	\$25	Grant
Printing	\$25	Grant
<u>BBQ Catering (@ \$15 per person)</u>	<u>\$1,500</u>	<u>Guest</u>
TOTAL	\$ 3,824.75	
REQUESTED GRANT AMOUNT	\$ 2,165.00	

IX. Timetable

We have already secured the venue for Saturday April 22, 2017. The SJCBA will promote the event in the e-newsletter, at all board meetings or events leading up to the date, and on our Facebook page. Invitations will be emailed directly to all YLD members in St. Johns, Putnam and Flagler Counties on February 1. Email reminders will be sent on March 1st, and April 1st. Students at Florida Coastal School of Law will be notified February 18th. The number of groups (Law Review, Moot Court, Mock Trial, etc.) invited will depend on the number of registrations received to date. The registration deadline will be April 15th. Sponsors will be sought during the months of January to April. A musician will be secured by April 3rd. Promotional items will be ordered no later than March 15th. Catering will be confirmed no later than April 1st.

X. Exhibits

See below.

VENUE PHOTOS





TOURNAMENT RULES

Cornhole Court Layout

- Cornhole Boards: Boards are positioned 27' from front edge to edge.
- Cornhole Pitchers Boxes: A designated pitchers box is a 4' x 3' area at each end of the court and on both sides of each board; (4) boxes in all.
- Cornhole Foul Lines: The front edge of the cornhole board is the foul line.



Cornhole Scoring

- **Traditional 21:** The game shall be played to the pre-determined number of twenty-one (21) points. The first player/team to reach (or exceed) that amount at the conclusion of a frame is the winner.
- **Woody:** Refers to any cornhole bag that has been pitched and remains on the cornhole board playing surface at the conclusion of the frame. Each woody is 1pt.
- **Cornhole:** Refers to any cornhole bag that has been pitched and passes through the cornhole board hole at anytime within the frame. Each cornhole is 3pts.
- **Cancellation Scoring:** The points of one player cancel out the points of their opponent. Using this method, only one player/team can score in each frame.
 - Example: Red achieves one (1) woody and two (2) cornholes. Blue achieves two (2) woodies and zero (0) cornholes. 7 points – 2 points = Red scores 5 points for that frame.

- Foul Bags – Refers to any cornhole bag that has not been determined as a “woody” or “cornhole”, or was designated a foul bag as the result of rules violation.
- Designated Foul Bags – Refers to any cornhole bag that has not been determined as a “woody” or “cornhole”, or was designated a foul bag as the result of rules violation. Bags contacting the ground before reaching the playing surface and bags pitched when a player has crossed the foul line are Foul Bags. If a foul bag lands on the playing surface or comes to rest touching the ground and the board, it must be removed immediately.

TOURNAMENT RULES

Doubles Play

- Team A competes against Team B – each team is comprised of two (2) people.
- Each team will stay in their designated lane for the whole game.
- Players at the headboard will alternate pitching bags until each player has pitched all (4) of his/her bags.
- Players at the footboard will take score and resume pitching back to the other cornhole board.

Pitching

- Players alternate pitching bags (one player at a time) until each player has pitched all (4) of his/her bags.
- A player must pitch all (4) cornhole bags from their designated cornhole pitchers box.
- Players must deliver the bag with an under-hand release.
- One foot must be completely within the pitcher’s box at the time of releasing the bag.
- Players must not cross the foul line with their feet before the bag has landed.

Pitching the Next Frame

- The player/team who scored in the preceding frame shall pitch first in the next frame. If neither player/team scores, the player/team who pitched first in the preceding frame shall retain first pitch in the next frame.

Raking Cornhole Bags

- If bags become piled inside the cornhole board hole and may interfere or obstruct with the next pitch or if there is question whether a cornhole bag would have naturally fallen through the hole, a player may request to “rake” the cornhole bags that have fallen inside the hole.
- Important note: During raking, all efforts should be made to leave bags on the playing surface undisrupted, in their natural state, and to leave bags that may hang on the rim of the hole from falling inside the hole unnaturally. If a bag is resting on a piled bag, and unavoidably falls into the hole as a result of raking, then it shall be counted as a “cornhole.”

SCHEDULE

64 participants / 32 teams

1st team to 21 (max is 12 minute game)

Minimum of 2 games

8 corn-hole board set up

SIGN IN / REGISTRATION 11:00 to 12:00

FIRST BRACKET

ROUND 1 (32 Teams)

Teams 1 to Team 16 12:30 to 12:45

Team 17 to Team 32 12:45 to 1:00 pm

ROUND 2 (16 Teams) 1:00 to 1:15

ROUND 3 (8 Teams) 1:15 to 1:30

ROUND 4 (4 Teams) 1:30 to 1:45

ROUND 5 (2 Teams) 1:45 to 2:00

MUSIC/ENTERTAINMENT 11:30 to 6:30 pm

LUNCH - FOOD/DRINKS 12:30 to 2:00 pm

SECOND BRACKET

ROUND 1 (32 Teams)

Odd # Teams 2:30 to 2:45

Even # Teams 2:45 to 3:00

ROUND 2 (16 Teams) 3:00 to 3:15

ROUND 3 (8 Teams) 3:15 to 3:30

ROUND 4 (4 Teams) 3:30 to 3:45

ROUND 5 (2 Teams) 3:45 to 4:00

PRESENTATION OF TROPHY 4:30 pm

EVENT END 5:00-5:30 pm

* Note: Sunset for April 22, 2017 is 7:57 pm.

CATERING ESTIMATES

Sonny's BBQ

Catering package includes: choice of meat, three sides, bread/butter, paper plates and utensils, lemonade/ice tea, and BBQ sauce.

- Choice of Three Meats (Pulled pork, sliced pork, pulled chicken, chicken, or turkey)
 - Pick up \$ 8.99
 - Delivery \$ 10.59
 - Set-up & Serve \$ 12.39
 - Add \$0.89 for Brisket
 - Sides: BBQ beans, macaroni & cheese, potato salad, green beans, corn on the cob, baked potato, coleslaw, salad, brunswick stew.

Bono's BBQ

Catering includes choice of three side items plus garlic toast, iced tea or lemonade, paper products, serving utensils, and BBQ sauce.

- Choice of Three Meats (Pork, Beef, Turkey, Chicken or Sausage)
 - \$12.49 / per person (does not include 7% sales tax)
 - Sides: Baked beans, coleslaw, green beans, mac & cheese, fried corn on the cob, banana pudding.
 - Call for full service catering prices #904-332-RIBS

Bonez Smokehouse

Catering contact mfraser@bonezsmokehouse.com / 904-829-8939

Mojos BBQ

Full service on site catering call #904-524-8952

**THE FLORIDA BAR YOUNG LAWYERS DIVISION
AFFILIATE OUTREACH CONFERENCE 2017**

ST. PETERSBURG BAR ASSOCIATION GRANT APPLICATION

- I. Short Project Title:** Dependency Court Makeover
- II. Contact Information:** Stephen Lewellyn, YLS President
Maxey Law Offices, PLLC
100 Second Avenue South, Suite 401 North
St. Petersburg, Florida 33701
Phone: 727-230-4949
Email: s.lewellyn@maxeyiplaw.com

Stephen Lewellyn and Lauren Rubenstein will present the project of the St. Petersburg Bar Association Young Lawyers Section at the Affiliate Outreach Conference on January 14, 2017.

