



Supervised Practice Program



FLORIDA BOARD OF BAR EXAMINERS

Supervised Practice Program



- **Extension of existing Certified Legal Intern program**
- **Based on Chapter 11 of the Rules Regulating The Florida Bar**
- **Started accepting applications on August 25, 2020**

Eligibility Requirements



Requirements for all Participants:

- Issued a ticket for July 2020 bar exam
- Graduated from an ABA-accredited law school
- Character and fitness clearance
- Certification that Participant will follow Rules of Professional Conduct

Additional Eligibility Requirements



If **not** admitted to practice and in good standing in another U.S. jurisdiction:

- Have not taken a bar exam before Feb. 1, 2020
 - Tracks CLI rule for bar passage
- Passing MPRE score
- Dean's certificate

Additional Eligibility Requirements



If admitted to practice and in good standing in another U.S. jurisdiction:

- **Not subject to disciplinary proceedings in the other jurisdiction**
- **Agree to submit to jurisdiction of Florida Supreme Court for disciplinary purposes**

Application Process



- **Submit an Application for Temporary Supervised Practice and a Supervisor's Form**
 - Each is a one-page form
 - Available on FBBE website
- Board will acknowledge receipt and send a second letter if approved
- Supervised practice starts upon your receipt of approval letter

APPLICATION FOR TEMPORARY SUPERVISED PRACTICE

Applicant name:

File No.

By signing below, I certify that as of the date of this application:

1. I have submitted a Florida Bar Application and was issued a ticket for the July 2020 Florida Bar Examination.
2. I graduated from an ABA-accredited law school.
3. I have not taken a bar examination in Florida or in another State before February 1, 2020, or I am licensed to practice law and in good standing in a United States jurisdiction other than Florida.
4. I have received a letter of clearance as to character and fitness from the Florida Board of Bar Examiners.
5. I have passed the Multistate Professional Responsibility Examination, or I am licensed to practice law and in good standing in a United States jurisdiction other than Florida. Date of passing MPRE Score (mm/yyyy):
6. If I am not licensed to practice law and in good standing in a United States jurisdiction other than Florida, the board has received a certificate from the Dean of my law school that attests to my good character and competent legal ability.
7. I have read and am familiar with the Rules of Professional Conduct and will abide by the provisions thereof.
8. Attached with this Application for Temporary Supervised Practice is a form identifying the member of The Florida Bar who has agreed to serve as my Supervising Attorney.

Date:

Applicant's signature:

Supervisor's Requirements



- **Member of The Florida Bar eligible to practice law and in good standing for at least 5 years**
 - **No lapses, no suspensions**
 - **Cannot aggregate among multiple supervisors to reach the 5 years**
- **No pending discipline**

**SUPERVISOR'S FORM IN SUPPORT OF
SUPERVISED PRACTICE APPLICATION**

Applicant Name:

Applicant File Number:

Supervising Attorney's information

Name:

Florida Bar Number:

Date of Admission:

Address:

Telephone:

Email:

By signing below, I certify that I agree to be the Supervising Attorney for the Applicant named above, as that term is defined in the Supreme Court's Administrative Order establishing allowing temporary supervised practice privileges to 2020 Bar Applicants.

Date:

Supervising Attorney's signature

Supervisor's Responsibilities



- Professionally responsible for all Participant services and quality of Participant's work
- Enter appearance in all matters in which Participant appears
- Sign pleadings and court filings
- Presence at critical stages if appointed counsel
- Presence at other proceedings as court requires

Supervisor's Presence



- **Supervisor may use audio-video to be present**
 - **Must maintain separate, confidential line of communication during proceeding**
- **Participant may have more than one supervisor**
 - **Must submit a separate form for each supervisor**

Appearances in Legal Proceedings



- **Participant may appear in any court, administrative tribunal or ADR forum**
 - **Court or tribunal determines extent of participation and need for Supervisor's presence**
 - **Must file written consent from Supervisor and client or government agency**

Drafting Legal Documents



Participant may draft outside of Supervisor's presence:

- **Pleadings, briefs, and other court filings**
 - **Supervisor must sign the document**
- **Contracts, wills, and other transactional documents**
- **Applications for postconviction relief**

Compensation



- Participant must be employed by Supervisor, Supervisor's law firm, state attorney, public defender, legal aid organization or government entity
- Participants may **not**:
 - Ask for or receive compensation directly from client
 - Negotiate a fee agreement
 - Open their own law practice
- Supervisor may charge client for Participant's services

Termination of Supervised Practice



- **Supreme Court can terminate supervised practice privilege at any time**
- **Board can revoke character and fitness clearance**
 - **Participants remain obligated to keep their Florida Bar Application current and correct**
 - **Must amend within 30 days of event**
- **Dean can revoke certificate**

Expiration of Supervised Practice



- **Automatic expiration 30 days after release of February 2021 bar exam results**
- **Participants maintain status even if they do not take, or are unsuccessful on, October 2020 bar exam**

Questions



- Frequently Asked Questions on website
- Applicant portal
- Email (non-portal applicants):
support@floridabarexam.org