



The Florida Bar Young Lawyers Division

CLE Committee, Appellate Law Basic CLE Subcommittee

August 7, 2023 Meeting Minutes

1. Opening of the Meeting – 4:30 p.m.
2. Attendance: Governors Kramer, Nicodemi, Phenelus, Patel, VanFleteren, and Willis
3. Governor Willis confirmed first 4 speakers:
 - a. Basics of Appellate Jurisdiction – Joe Eagleton, Brannock Berman & Seider, Tampa
 - b. Basics of Brief Writing, Bryan Hull, Bush Ross, Tampa
 - c. Criminal Appeals, - Diana Johnson, Office of the Public Defender, Jacksonville
 - d. Interlocutory Appeals - Kristen Fiore, Akerman, Tallahassee
4. Open discussion of suggested speakers for remaining slots.
5. Governors Willis, Patel and VanFleteren will each secure one additional speaker.
6. Deadline is end of September for CLE to be completed and setting a deadline to do initial recording by September 15 to account for any unexpected issues.
7. Governor Nicodemi will get times from vendor for speakers to sign up to record.
 - a. September 1 – September 15 options for speakers.
 - b. Speaker Diana Johnson requested to record in August. Governor Willis will contact Ms. Johnson for her preferred dates in August to send to Governor Nicodemi to coordinate with InReach.
 - c. Governor Willis will send date and time options for the Judges Panel to Governor Nicodemi to coordinate with InReach.
8. Governor Nicodemi discussed need to obtain headshots and bios. Governor Willis will follow up with the speakers for these items, which have already been requested, once the speaker list is solidified.
9. Open discussion on potential DCA Judges to participate on Panel of Best Practices. Panel will be one segment of the CLE, consisting of three (3) DCA Judges.
10. Governor Kramer to secure two DCA Judges to participate. Governor Willis to obtain the third.
 - a. Before contacting the judges, a specific date and time will be secured with vendor to simplify scheduling.
11. Subcommittee agreed Governor Willis will moderate the panel of Judges.
12. CLE Committee will be asked to provide questions for the Judges Panel.
13. Review of action items discussed.
14. Adjournment of meeting by Governor Willis.
 - a. Adjournment at 5:00p.m.

/s/ Ciara C. Willis

Subcommittee Chair