III. Describe Your Affiliate: The St. Petersburg Bar Association Young Lawyers Section (YLS) currently has approximately 115 members, with approximately 25-30 members who regularly and actively participate in YLS functions. Prior projects that our Affiliate has presented are as follows:

Year	Title	Award
AOC 2016	Ask a Lawyer Day	\$1200.00
AOC 2015	Ask a Lawyer Day	\$1700.00
AOC 2014	Better our Schools, Better our Students, Better Ourselves	\$2500.00

IV. Summarize the Purpose of Your Request: Our Affiliate is requesting help with funding our “Dependency Court Makeover.” The purpose of this project is to provide a comforting area at the courthouse for children when visiting for dependency hearings.

V. Project Objectives/Description:

What needs does the project address? Why are these needs important to your Affiliate? This project will address the need to reduce stress experienced by children going through dependency court proceedings. The project will address this need by providing a comforting area at the Unified Family Court where children may wait during visits to the courthouse. The area will include soothing artwork for the walls, sturdy picnic bench type seating, reading and activity books, a TV and DVD player, and appropriate DVD films. These needs are important to our Affiliate because as they further its goal in serving our local youth community and supporting our legal profession. The courthouse, and dependency proceedings, can be traumatizing and stressful in the eyes of a child. Our goal is to make the experience more palatable, and leave our youth with a healthier impression of the legal system.

What groups will the project provide services? This project will serve our Unified Family Court and the community at large and, more particularly, our youths going through dependency court proceedings.

How many people will the project serve? In FY 2014-15 there were 1117 dependency court filings made in the 6th Circuit alone.¹ Pinellas County had 662 filings heard by the Unified Family Court, which is located at the Pinellas County Justice Center – the project location. Accordingly, this project has potential to serve more than 600 children.

What other projects in the area provide similar services to the same group(s)? We are unaware of any specific organization in our area completing similar projects with the Unified Family Court. This project was realized thanks to input and conversations with Judges in the Family Court division that recognized a serious need that is currently unaddressed.

How will the public and/or young lawyers benefit from the project? What impact will the project have in the local or legal community? The public will benefit from this project by providing comfort to children going through dependency proceedings when visiting the courthouse. Current events over the past year illustrate the imminent need to restore trust with young people in the judicial system. By acknowledging the needs and feelings of children forced to endure dependency proceedings, the hope is that they will come away with a feeling of confidence and thankfulness for the role the judicial system played in their lives. Young lawyers participating in the project will benefit by sharing in the feeling and pride of helping our youth community.

Will handouts or other materials be sold or provided to participants? We will not be selling any materials or providing any handouts to participants. We will, however, be providing reading books, coloring books, and activity books for children to use when in the waiting area.

Is this an easy project for other young lawyer affiliates to replicate? This project will be easily replicated by other young lawyer affiliates, although specific needs may vary at different courthouse locations.

From what other sources are you seeking funding for this project? Our Affiliate intends to seek additional funding by receiving donations (monetary or in-kind) from our membership at large.

If you are awarded YLD funds, how will you recognize the YLD's support of your project? If our Affiliate is awarded funds for this project, the Florida Bar YLD will be recognized in our local bar publication and, if permitted, by a placard at the project location.

¹ http://www.flcourts.org/core/fileparse.php/541/urlt/20150901-Chapter-5_-Family-Court_accessible.pdf

VI. Project Evaluation/Timeline:

Project timeline. Complete funding, money or in-kind donations, by the end of March 2017, (2) ordering/purchasing items and coordinating with courthouse for day of event by end of April 2017, and (3) completion of project (makeover completed) by the end of May 2017.

Project evaluation. The success of this project will be measured by membership participation and the number of items off the court's wish list that we can provide. Effectiveness will be measured against our project timeline. The criteria for success or failure will include, number of members participating in project efforts, items the project can provide to the courthouse, completing the project on time, and receiving feedback from the Unified Family Court.

VII. Project Organization: The project will have two co-chairs that will coordinate with the Court to ensure facility compliance and waiting area makeover. The project co-chairs will also coordinate with bar staff for flyer creations and distribution to the membership for donations, and coordinate donation pickup and sorting. The project will also include additional YLS members to assist with donation pickup and sorting, and during makeover day.

VIII. Budget:

Kid's Picnic Table (High Density Polyethylene)	\$80.00
Activity/Coloring Books (400)	\$500.00
Coloring Supplies (50 boxes of Crayons)	\$55.00
Reading Books (40)	\$480.00
Artwork for Walls	\$250.00
32" TV	\$150.00
TV Wall Mount	\$25.00
DVD Player	\$40.00
Beverages and Snacks for Volunteers	DONATED
Total	\$1580.00

The St. Petersburg Bar Association YLS is requesting a grant of \$1,580.00 from the Florida Bar YLD to complete this project. If we do not receive the amount requested, we will engage in fundraising among our Bar members and local firms to raise additional funds to cover the costs of the project. If required, we would eliminate the TV, DVD Player, and TV Wall Mount to reduce costs.

IX. Exhibits: None.

Tallahassee Bar Association Young Lawyers Section

2016 AOC Grant Application – "Thunderdome Tallahassee"

- I. Short Project Title:** **Thunderdome Tallahassee** is a hands-on family law group training program which provides education, mentoring, networking, and leadership training to a new class of lawyers serving low-income citizens of Leon County each year.

II. Contact Information: Alyssa Willson, President
alyssaw@hgslaw.com
(850) 425-2265

III. Describe Your Affiliate: The Tallahassee Bar Association Young Lawyers' Section (the YLS)

- The YLS is comprised of young attorneys or those attorneys recently admitted to the Bar. The YLS strives to contribute to the educational and professional advancement of attorneys, particularly younger members of the Bar, as well as contribute to the betterment of the community in general through charity functions and projects. The YLS has 103 members.
- The YLS has had a strong presence at the AOC and has received grants the past three years.
- This year is the third time the YLS is presenting the Thunderdome Tallahassee project at the AOC. Thunderdome Tallahassee will be in its fourth year in 2017 and therefore the funding needs will be different but remain significant.

IV. Summarize the Purpose of Your Request:

The YLS, in partnership with the Legal Aid Foundation of Tallahassee (LAF), proposes continued support to further develop "Thunderdome Tallahassee," a cohort training program in family law. Thunderdome gathers and trains diverse community leaders to address the chronic need for pro bono service among low-income Leon County citizens. This innovative model has helped LAF to recruit/develop more volunteers, serve more clients, garner new donors/sponsors, and receive widespread publicity, such as in the *Tallahassee Democrat* and the *Florida Bar Foundation Speaking of Justice*. Based on the successful development of the Thunderdome Tallahassee initiative and successful launches of Classes 1, 2 and 3, Class 4 participants will commit to taking cases during nine months of family law education, group discussions and leadership development. This supportive and experiential environment will foster new and continued volunteerism, benefitting local families and children unable to afford the legal help they need.

V. Project Objectives/Description:

- *What needs does the project address? Why are these needs important to your Affiliate?*
Finding pro bono volunteer lawyers is always a challenge, particularly in family law issues. Young lawyers, or lawyers inexperienced in family law, are reluctant to handle these cases, which may involve a high intensity of client emotion as well as a high-stress volunteer experience. They do not have the experience to understand the impact of their service. LAF, which was founded 48 years ago by Tallahassee Bar Association members to assist low-income Leon County citizens with their civil legal needs through pro bono legal service, is always looking for innovative approaches to this ongoing problem. In consulting with the

American Bar Association regarding best practices in volunteer recruitment, education and retention, LAF found a promising program model to help address three important goals: increase pro bono family law to needy Leon County citizens; unite the legal community with larger community efforts for social change; and deliver volunteer training supported by continuing legal education credit, intensive networking, and public recognition. From its inception the program has greatly reduced the wait time to obtain a volunteer lawyer in a family law case. Young lawyer participants benefit by expanded recognition among colleagues and community peers, as well as leadership training, legal mentorship, and valuable hands-on experience with clients and in litigation.

- *To what groups will the project provide services (young lawyers, the community at large)?*
This project provides legal services to low-income Leon County citizens with family law civil legal needs through pro bono legal service. Additionally, this program provides diverse young lawyers with legal training, leadership development, and networking opportunities with established members of the Leon County legal community and each other.
- *How many people will the project serve?*
So far the program has served 57 families and counting. Upon entry, each participant is assigned to a family law case from the LAF pro bono case list and will be assigned a second case if the first is completed during the course of the program. The number of participants in each class has ranged from 16 to 21 so at least that number of families is served each year. Thunderdome graduates are more likely to volunteer for future family law cases than are untrained volunteers. Capacity will multiply over time as successful volunteers take family law cases throughout their careers, paying dividends 15-20 years into the future.
- *What other projects in the area provide similar services to the same group(s)? When and with what success? How is your project different?*
LAF currently provides pro bono legal services to low-income families, often the working poor. In the full representation Pro Bono program, lawyers represent clients on a volunteer basis in multiple civil matters, approximately 75% of which are family law matters. In the past year, volunteer lawyers donated over 2722 hours and assisted approximately 200 men and women, providing over \$612,000 in free legal services to low-income citizens and families in Leon County. Thunderdome will build upon LAF's existing supply of pro bono volunteers and provide them with family law training, making the volunteers more effective and efficient and reducing the clients' wait for pro bono assistance.
- *How will the public benefit from the project?*
The public will benefit from having trained attorneys take on pro bono family law cases for low-income Leon County residents. Civil legal aid in family law bolsters family stability, safety, and living conditions, ultimately impacting the public welfare of Leon County.
- *What impact will the project have in the community?*
The community will have access to trained attorneys prepared to handle pro bono family law cases. Intentional participant recruitment among top law firms, diverse bar associations, and law schools, and high-level publicity about the program participants and supporters has helped and will continue to help the community understand the dedication of lawyers to the community and to equal access to the law, bettering the community's perception of lawyers

and the legal profession.

- *Will the materials, if any, be sold or provided to participants?*
In 2014, LAF, YLS, FSU Law professors, and other Thunderdome leaders compiled a Florida-specific family law handbook and other support materials geared toward young lawyers or volunteers inexperienced in family law. These materials are updated each year, and all participants are provided with the handbook to use in conjunction with the Thunderdome curriculum.
- *Is this an easy project for other young lawyer affiliates to replicate?*
Yes, Thunderdome is an easy project to replicate throughout Florida. Thunderdome Tallahassee is based on Thunderdome family law legal clinics in Chicago and Connecticut. With the Florida-specific handbook and a documented process for implementation, Thunderdome programs can begin throughout the state. An additional benefit is that such an educational program supported by networking and community leadership development will be attractive to sponsors at local levels.
- *From what other sources are you seeking funding for this project?*
The Florida Bar Diversity Leadership Grant, Tallahassee Bar Association, various small grants and sponsors (businesses, law firms and individuals); and in kind support (not included in budget below) from the Florida Bar Family Law Section and FSU College of Law.
- *If you are awarded YLD funds, how will you recognize the YLD's support of your project?*
LAF will treat YLS/YLD as a sponsor in the amount of the grant.

VI. Project Evaluation:

- In spring of 2017, continue the Thunderdome development process with ways to improve the Thunderdome experience for participants, and establish best practices to address a historically unmet need for pro bono family law assistance to low-income families.
- Beginning fall of 2017, provide Class 4 of 15-25 diverse young attorneys with family law education and experience, leadership development, networking, and public recognition.
- Use developer/participant experiences and program publicity to inform the community of how Thunderdome impacts the public welfare of low-income families in Leon County, a critical step to build community participation and future support.
- The effectiveness of the project can be evaluated based on the enrollment of Class 4, effective handling of cases, and the retention of Thunderdome graduates as pro bono volunteers for LAF family law cases.

VII. Project Organization:

Thunderdome Tallahassee was implemented with Leon County leaders from the judiciary, law firms, universities, and legal associations who reviewed existing Thunderdome programs identified as best-practice models for educating and supporting family law volunteers. They also incorporated best practices from Leadership Tallahassee, a program that develops local community leaders so successfully that alumni help recruit new participants and sponsors, and from the Florida Bar Wm. Reese Leadership Academy for young lawyers. Each year with feedback from the class participants,

tweaks are made to improve the program. For instance, based on feedback received from Class 2, Class 3 was refined in various ways including increasing the focus on practical litigation skills (e-filing, courtroom decorum, e-service, e-portal, proper pleading form, etc.); postponing case assignments until later in the program after more topics had been covered and assigning cases on a rolling basis depending on each participant's individual level of experience and comfort; advancing the magistrates' presentation earlier in the program due to its helpfulness and popularity; increasing the usage of fact patterns and hypothetical scenarios; and allowing more time for case discussion, participant-mentor interaction and informal socializing.

Each year this process consists of the following elements:

- Continuing to develop a curriculum of monthly education in family law, complemented by discussion of challenging experiences and incorporating community leadership development;
- Working with community leaders to identify a strong cohort of 15-25 lawyers;
- Implementing the current class, assigning cases and introducing clients in initial sessions;
- Documenting experiences on video (with client and volunteer consent) to illustrate the impact of civil legal aid on local families and the personal leadership development of participants;
- Celebrating program completion, publicly recognizing participants and contributors in the annual Thunderdome Awards Luncheon, and giving out awards to the most outstanding participant and mentor each year; and
- Fostering continued networking among individual classes and all Thunderdome alumni to increase future pro bono service and program mentoring/participation.

VIII. Budget:

Space Rental	\$ 1,500.00
*Refreshments (Class meals, Awards Luncheon meals, etc.)	\$ 4,600.00
*Marketing	\$ 100.00
Supplies	\$ 850.00
Recording	\$ 450.00
<u>Total Expenses</u>	<u>\$7,500.00</u>
<u>AOC Grant Request</u>	<u>\$3,000.00</u>

* YLS anticipates using awarded AOC grant monies for these purposes only. To the extent there are any funds remaining after these expenses, the money will be used for filing and litigation fees for the Class 4 clients.

LAF has built relationships with individuals and corporations who have sponsored Thunderdome Tallahassee Classes 1, 2 and 3, and with enthusiastic interest from the community, we expect to see increased sponsorship of Class 4.

(As stated above, this budget does not include in-kind support.)

IX. Exhibits:

- “Lawyer Dina Foster receives Thunderdome Award for work with families” – *Tallahassee Democrat*, April 3, 2016 (highlighting the case litigated by the Most Outstanding Participant Award Recipient of Class 2)
- “Pro bono help brings a mother’s six-year wait to a joyful end” – *Florida Bar Foundation Speaking of Justice*, April 8, 2016 (highlighting the case litigated by the Most Outstanding Participant Award Recipient of Class 1)

Pro bono help brings a mother's six-year wait to a joyful end

☐ POSTED ON APRIL 8, 2016

☐ CATEGORIES: DEVELOPMENTALLY DISABLED, PRO BONO, SPEAKING OF JUSTICE, SPRING 2016, STORIES OF JUSTICE, STORIES OF JUSTICE SLIDER

☐ NO COMMENTS YET



Kimberly Conyers was overjoyed to be reunited with her son Jacquez after six years.

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For six years, Kimberly Conyers did everything in her power to regain custody of her son, writing letter after letter to the judge in her case, but it wasn't until she got pro bono help – both from a lawyer and a psychologist – that she was able to overcome the one barrier that had always stood in her way.

Conyers had voluntarily given custody of her son to her aunt in 2007 after she was sentenced to two years and seven months in prison for a drug charge. When she was released in September

2009, her aunt refused to relinquish custody, and the judge said he wouldn't consider her petition for custody until she'd had a parental evaluation.

“When I went calling around nobody knew what a parental evaluation was, and then when I did find doctors that knew they were trying to charge me hundreds and up to \$1,000 for the evaluation. And I was working a minimum-wage job and paying rent and lights, and I couldn't afford to pay all the money for the evaluation,” Conyers said.

That's when she sought help from the Legal Aid Foundation (LAF) Tallahassee, a Florida Bar Foundation grantee, but she remained on a waiting list for five years until the organization launched a new pro bono program called Thunderdome Tallahassee. The program pairs participants with mentors and provides professional development opportunities in family law, which makes up 90 percent of LAF's cases.

Sid Bigham, then LAF president, brought the idea for Thunderdome back from an American Bar Association Equal justice Conference in 2014. Anne Munson, then LAF executive director, customized Thunderdome, modeling it somewhat on Leadership Tallahassee, a Chamber of Commerce program that combines education, service and networking opportunities for a class of participants each year.

“When this idea came forward it seemed immediately different to me because it tackled all the issues we'd been working on for so long with the Board of Governors and the Young Lawyers board on professionalism, on mentoring, on pro bono,” said Sean Desmond, a mentor for the first Thunderdome Tallahassee class and a past Florida Bar Young Lawyers Division president. “Everything we talk about is packaged in this plan. It's really amazing this program.”

Within months Thunderdome had cleared the LAF's waiting list of 30 cases, breathing new life into a program that had struggled ever since the Tallahassee Bar Association dropped its mandatory pro bono requirement.

Desmond was a mentor to Gisela Rodriguez, a freshly minted lawyer who took on Conyers' case, and together their first order of business was to find a way around the thousand-dollar barrier of the parental evaluation.

“When I met with Sean to discuss the case the first thing he said is there is something wrong about this. There is a constitutional aspect to this case because it seems like this judge is denying this person access to court. That's in the Constitution. Everybody should have access to court, and you cannot put such a huge burden to prevent somebody from having access to court, and it seems like this case just did that,” Rodriguez said. “So we thought we can argue the constitutional aspect, or we can try to find someone to do the evaluation for free.”

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Not wanting to get started off on the wrong foot with the judge, Rodriguez opted for the path of least resistance, or so she thought. Cold-calling psychologists and asking them to give away \$1,000 worth of services seemed fruitless at first, but finally Rodriguez found Carol Oseroff, a licensed psychologist who was willing to do the parental evaluation at no charge. By this time Conyers' daughter had come of age and moved back home voluntarily, leaving only her son Jacquez, then 13, in her aunt's custody.



Gisela Rodriguez

Still, there were hurdles to overcome, including getting Conyers' aunt to consent to Jacquez's participation in the evaluation. Rodriguez had to file an emergency motion and get a court order. Then, although Oseroff's report was favorable, its recommendations included two different types of drug tests, as well as background checks on both parents and proof of employment.

Since her release in 2009 Conyers had worked and remained drug free. She had no problem with the recommendations, except – once again – the cost. A series of a half-dozen random drug tests would run about \$150, plus more than \$200 for the follicle test. She paid for the random drug tests, taking them whenever Oseroff called and told her to go. But that still left the follicle test.

"I couldn't afford that," Conyers said.

Rodriguez tried to get a lab to do the test for free, but this time she wasn't successful. So she and Conyers got together and discussed it and decided they had done enough. They had satisfied every other recommendation in the parental evaluation. It was time to let the judge decide.

Conyers' hearing was in September. The judge's ruling came down Dec. 15.

After six years, Conyers finally got her son back. When asked if she'd ever given up hope, Conyers didn't hesitate.

"Never," she said, her eyes beginning to water. "I don't know what parent would give up on their kids."

Jacquez, who is developmentally disabled, is now 14 and happy to be living with his mom and his new baby brother.

When she thinks about the people who volunteered their time to reunite her with her son, Conyers feels overwhelmed.

"It's a blessing," she said. "[Rodriguez] just was amazing, and I recommend anybody to come through Thunderdome."

LEAN ABOUT THE WAYS YOU CAN GIVE

Rodriguez, who received the Outstanding Thunderdome Participant Award from the Tallahassee Chapter of the Young Lawyers Division, is equally grateful.

"I am just thankful to be a part of Thunderdome. I have six cases now, she said. "This is what I wish I could do all day long. If I could, that's what I would do because I feel so strongly and am so passionate about helping others with things that they can't really do by themselves."

READ MORE STORIES OF JUSTICE

Darby Kerrigan Scott, who became LAF executive director in 2015, said the quality of the continuing legal education programs offered through Thunderdome is outstanding, and now the program is involving not just new lawyers but those with experience as well, making it more competitive, comprehensive and diverse.

In the meantime, with new funding from Leon County and the city of Tallahassee to add to The Florida Bar Foundation's \$23,000 general support grant, the LAF will have its first-ever staff attorney, providing the community – and Thunderdome – with yet another resource.

"Thunderdome Tallahassee came at a critical time when LAF was struggling to find enough volunteer attorneys to handle cases and had a long wait list. The program changed all of that immediately, and has continued to allow LAF to keep its

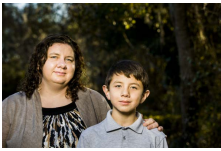
wait list at a minimum,” said LAF Executive Director Darby Kerrigan Scott. “Thunderdome also reenergized relationships or forged new ones with partners such as the Tallahassee Bar Association and Young Lawyers Section, Second Judicial Circuit judges, the FSU College of Law and its Public Interest Law Center, Leadership Tallahassee and the Virgil Hawkins Bar Association. Through all of this and throughout its entire history LAF has relied heavily upon, and been extremely grateful for, the support of The Florida Bar Foundation.”

DONATE NOW



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Lawyer Dina Foster receives Thunderdome Award for work with families

Marina Brown 4:19 p.m. EDT April 3, 2016



(Photo: Scott Brouwer Photography)

And the "Tallahassee Young Lawyer's Section Outstanding Thunderdome Participation Award is presented to — attorney and former judge Dina Foster!"

First of all, congratulations to Dina Foster. Secondly, what on earth is "Thunderdome?" And how is it that a former judge received an award from the Young (think needing more experience) Lawyer's Section in a ceremony Friday?

The answers are provided with a look at who is giving the award, and how Dina Foster's life in the law has focused her professional efforts toward families, children, and the belief that pro bono services are a vital

part of any attorney's mission.

Darby Kerrigan Scott, Executive Director of Tallahassee's Legal Aid Foundation, says that in Leon County there are an estimated 8,000 families in need of legal services for which they have no means to pay. Many of the issues involve divorce, child custody, adoption, and domestic disputes. Without the donation of those legal services by attorneys doing pro bono or "low-bono" work — poor citizens would be helpless in resolving these issues.

"Pro-bono work is provided through the Legal Aid Foundation, as well as practicing attorneys, when the client demonstrates 125 percent of the federal poverty level...in other words, the very poorest individuals," she says. "The average hourly fee for an attorney in our area is \$225/hour. Based on that, \$370,000, or 1,645 hours were provided free to clients this year from volunteer Leon County attorneys through the Legal Aid Foundation."

Acknowledging the need for such services, the Legal Aid Foundation developed what has been called a "boot camp" for attorneys, new and established, that helps them become familiar with pro bono work. And it isn't just all about text books and study. "Each of our Thunderdome participants takes on a case and represents a client. At the end of the one-year course, not only do our attorneys better understand the pro bono system and family law, but they are able to experience the great reward from giving the very best legal representation to individuals who otherwise would have been left out."

And it was into and from this world of often emotionally charged litigation that Dina Foster emerged as the outstanding Thunderdome participant.

Foster, 51, had begun her legal career as a small town lawyer in a general practice in North Carolina. But early, she says, she was drawn to the "personal" side of the law when she became a guardian ad litem responsible for the welfare of several siblings who had been removed from their home.

Soon, she became an assistant District Attorney where she prosecuted crimes against children in drug cases. Four years later, to fill an open seat, Foster was appointed by the governor to the 27B Judicial District as its first woman judge. Winning each of four re-elections, for the next 14 years, Foster presided over domestic violence and juvenile matters like delinquency, abuse and neglect. She became a certified Juvenile Court Judge and developed a Truancy Court for her district. And yes, she admits, the work was often personally draining.

"There is always a winner and a loser and people can become very, very emotional."

And so when her husband's publishing career brought him to Florida in 2013, Foster decided to shift gears slightly by opening a domestic relations practice with a law firm in Fort Walton Beach. But first the long-time judge had to sit for a bar exam again. "Yes, beside people just out of law school..." she laughs. She passed the Florida Bar just in time for her husband's next promotion.

Skip Foster became president and publisher of the Tallahassee Democrat and Tallahassee Media Group, and the family relocated to the capital city where Dina Foster joined the Pennington P.A. law firm with plans again to develop a domestic relations practice.

Still, her interest and passion is helping those who, alone, can't navigate the court's system. To deepen her knowledge of Florida's pro bono practices in the family law arena, Foster became one of 16 mentees who were assigned a mentor in the one-year Thunderdome project. Meeting once a month, for 2-3 hours, Foster says they worked with the best family law attorneys in Tallahassee. But it was clear Foster wasn't a newbie.

"Dina was not only a mentee, but a mentor as well. Her experience in family law is vast and she was able to bring much to the experience," says Scott. And while most participants took on one real-life case, Foster handled three — one of which was unique.

Tanisha Washington and her wife, Jayne Washington, were married in Florida before the Supreme Court's decision legalizing same-sex marriage in 2014. Neither of the women had been married before, though Tanisha did have a daughter. But together, they wanted their own child.

With the assistance of a sperm-donor, Tanisha gave birth to little Jayce Washington, now 2. Still, Jayne did not have any legal rights. It was here that Dina Foster stepped in to help with Jayce's legal adoption by Tanisha's wife. "Since the legislature had repealed the law stating that 'homosexuals cannot adopt,' we decided to approach this as a simple step-parent adoption."

It seemed the legislature, the Supreme Court, and the State of Florida had all opened doors for this novel approach. And it worked.

Tanisha says she was shocked at how smoothly things went. "It took us about a minute and a half with the judge!"

But that doesn't count the time spent with Foster. "She was with us all the way...from July to December. I had tried to file papers online... tried finding an attorney to speak with... but until I went to the Legal Aid Foundation and found Dina, nothing moved. She went the extra mile for us... as if we'd paid thousands of dollars. I feel like we became family in the end."

As a token of her achievement, Dina Foster accepted the Legal Aid Foundation's glass starfish award with her name engraved.

The starfish recalls the story of the boy who kept throwing beached starfish back into the sea. When his father pointed out that there were too many there to make any difference, the boy simply said, "But it will make a difference to this one."

The Washington family couldn't agree more.

Marina Brown can be contacted at mcdb100@comcast.net. She is the author of "Land Without Mirrors," FAPA Gold Medal winner for Adult Fiction, "Walking Alone Together" and "Airport Sketches."

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Tallahassee Women Lawyers Community Outreach Division GRANT APPLICATION 2016

Submitted by: Tallahassee Women Lawyers

I. Project Title:

GIRLS WHERE THEY ARE - REACHING FOR HIGHER HEIGHTS

II. Contact Information:

Marisa G. Button
Member, Program Coordinator
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* Will present project on Jan 14.

III. Describe Your Affiliate

Tallahassee Women Lawyers (TWL) is a local chapter of the Florida Association of Women Lawyers with over 200 members. Since its inception in 1980, TWL has been dedicated to promoting the status of women in the legal community and the community at large. The leadership of Tallahassee Women Lawyers is actively engaged in Florida Association of Women Lawyers leadership, conferences and events. All TWL members who qualify for the Florida Bar's Young Lawyer's Division (YLD) are considered members of TWL's Young Lawyer's Section. This is the eleventh year TWL will be represented at the YLD Affiliate Outreach Conference. TWL has been awarded grant funding each year it has participated. This is the first year AOC funding is being requested for the *Girls Where They Are, Reaching for Higher Heights* Program.

IV. Summarize the Purpose of Your Request

Girls Where They Are, Reaching for Higher Heights (the Program) is a day-long educational and mentoring event, in partnership with R. Frank Nims Middle School, exposing young women to different legal careers through trips to the Florida Supreme Court, the Florida Capitol, and the Florida Division of Administrative Hearings, with visits from special guests in the legal community. TWL presented the Program in 2014 and 2015 with great success and in the Spring of 2016, the Program received the Florida Association of Women Lawyers' 2015-2016 Outstanding Public Service Award.

The Program was inspired by the Report on the Status of Women and Girls in Leon County, issued by the Leon County Commission on Women and Girls in 2012. The 22% poverty rate in Leon County is significantly higher than the statewide rate of 13.8%, with poverty striking women at an alarming 21.4%.¹ Every day in Tallahassee, an average of 127 women are incarcerated in the Leon County Jail, and 1,100 in the Federal Correctional Institute.² African

¹ Report on the Status of Women and Girls in Leon County (2012), p. 16.

² *Id.* at 19.

American girls are more likely to be expelled from school and less likely to receive probation if they enter the criminal justice system. Middle school girls particularly face challenges associated with bullying, peer pressure to engage in inappropriate or illegal conduct, preparation for high school, and self esteem to envision a life beyond where they are, or what they see around them.

The students at R. Frank Nims Middle School (Nims) are a reflection and intersection of the dire statistics on women and girls in Leon County. Nims is a Title I school, indicating that one hundred percent of the students are eligible for free breakfast and lunch programs based on poverty rates.³ The Nims student population is transient, “mostly due to issues related to students from low income families. It is not uncommon for a student to be enrolled in the fall, withdraw, move elsewhere, and re-enroll in the spring.”⁴

With these statistics, through the Program, TWL seeks to:

- Empower and inspire girls from disadvantaged and underexposed backgrounds and experiences by starting with the girls themselves and meeting them where they are in their lives right now;
- Provide the students with visions and pathways to success through an educational and mentoring experience, which encourages them to explore the possibility of entering the legal profession as their chosen career;
- Provide positive exposure to legal systems through visiting different courts and the legislature, meeting with judges and other legal professionals, engaging in a mock trial activity requiring basic critical thinking and problem solving skills, legal reasoning, negotiations and oral advocacy, and focusing on themselves with a self- esteem building activity.

V. Project Objectives/Description

Girls Where They Are, Reaching for Higher Heights will serve the girls enrolled in the Frank R. Nims Middle School social studies classes. (approximately 40 students in 6-8th grades).

The objectives of this Program are to encourage young lawyers to get involved in the local community and participate in community outreach, as well as encouraging under-privileged young women in the community to broaden their educational horizons and consider a career in the legal profession. The Program will expose students to lawyers and judges in the three branches of government who are from similar racial and socio-economic backgrounds, who achieved personal goals through hard work and community support. The program will bring to life the lessons learned in their civics/social studies classes. The Program will contradict the common assumption that the legal profession only consists of litigation in a court room by demonstrating that a law degree can be a gateway to becoming a Supreme Court Justice,

³ Desmond Cole, Executive Summary on R. Frank Nims Middle School (2014), p. 2.

⁴ *Id.* at 2

legislator, administrative law judge, or limitless interesting and challenging career choices. True to its name, the Program meets these young women where they are at this point in life and will inspire them to reach for higher heights.

There is no other project like this Program being offered in Tallahassee. The Program has a proven track record of success, and can be replicated and implemented in other communities facing similar challenges. YLD AOC grant funding will be acknowledged in all written and promotional materials. Currently, the Program is not seeking other funding sources.

Program Agenda:

9:00 AM	Meet students at Nims Middle School for pick up.
9:15 AM	Welcome and Ice Breakers. Students are divided into 4 groups (named after U.S. Supreme Court Justices. Each group is paired with 2 TWL Member chaperones, who discuss their profession and background
9:45 AM	Buses Depart for Florida Supreme Court
10:15 AM	Tour of Florida Supreme Court and Supreme Court Educational Program. Educational Program takes place in the Supreme Court courtroom and educates students about the judicial branch, Florida's court system, the differences between trial and appellate courts and the role of the justices and how they are appointed and retained. Group photo on the Bench. * Special visit from Justices Peggy Quince and Barbara Pariente
11:15 AM	Walk to Florida Capitol. Guided Tour of Florida Capitol with catered networking lunch on 22 nd Floor with legislative and legal professionals. In 2015, special guests included Judges Rowe, Ray, and Marstiller from the First District Court of Appeals, Josie Tamayo, General Counsel of the Florida Lottery, as well as Linda Bond Edwards, of Rumberger, Kirk and Caldwell, past TWL President and creator of the Girls Where They Are Reaching for Higher Heights Program in 2014.
1:15 PM	Load Bus to travel to Division of Administrative Hearings.
1:30 PM	Mock Trial Experience at Division of Administrative Hearing. Facilitated with assistance of over 10 Administrative Law Judges.
2:45 PM	Load bus for return to Nims Middle School. Bus ride back to school includes self esteem activity facilitated by professionals from Oasis Center for Women and Girls, Tallahassee's women and girls community center.
3:10 PM	Evaluation and wrap-up.

VI. Project Evaluation/Timeline

Tallahassee Women Lawyers will conduct evaluations from students immediately after program and follow up with Nims teacher chaperones for independent evaluations as well.

The Program's success will be, and has been, measured by the positive feedback from students, teachers and the legal professionals who participate in the Program. Since the Program's inception in 2014, Nims Middle School has requested that TWL return to organize the event.

Upon award of funding, TWL will contact Supreme Court for scheduling availability. Proposed Program date will occur in April 2017.

VII. Project Organization

- TWL is responsible for obtaining Volunteers. TWL will recruit volunteers to help oversee the Program and ensure that is organized. Volunteers will be assigned to plan and assist with all aspects of the Program. TWL will coordinate transportation as well as lunch.
- Nims Middle School will select participating students and obtain required permission forms and releases from students' guardians.

VIII. Budget

Expense Category	Proposed Expense
Travel	\$900 – Bus Rental
Space	\$250 – Room fee 22 nd Floor Lunch
Food	\$600 – Catered Lunch for Approx. 55
Recording	\$900 – Photography/ videographer
Printing Copies	\$100
T-Shirts	\$300
Supplies	\$200 – Mock Trial supplies
Total Expenses	\$3,250.00

X. Exhibits

- Desmond Cole, Executive Summary on R. Frank Nims Middle School (2014)
- Leon County Commission of the Status of Women and Girls, Report on the Status of Women and Girls (2012)
- Video compilation from December 9, 2015 Program to be viewed at grant presentation.
<https://www.youtube.com/watch?v=6-k1G7cfMyg&feature=youtu.be>

TAMPA BAY CHAPTER OF THE FEDERAL BAR ASSOCIATION
YOUNG LAWYERS DIVISION 2016 AFFILIATE GRANT APPLICATION

I. SHORT PROJECT TITLE

Tampa Bay Chapter of the Federal Bar Association YLD presents a “Crash Course for Practicing in Federal Court and Pro Bono Opportunities to Gain Experience.”

II. CONTACT INFORMATION

Kimberly Koves, Anitra Raiford, and Joann Grages Burnett are Co-Chairs of the Tampa Bay Chapter of the Federal Bar Association, Young Lawyers Division (“FBA YLD”). One or more of the Co-Chairs will be presenting the grant application.

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III. DESCRIBE YOUR AFFILIATE

The Tampa Bay Chapter’s YLD section is one of the largest sections in the country, consisting of approximately 125 members who (i) are 40 years of age and under or (ii) have been admitted to practice for ten years or less. The section also has been making a concerted effort to recruit law school students at the law schools in the Tampa Bay area. The purpose of the YLD is to increase the interest of younger lawyers in the FBA’s activities on both a local and national level; conduct programs of interest and value to younger lawyers; and to assist in the establishment, improvement, and coordination of active younger lawyers in the Tampa Bay area. The mission of the FBA is to strengthen the federal legal system and administration of justice by serving the interests and needs of the federal practitioner, both public and private, the federal judiciary and the

public they serve. The FBA is dedicated to the advancement of the science of jurisprudence and to promoting the welfare, interests, education, and professional development of all attorneys involved in federal law.

The FBA YLD was created in 2012 under the by-laws of the Tampa Bay Chapter of the Federal Bar Association. The FBA YLD became an affiliate of the Florida Bar YLD in 2013 and this is the third year the FBA YLD is attending and participating in the Florida Bar YLD Affiliate Outreach Conference. The FBA YLD previously presented grant applications in 2015 and 2016 for the same project which were subsequently granted. The event funded by this grant has become a well-attended event that we hope to continue.

IV. SUMMARIZE THE PURPOSE OF YOUR REQUEST

Consistent with the mission of the FBA YLD to conduct programs of interest and value to younger lawyers and to assist in the establishment, improvement, and coordination of active young lawyers in the Tampa Bay area, as well as the FBA's mission of serving the interests and needs of the federal practitioner and the public they serve, the FBA YLD would like to present a half-day seminar in April or May 2017 geared toward young lawyers who are interested in practicing in federal court and gaining experience by taking on pro bono cases in the federal court. This seminar will aim to educate young lawyers about different aspects of practicing in federal court by having experienced federal court practitioners present on different topics of federal practice, highlighting areas that significantly differ from Florida state court practice. Additionally, the FBA YLD will have a presentation on how to get involved with pro bono in the federal court, including volunteering at pro se clinics in the bankruptcy court or district court, volunteering for pro bono cases, and the resources available to young lawyers interested in doing so. The seminar will end with either a luncheon or afternoon/evening reception with some of the federal judges and their law clerks. This half day seminar will be an invaluable event for young lawyers, as it will not only provide education and resources on navigating the federal courts, but it will also encourage young lawyers to get involved with pro bono opportunities and interact with the local federal judiciary.

V. PROJECT OBJECTIVES/DESCRIPTION

The FBA YLD Committee, which consists of three Co-Chairs and 2-3 at-large committee members will organize, coordinate, and manage the seminar. The seminar will be held in the Jury Assembly Room on the 3rd floor of the Samuel F. Gibbons United States District Court House in downtown Tampa in April or May 2017. The FBA YLD will apply for 4 hours of CLE credit with the Florida Bar. The FBA YLD Committee will coordinate and organize the relevant presenters on the topics of: Local Rules for the Middle District of Florida, removal procedures, and motion practice. The FBA YLD Committee will also organize the presentation regarding pro bono involvement and resources related thereto. The FBA YLD Committee will assist in any way necessary for the presentation materials to be printed and assembled in a binder for all seminar attendees. The FBA YLD plans to distribute thumb drives with an FBA YLD logo containing the Local Rules, Discovery Handbook, Pro Se Handbook, and selected forms and other resources for practitioners. The thumb drive will primarily be a promotional giveaway for the attendees, as it will have the FBA YLD logo on it, but it will also have a few frequently used documents that attendees can take with them on the go, as well as additional free space for attendees to store their own documents.

Subject to available funding from the FBA, the luncheon or afternoon/evening reception will be held nearby the Federal Courthouse. Members of the federal judiciary and their law clerks will be invited to attend and interact with the seminar attendees. If it is a luncheon, the FBA YLD Committee will organize it as a roundtable for judges to sit at different tables to discuss various topics with the attendees. If it is an afternoon/evening reception, it will be more of a networking and mingling event. In addition to FBA members, law clerks, law students, and federal court interns will be invited to attend and participate in the seminar and luncheon or reception.

The objective of the seminar will be to educate young lawyers and law students on the unique aspects of practicing in federal court and provide resources for navigating through a case, whether it is part of pro bono, private practice or public service. The primary focus of the seminar will be civil in nature, but may also include some information about getting involved in criminal pro bono cases and appeals. This seminar will address the need for young lawyers to gain more exposure to federal courts early in their careers and assist them by providing resources and education that will be helpful in the development of their careers. This seminar will also address the need in the community for more pro bono volunteers in federal court and encourage young lawyers to take pro bono cases in federal court after learning about the resources available to them.

There is currently not a similar project provided in the area, as the FBA is the only bar association focused on federal court practice in the Tampa Bay area and is primarily responsible for programming related to federal court practice. Although the FBA provides CLE from time to time, the CLE has not traditionally been geared towards young lawyers or general federal court practice.

VI. PROJECT EVALUATION

The results the FBA YLD would like to achieve from the seminar are increased attendance for young lawyers and more confidence and interest on the part of young lawyers in federal court practice. The FBA YLD will distribute a survey to the attendees to evaluate the effectiveness of the presentations, format, and substance of the program, as well as solicit recommendations for improvement. This is a seminar that the FBA YLD would like to continue to implement on a yearly basis. Traditionally high attendance (30+ attendees) and positive feedback have indicated that this seminar has been a continued success.

VII. PROJECT ORGANIZATION

Members of the FBA YLD committee will be responsible for coordinating and organizing all aspects of the seminar with help from volunteers, as needed. These tasks include securing the venues and speakers, planning the luncheon or reception menus, compiling the materials, applying for CLE credit with the Florida Bar, promoting and advertising the seminar, creating an evaluation, and assisting with the presentations as requested by the speakers. The co-chairs will delegate different tasks to the committee members and assist the committee members in execution of the tasks. The entire committee will have meetings and work together to make sure there is a concerted effort in organizing the entire seminar.

VIII. BUDGET

Printed materials, binders, and supplies	\$300
Promotional thumb drives with FBA YLD logo	\$500

TOTAL REQUESTED BUDGET	\$800
Luncheon/Reception at Nearby Venue (outside funding)	\$1000

The Chapter will look to internal or outside funding to pay for the luncheon/reception at a nearby venue.

IX. TIMETABLE

The seminar will take place in late April or early May 2017 in order to include law students and interns before final exams begin. The FBA YLD Committee will meet in late January and secure the venue and speakers in February. The FBA YLD Committee will begin promoting the event as soon as the venue and some of the speakers have been secured. Promotion will be through the FBA website, emails, contact with the area law schools, membership emails, the FBA newsletter, social media, and by word of mouth. The agenda and materials should be finalized by the end of March to allow for compilation of the materials in binders and purchase of the thumb drives. The RSVP deadline will be one week before the seminar.

2017 YLD AOC GRANT APPLICATION- VOLUSIA COUNTY

I. PROJECT TITLE

Volusia County Lawyer Survival Guide

II. CONTACT INFORMATION

Matthew Shapiro, Esq., VCBA YLD President (*Presenting at AOC*)

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**Address for any award funding.*

Sarah Metz, Esq., VCBA YLD President-Elect

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III. DESCRIBE YOUR AFFILIATE

The YLD of the Volusia County Bar Association currently has an active membership class of approximately seventy (70). VCBA YLD has participated at AOC every year since 2005. Past projects include Bowling for School Supplies (5 years), a golf tournament (2009), an essay contest (2011), Brain Chase Zombie Run 5k (2012 and 2013), YLD Luncheon: Tips for a Successful Practice (2014), a zip line team building exercise and BBQ (2015), and a judicial election video (2016).

IV. SUMMARIZE THE PURPOSE OF YOUR REQUEST

The purpose of our request is to obtain funding to publish the "Volusia County Lawyer Survival Guide," an informational guide on practicing law in our county, specifically focusing on assisting practitioners (and even *pro se* litigants) with connecting to legal vendor resources in our area, court information, judge information, legal reference and tips, and YLD programs we currently have in place. The Survival Guide will be available for free to our young lawyer members as well as solo and small firm practitioner members. There will be both a printed version and a digital version that will be periodically updated. Other people interested in a copy of the Survival Guide will be charged a fee.

V. PROJECT OBJECTIVES/DESCRIPTION

The main objective of our “Survival Guide” is to assist young lawyers, solo practitioners, and small firms in connecting with local resources that make the practice of law in our area easier, more efficient, and more effective for our clients. The majority of practitioners in Volusia County are solo and small firm, many of whom have expressed direct interest in the project and have already requested copies of the Survival Guide, recognizing its helpfulness in streamlining their practices. VCBA YLD expects to serve more than 500 people with the Survival Guide.

The Survival Guide will include:

- 1) a local vendor directory with information on process servers, court reporters, mediators, investigators, translators, CPAs/auditors, counselors, appraisers, IT services, copy services, etc.
- 2) court information such as a list of judges, court contact information, clerk contact information, judicial preference pages with specific input from local judges, etc.
- 3) legal reference tips such as common abbreviations, legal lingo, key statutes for certain areas of law, helpful books, local law library information, helpful websites, general practice tips, etc.
- 4) VCBA YLD Affiliate information and programs such as our mentoring program, courtroom observation program, community involvement, new lawyer tips, etc.

The current members of the VCBA YLD have noted the lack of cohesive knowledge on resources in our county for use in efficiently and effectively working on legal matters and advising clients. In several meetings on the subject, the members of the VCBA YLD Board of Directors identified several areas of information where each member had some important or interesting piece of knowledge that helped that member be a more effective attorney. We found throughout the discussions that there is no cohesive body of knowledge that contains the information being brought up in the meetings. The above list includes much of the content that our membership would find helpful in practicing in our area.

While the project was initially contemplated as a guide for young lawyers, our VCBA YLD realized that this guide will be helpful to any attorney practicing in our area, especially if the attorney does not have access to many of the same resources as larger firms (i.e. several legal assistants and paralegals to look up information or in house research libraries, etc.) or is practicing in our area for the first time. Furthermore, in today’s legal climate many young lawyers are hanging their own shingles right out of law school or shortly thereafter, especially in Volusia County where there is not a plethora of larger firms looking to hire brand new associates. Therefore, we believe that the people who will most benefit from our Survival Guide are young lawyers, solo practitioners, and small firms.

Finally, while the guide will be available to our young lawyers and other members for free as part of their membership, anyone else will be able to purchase the guide for a small cost based on the ultimate price of the printing and publication. As a result, we believe that not only will

the Survival Guide be helpful to attorneys and their staff, but it will also be helpful to *pro se* litigants and anyone else interested in the Volusia County legal environment.

VI. PROJECT EVALUATION

The effectiveness of the project will be based off of Survival Guide user feedback supplied to the Volusia County Bar Association and its YLD. It is the intent to have the Survival Guide posted in password protected, digital format on the VCBA website, so that all members of the VCBA and members of the community have access to purchase a copy. We will include a request for feedback with every guide with the possibility of including with both the digital and printed copies a form for the user to send back that will assist us in measuring the success of the Survival Guide.

August 2016	Survival Guide Committee meetings to gather, review, edit, and prepare information for inclusion in the Survival Guide
February 2017	Receive AOC grant funding
	Contact printing company to confirm pricing and review additional options for publication
	Promotion of the Survival Guide to VCBA YLD and regular members
	Solicitation of input from “seasoned” VCBA members for possible inclusion in the Survival Guide
	Continued circulation of Draft Survival Guide amongst VCBA YLD
	Survival Guide committee members for review and editing.
March 2017	Continued promotion of the Survival Guide and solicitation of input
	Confirmation of accuracy and currency of all information to be included in Survival Guide
	VCBA YLD Survival Guide committee meeting to finalize prior to publication
	Send Survival Guide for printing and publication
April 2017	Unveil Survival Guide to VCBA YLD and regular members.
	Promote sales of Survival Guide and ensure all YLD members receive free copy.

VII. PROJECT ORGANIZATION

The Survival Guide will be drafted, edited, and published by the VCBA YLD with the assistance of experienced staff and other professionals such as printing and publishing companies. VCBA YLD has a specific committee of seven (7) people who have been tasked with gathering the information for review and editing by the committee prior to publication.

VIII. BUDGET

The committee of 7 is giving their time freely; therefore, there will be no cost associated with the preparation of the Survival Guide.

Line Item	Budget Amount
Preparation of Survival Guide by VCBA YLD Committee and VCBA Staff members	Free (in kind value over \$10,000.00)
Publication of Survival Guide in digital, password protected format	Free (in kind value approximately \$1,500.00)
500 Printed Copies- Survival Guide	\$3,000.00
Mailing Costs to those attorneys requesting a hard copy	\$500.00
Advertising Survival Guide (flyers, mailings, ads in local newspapers, etc).	\$500.00
TOTAL COSTS	\$4,000.00
<i>TOTAL AMOUNT REQUESTED FROM AOC</i>	<i>\$3,500.00</i>
<i>TOTAL AMOUNT REQUESTED FROM THE 2017 SOLO/SMALL FIRM ASSISTANCE GRANT</i>	<i>\$500.00</i>
TOTAL AMOUNT REQUESTED	\$4,000.00